**Texas A&M University-Commerce Institutional Biosafety Committee (IBC) Adverse Event (AE) Form**



# Please file this form with the IBC within 24 hours of the event.



**Adverse Event** - for the purposes of the Texas A&M University-Commerce IBC, an adverse event is defined as any unanticipated problem that is both serious and unexpected; could compromise the integrity of a study or safety of lab personnel.

Examples of adverse events are theft, loss, or release of an organism (i.e. a select agent or toxin); inventory discrepancies; security breaches (including information systems); problems caused by severe weather and other natural disasters; workplace violence, bomb threats, suspicious packages; medical emergencies; emergencies such as fire, gas leak, explosion, power outage; and/or needle sticks.

**Lab Director** – the person responsible for the overall operation and administration of a laboratory. Lab Director (LD) may also be the Principal Investigator (PI) or may have other Principal Investigators conducting research in the lab.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of event** | **Location of Event** | **Materials involved (rDNA, infectious biohazard(s), Toxin(s)** | **Nature of the event**  (e.g., exposure, spill, needle stick, etc) |
|  |  |  |  |
|  | | | |
| **Describe the event; including what action was taken (attach additional sheet(s) if needed).** | | | |



# Exposure risk to people and the environment:



Report submitted by: Date:

**For Official Use Only:**

Date received:

Institutional Action Taken:\_

Signature of IBC Chair or Designee

Date

**Please return this form to the IBC at Office of Sponsored Programs**, or by email at [IBC@tamu-commerce.edu.](mailto:IBC@tamu-commerce.edu)

Revised (03/29/10)