

Deans Council Meeting Minutes

Boardroom BA 290

March 29, 2011, 1:30 – 3:30 p.m.

Distributed: April 6, 2011

Members Present:

Dr. Larry Lemanski

Dr. Randy McBroom

Dr. Brent Mangus

Dr. Allan Headley

Dr. Ben Doughty for Dr. Sal Attardo

Dr. Jennifer Oyler for Dr. Hal Langford

Greg Mitchell

Cynthia Rhodes

Amy Patrick

Greta Spradling

1. Dr. Edward W. Romero has accepted the position of Associate Vice President for Equal Opportunity and Diversity at Texas A&M University-Commerce. Dr. Romero will begin working at A&M-Commerce on June 1, 2011. While in College Station attending the Board of Regents Meeting, Dr. Lemanski met with Dr. Romero. Dr. Romero shared his ideas for faculty recruitment and ideas for establishing A&M-Commerce as a Spanish serving institution.
2. Two Interim Deans are being appointed for the two new colleges. Dr. Jerry Parish will serve as the Interim Dean for the College of Science, Engineering and Agriculture. Dr. Sal Attardo will serve as the Interim Dean for the College of Humanities, Social Sciences, and Arts. The appointments will begin June 1, 2011. Jerry Parish is to be invited to future Deans Council meetings. Following a national search, it is anticipated that the newly hired Deans will be in place no later than January, 2012. **Action Item: Send FY2012 Budget to Deans.**
3. The Department Heads nominated faculty to serve on the Deans Search Committees. All but two departments submitted nominations. Dr. Brent Mangus will chair the search committee for the College of Humanities, Social Sciences, and Arts. Dr. Hal Langford will chair the search committee for the College of Science, Engineering and Agriculture. The search committee chairs will finalize the committee list. Each committee will need to add a student representative, community member/alumnus, and a staff member.
4. Each College Dean presented their College Research Award winners for the April 15 awards reception. After reviewing each winner, the Deans Council discussed who should be selected

for the top research award. The names of the individuals for the awards are confidential and have not been included in the minutes. During the awards presentation, each Dean will read the accolades for the research award winner as the award is presented. **Action Item: Deans are to submit the written accomplishments for each award winner to Amy Patrick.**

5. Dr. Randy McBroom reported that the following items have been submitted to the Board of Regents May meeting:

- Preliminary authority for new Ph.D. in Global E-Learning (May BOR)
- Educational Administration (online) full proposal (May BOR)
- Online proposals for BBA and MS Criminology (May BOR)
- Modification of Degree – Name and CIP code change from SCI-Elementary to SCI – Multiple Levels.

The M.S. in Computational Science will be ready to submit at the June Board of Regents meeting.

6. House Bill 3025, written by Representative Branch, was presented to the Deans by Dr. McBroom. It is predicted this house bill will be approved with a few modifications. (Following the meeting, the Deans Council was e-mailed House Bill 3025 in its entirety.)

Dr. McBroom discussed the following items from the house bill.

- Guarantee lower level course will be transferable
- Articulation between colleges and universities for common courses to transfer
- Baccalaureate degrees are not to require more than 120 credit hours. The state funding will not pay for any hours that exceed the 120 hours.
- Core curriculum should not exceed 36-hours. This will possibly change to 38-hours to accommodate the 2 lab science hours.
- The house bill will require students to file a degree plan within their first 30-hours of course work. Transfer students have to file a degree plan during the entrance process to campus. Student will not be able to take a course outside of their degree plan without proper advisement.

7. An update on the reorganization the Instructional Technology & Distance Education Department was provided by Dr. McBroom. Joe Shipman has been serving as the Interim Director of the Instructional Technology & Distance Education Department. Mr. Shipman will be leaving the University on March 31. His reception is scheduled for Thursday from 2:00 to 4:00 p.m. The department will be split in two departments with the Instructional Technology department lead by Mike Smith and the Distance Education Department lead by Dr. Julie McElhany. Media Services will remain with Distance Education. Leah Kanaman, the administrative assistant, will work with both departments. These changes will be effective April 1, 2011. Dr. McBroom and Cynthia Rhodes are working to divide the budget between the two departments. Once the CIO is hired, the two departments will be reviewed. It is thought that Instructional Technology may possibly move under the CIO. The Deans prefer for Distance Education to remain with Academic Affairs. Dr. McBroom is primarily the financial person for Instructional Technology and Distance Education.

8. Cynthia Rhodes, Budget Coordinator, provided a handout titled Summer School 2010. For Summer School 2010, the Provost Office gave the colleges \$2.8 million to cover teaching loads. This summer, the Provost Office can only provide \$2.2 million. The colleges will need to utilize their reserves and run operations as efficiently as possible.

Effective June 1, the two new colleges will divide departments and administrative functions. The budget will not be split for the new colleges until September 1, 2011.

Fiscal Year 2012 Graduate Assistant allocations were distributed in a handout provided by Cynthia Rhodes. The bottom line figures indicate all the funding that is available for the entire year. This includes Fall 2011, Spring 2012, and the summer sessions for 2012. All the money is being distributed at one time. Dr. Headley questioned the total amount indicated for the Graduate School. Mrs. Rhodes will verify the amount.

The Deans have requested that the final numbers be locked in within two-weeks (April 15).

HEAF Requests are due to Cynthia Rhodes by April 22. The HEAF funding will be split among the four new colleges for FY 2012. The Music building was paid in full in FY 2011. The Nursing Program will receive HEAF funds for renovations and startup. Startups will receive priority when HEAF funding is distributed.

9. Dr. Brent Mangus provided a Nursing Program update. The programs will begin Fall 2011. They are RN to BSN, RN to MSN, and MSN. The request for the online program has not gone in to the Board of Regents or the Texas Higher Education Coordinating Board. The BSN requires full Coordinating Board approval. Dr. McBroom received the information on what to revise for approval. Dr. Mangus will be responsible for the paperwork. Dr. McBoom will forward the links to Dr. Mangus. National Accreditation for the Nursing Program will be available a few years after the startup of the new program. Dr. Stoerm Anderson is making the changes requested by the BON. Cynthia Rhodes and Dr. McBroom are working on the contracts for Dr. Anderson and Rachel Neff. Dr. Mangus is to be included in the process. Dr. Anderson will be named the Director of the Nursing Program.
Action Item: Dr. Mangus will write the Online Proposal for the nursing degrees. Dr. Anderson is making the changes request by the BON. Contracts are being written for Dr. Anderson and Rachel Neff.

10. A webcast titled Creating Learning Environments will be promoted to faculty. Greta Spradling is working with Dr. Julie McElhany for their offices to co-host the webcast.

11. Greta Spradling reported on the academic websites. The Registrar's Office maintains the database for updating curriculum. Each department has a person who maintains the department's site information. If there are problems or concerns, contact Ken Dickenson or Greta Spradling.

12. Reminders

- Annual Research Symposium – April 7, 12 Noon to 5:00 p.m.
- Representatives of Delta University in Egypt visits campus – April 11-13
- Dr. Swarankar of India visits campus – ~~April 12~~ (has been rescheduled)

- University Community Update (to be rescheduled)
- Awards Reception, April 15, 2:00-4:00 p.m.

13. Open Forum

- Greg Mitchell, Director of the Library, reported that the Library is upgrading 85 computers. There is a huge student demand for access to the Library computers. Colleges are reducing computer labs and send students to the library. The Library is looking at a variety of electronic devices to purchase at the request of the students. Classroom space is also being upgraded by the Library.
- The location for the University Center Dallas has not been settled.
- The dedication of the Music Building is scheduled for October 21, 2011
- The process for the Teaching Excellence Awards for Spring 2011 was sent to the Provost Office today. Greta Spradling will begin collecting the data for this semester.
- The System Dependent Audit letters were delivered yesterday. If you received a letter, make sure you respond.
- Digital Measures has not been put into place due to technical glitches. CTIS is working on the problem. It will be resolved in two weeks.
- The Graduate Expo has about 160 people registered.
- Budget cuts across the state are will affect free database providers utilized by the Library for reference. There are 562 state libraries and 100 may be closed due to budget cuts.
- April 11-15 is National Library Week. This year the theme is Cowboy Poets. Cowboy poets will speak at events scheduled in the Library.
- The number of course sections are down for the Summer and Fall. This is a concern raised by Mary Hendrix. The Provost stated that we cannot turn away students.

The next Deans Council Meeting is scheduled for April 19, 9:00 a.m. A meeting may be called to discuss urgent business.