

**Deans Council**  
Boardroom BA 290  
February 16, 2010, 9:00 – 11:00 a.m.  
Minutes

1. 1-year Faculty Probation – Larry Lemanski

The Deans reviewed the documentation for Probationary Faculty. Each candidate was discussed and voted on by the Deans. Letter will be mailed by the deadline. New faculty will be asked to publish their dissertation in year one and apply for grant funding beginning in year two.

2. Faculty Evaluations – Larry Lemanski

The Faculty Evaluation documents were reviewed. They will be posted to the Provost Website and used by all departments in 2010. Dr. Mangus will discuss the evaluation document at the February 26, Department Head Luncheon.

3. Low Producing Programs – Randy McBroom

Dr. McBroom distributed Texas Higher Education Coordinating Board data with graduation rates from 2004 to 2009. Bachelor programs must have an average of five degrees awarded per academic year. Programs with fewer degree awards are classified as Low Producing. Deans and Department Head are to report to Dr. McBroom whether to phase out, merge, or retain low producing programs. Retaining a low producing program will require documentation. Information is due from Dr. McBroom to THECB by March 15.

4. HB 2504 Implementation Task Force – McBroom / Spradling

The Deans have requested a list of the E-College Questions. They do like the idea of a uniform evaluation and add specific department question at the end. Deans do not see faculty having E-College classes ready prior to the beginning of their contract.

5. Department Tenure Guidelines – Brent Mangus

6. Budget Coordinator – Cynthia Rhodes

- a. 2% reduction report was submitted on time
- b. Deans stated faculty would rather give up merit pay in order for others to keep their jobs.

7. Open Forum

- a. Faculty evaluation forms have been added to the Provost website.
- b. There is a need for a standardization across the Colleges for the tenure process.
- c. The University Guidelines for Tenure need to be reviewed at a future meeting.
- d. The Nursing Program is supported by the Chancellor.
- e. Chancellor Awards will be recognized.
- f. Mangus will bring the Master's in Teaching to the next Dean's Council meeting.
- g. 5<sup>th</sup> year Tenure letters are due May 1.