

Deans Council Minutes

February 5, 2013

BA 290

Deans Council Members in Attendance:

- Dr. Gary Peer, Interim Provost and Vice President for Academic Affairs
- Dr. Dan Edelman, Interim Associate Provost for Academic Affairs
- Dr. Arlene Horne, Vice Provost for Research and Dean of Graduate Studies
- Dr. Dale Funderburk, Interim Dean, College of Business and Entrepreneurship
- Dr. Sal Attardo, Dean, College of Humanities, Social Sciences and Art
- Dr. Grady Blount, Dean, College of Science, Engineering and Agriculture
- Dr. Gail Johnson, Interim Dean, College of Education and Human Services

Others in Attendance:

- Dr. Mary Beth Sampson, Associate Dean, Graduate Studies
- Dr. Derald Harp, Associate Professor, Agriculture
- Ms. Cynthia Rhodes, Executive Assistant to the Associate Provost

Minutes recorded by Cynthia Rhodes.

SAC/QEP Update – Drs. Peer and Edelman recently met with Dr. Palmer regarding the 18 hours SACS credential requirement. SACS has become less flexible as a result of stricter regional accreditation requirements for universities.

AA Agenda Item Submission Deadline for May 2013 Board of Regents Meeting – Discussion was held regarding deadlines for degree program, distance education, administrative changes, core curriculum, appointments.

Time and Effort Training – Ms. Karin Watkins from TAMU Research Services will be on campus February 20-21, 2013 to provide training regarding time and effort reporting. Dr. Horne stated it is against federal regulations for individuals to be paid more than 100% of their regular salary. There are consequences for non-compliance with the federal regulations. The EPA process will be revised in order for Dr. Horne's office to be included in the EPA flow for review/approval. Training regarding cost share will be included in the Time and Effort Training. Dr. Peer told the deans to make certain that their faculty attend the training. Those needing to attend include principal investigators, co-principal investigators, post doctorals, department heads, administrative assistants and budget coordinators.

Undergraduate Research Day – April 26, 2013 in Austin, Texas has been deemed Undergraduate Research Day statewide. Universities are invited to send one student who has a research project (paper or poster) to be considered for selection. Dr. Peer said he would meet with Dr. Anil Chourasia regarding TAMUC's Annual Research Symposium.

Instructional Enhancement Fee – Academic Affairs does not feel that using this fee for recruitment purposes is appropriate. Dr. Peer will let President know the college have plans for these funds. Capital maintenance may be use but Drs. Peer and Edelman would like to look at how this will impact HEF fund/usage.

Faculty Development Center - Dr. Todd Zakreszek, Consultant, will be coming to campus on February 26-27, 2013 to meet with faculty and staff and discuss possible plans for a Faculty Development Center. There will be an open session for individuals to attend campus-wide. Dr. Zakreszek plans to meet with the

advisory committee, Deans' Council members, Director of Faculty Center for Teaching with Technology, and Dr. Roseann Hogan.

Faculty Release Time – Dr. Blount asked if faculty were provided release time to develop distance education course. The response provided was that in the past a stipend was given but this practice is no longer being done. Dr. Peer said he was not opposed to approved release time and would consider. The College of Business and Entrepreneurship uses enhancement funds to hire graduate assistance to development distance ed course materials.

Faculty Credentialing – Dr. Edelman stated Provost Office staff are linking faculty curriculum vitae to the SACS requirement/report.

Xitracs – Mr. Tim Murphy, Chief Information Officer for Information Technology, plans to purchase the Xitracs program. This software will be beneficial to assist with our SACS reporting and may become the replacement for Digital Measures and Weaveonline.