

Academic Deans Council (ADC) Meeting Minutes January 20, 2012

1. New Development employees-Randy VanDeven

- Colleges will be our top priority ... Development will represent Colleges
- University Community also very important. Information will be shared with internal faculty, staff and directors
- New Employees: Taylor Fore and Regina Saucier
- Assigned to colleges: Wyman William Langford
Taylor .. Brent Mangus
Wayne .. Grady Blount
Regina .. Attardo

Development will write procedures to help with processes

There will be solutions along with reasons.

Development office is now housed in the Advancement Office

Mangus - questions on sharing person assigned to the college and who they will report to?

VanDeven – they will report directly to VanDeven with the colleges advising VanDeven of what their needs are. These efforts will begin as early as Monday. Development will request funding for support from colleges at some point. Lemanski/great move, might be good to work within the colleges and decentralize at some point

2. Faculty Tenure/Promotion 6th Year Vote – Angie Hill

- Angie has information....notes attached

7. Research Update/Allen Headley

- Introduced Richard Curry as new grant writer.

Increase communication and provide new energy to faculty deans and department heads.

Communicate opportunities to campus community. Trip to Washington D.C. in February to attend NIH and Department of Energy. Please provide any information you would like for him to carry forward to the D.C meeting. Discussion of experience with NIH and US State departments. Majority of experience with NIH. Would like to meet with lobbying group (Larry Meyers etc) in DC on February 23rd. Get deans and departments involved in attending with Richard Curry.

9. Department Head Job Description – Grady Price Blunt

- Accept with change on first bullet item under Terms and Condition – ~~Reduced~~ changed to Differential.

Langford/motion Lemanski forward to President

Attardo/seconded

All yes

5. Hiring Update – Larry Lemanski

Discussion on number of active faculty searches in each area. More discussion on pending searches that are incomplete (2nd list).

Langford:/NOV has not been submitted....will submit as soon as possible.

Langford had discussion on the 30% differential cost on new hires and the process in place to pull from their money that is funded for the position.

Attardo: Associate Dean will wait until May
Blount: 246 applications on new positions.

8. Proposal for Division of Responsibility and Increased Accountability for Advising-Hal Langford

Langford reviewed document with committee. Langford made motion to forward to President for PAC. Blount seconded. All yes.

3. Summer Budget – Cynthia Rhodes

Hand out from Cynthia attached

Official call will be made January 30th. Will update, deadlines not set. Check formulas on spreadsheet. New formulas from Alicia with tuition increase. Colleges to help support summer budget. Request will be made now and prepared for request to President. President will not want to cap enrollment. Lengthy discussion followed on how to estimate summer enrollment and plan with no additional faculty and budget. Additional discussion regarding base vs profitability colleges receive. Profit going back to the President's budget. Faculty have no incentive to teach. Pay in proportion to number of students. Lemanski stated a meeting will be set with Deans to develop a Summer Business Model. Hal will get new numbers from Alicia. Proposals needed from Deans. Cynthia gave deadlines again.

2. Faculty Tenure/Promotion 6th Year Vote – Angie Hill

See Angie's notes

6. Procedure Review – 11.04.99.RO.31, Graduate Certificates

Motion to approved with changes as noted by Langford and seconded by Mangus. All yes

Dates – Calendar Review:

b. Suggested that Deans talk about who needs to go, maybe get a team together to attend
d. Lemanski noted that Deans Retreat set for March...needs to be sooner. Date was discussed and agreed upon for February 1st at Sand Hill Gold Course. No Deans Council on January 31st, will be combined with Retreat.

4. Undergraduate Academic Program Review – Roseann Hogan

Procedure and process will be reviewed and updated to include issues to make it more consistent for SACS. Langford and some of the other deans are doing this within their colleges as required by other accrediting agencies. Coordinating Board Schedule discussed at length. Fall 2012 reviews are complete.

Integrated Assessment Plans –need work will review and if changes needed will do so before we start. Graduate and UG programs can be done at the same time. The five-year review cycle for undergraduate academic programs is a requirement even without a SACS visit. Graduate Programs is a 7 year cycle and Dr. Hogan will work with Dr. Headley. Dr. Hogan will review policy and make recommendations to the Deans Council. Deans Council will present to Faculty Senate. Dr. Hogan will also review the Strategic Plan, will look at the matrix to make sure it meets our needs now.