Overview:
The Graduate Assistant for Fraternity & Sorority Life will serve as a member of the Fraternity & Sorority Life Advising Team, composed of one Graduate Assistant, the Coordinator for Fraternity & Sorority Life, the Assistant Director for Fraternity & Sorority Life, and the Director of the Rayburn Student Center. The Fraternity & Sorority Life Advising Team works toward the mission of the Rayburn Student Center, the Division of Student Access and Success, Texas A&M University-Commerce, and to promote the core values of the Fraternity & Sorority Community—scholarship, leadership, service, and brother/sisterhood.

The position of Graduate Assistant for Fraternity & Sorority Life is designed to be a 12 month position in which the graduate student works with the Coordinator of Fraternity & Sorority Life and the Assistant Director for Fraternity & Sorority Life to design and implement specific strategies for enhancing the Fraternity & Sorority Life program and improving services provided by the Office of Fraternity & Sorority Life.

Specific responsibilities can include:
- Creating and managing an effective marketing strategy for the Fraternity & Sorority Life Office (website updates, brochures, etc.)
- Collaborating with other Student Access and Success departments to develop innovative, educational programs
- Advising Fraternity & Sorority committees and programs (i.e. Panhellenic Council, Interfraternity Council, National Pan-Hellenic Council, Multicultural Fraternity & Sorority Council, Order of Omega, Fraternity & Sorority Life Planning Team, etc.)
- Assisting in the development of goals and a strategic action plan for the Fraternity & Sorority Life community
- Evaluating and assessing the current programs and needs of the Fraternity & Sorority Life community
- Planning and facilitating Fraternity & Sorority Life retreats and workshops
- Assisting Fraternity & Sorority Life councils in the development of budgets
- Collaborating with key stakeholders (i.e. alumni, parents, faculty, students, Inter/National staff and volunteers) to ensure livelihood and enhance the Fraternity & Sorority Life community at Texas A&M University-Commerce

Expectations & Outcomes
In addition to the responsibilities outlined above, the Graduate Assistant will be expected to:
- Regularly communicate and attend meetings with the Fraternity & Sorority Life Advising Team
- Serve as a positive role model for students
- Abide by professional standards and ethics of the AFA (Association of Fraternity/Sorority Advisors) Core Competencies
- Develop credible, working relationships with a diverse set of stakeholders
Apply current issues in higher education, student affairs, and Fraternity & Sorority Life
Take initiative for programming and decision-making responsibilities
Actively participate in professional associations in higher education specific to individual interests
Be flexible, open-minded, and maintain a positive attitude
Set personal and professional goals with a specific action plan
Be knowledgeable about current issues in higher education, student affairs, and Fraternity & Sorority Life
Develop competencies in assessment and evaluation, budgeting, strategic planning, programming, advising students, conflict resolution, developing policies, and handling judicial matters

Compensation:
The Graduate Assistant for Fraternity & Sorority Life is a 12 month, 20 hours per week position, which will involve some evening and weekend hours. Compensation includes a biweekly stipend and a book scholarship for up to $300 per semester. An out-of-state tuition waiver can be obtained by applying through academic programs. For more information regarding compensation please contact the Office of Fraternity & Sorority Life. Requirements for this position include full-time enrollment in a graduate program related to Higher Education at Texas A&M University-Commerce.

Applications:
Interested applicants should submit a cover letter, resume and list of three references to:
Zach Shirley
Assistant Director | Fraternity & Sorority Life
Rayburn Student Center
Office of Fraternity & Sorority Life
P.O. Box 3011
Commerce, Texas 75429-3011

Applications can also be submitted via e-mail at Zach.Shirley@tamuc.edu. Questions may also be directed to this address. For questions or additional information, please call (903) 468-3087.

Texas A&M University-Commerce is a member of the Texas A&M University System and provides a full range of undergraduate and graduate/professional programs. The University has approximately 12,000 students, and roughly 380 Fraternity & Sorority Life members. Texas A&M University-Commerce is an equal opportunity, affirmative action employer. Visit our web site at: http://www.tamuc.edu/rsc.