

Processing Times for Requests and Applications:

Request(s) that take up to **10 business days** to process:

- All letter requests
- I-20 Updates
- Travel Signatures (during non-travel signature walk-in times)
- CPT Applications (once all documents are submitted)
- Transfer Out Request

Request(s) that take up to **15 business days** to process:

- OPT Applications (once all documents are submitted)
- OPT Stem Extension (once all documents are submitted)
- New Student I-20 (once we receive financial documents, passport, visa and questionnaire)