

Minutes Deans Council Meeting
June 28, 2011, 9:00 am to Noon
Approved and Distributed: July 6, 2011

1. 3rd Year Probationary Faculty – Lisa Rabe
Eleven faculty members were reviewed for 3rd year recommendations for continued probationary status. All were approved (see attached list with votes). After the voting, it was stated that we seem to be doing a better job on the research component with the third year group. Others reinforced this statement.
2. Student Success, Outline for BOR Academic & Student Affairs Committee – Larry Lemanski (handout)
The hand out was reviewed, with some discussion on various slides.

Action required: Dr. Lemanski asked the deans to submit information ASAP for Student Access Report items 1b and II of the report to Dr. Weeks.

3. Adjunct Allocations for FY 2012 – Cynthia Rhodes
Four handouts were distributed (one reflecting the \$150K reduction in adjunct funding; one reflecting revised allocations for FY12; two reflecting enrollment numbers reflecting % enrollment increases for SSII and fall terms). Dr. Lemanski began the discussion with the statement that we need more permanent faculty. A conversation ensued with passionate dialogue about the need for additional adjunct funding. The implications for additional adjunct funding based on increased enrollment over the past years were discussed. Dr. Lemanski will ask Dr. Jones to provide additional funding.

Action required: The deans were asked to send requests for new lines immediately, as well as needs for additional funds needed for adjuncts.

4. Policy and Procedure Reviews
 - a. 12.04.99.R0.03: The Graduate Council – Allan Headley – Motion to accept revised procedure and forward to PAC: Langford/Second: Headley **Motion Approved**
 - b. 33.99.99.R01.01: Office Hours – Sandy Weeks – Motion to accept revised procedure (with edit on 2.2 which added 'in proportion to modality of classes taught') and forward to PAC: Langford/Second: Parish **Motion Approved**
 - c. 12.01.99.R0.05: Guidelines for Content and Distribution of Syllabi: Roles and Responsibilities of Faculty – Sandy Weeks - Motion to accept revised procedure and forward to PAC: Langford/Second: Weeks **Motion Approved**

| *Side bar conversation: After an extensive discussion regarding the administration of academic programs at off-campus sites, it was decided that it is time for this division to prepare an analysis of the pros and cons of moving all academic programs into the Division of Academic Affairs. Dr. Weeks was asked to prepare an initial draft and have it ready for review by fall.

5. Dean Candidates Searches update – Hal Langford and Brent Mangus

Dr. Langford began by saying that he was pleased with his search committee and the candidate pool. He went on to say that, by the end of this week, four candidates for the dean of the CSEA will have been on campus. The committee plans to meet on this coming Friday to draft a recommendation to go forward.

Dr. Mangus shared with the council that four candidates will be interviewing for the position of dean of the CHSSA. Regretfully, one highly qualified candidate withdrew. The on-campus interview dates are July 6, 7, 12, & 13.

6. Accountability Report - FYI (handout)

Data in the report were scanned and briefly discussed.

Action required: Randy will provide an Accountability Report for A&M-Commerce

7. Open Forum

- a. Commencement speaker (Langford): the COB will have a speaker for the summer commencement. Dr. Langford suggested deferring to colleges with doctoral programs for summer commencements.
- b. New Faculty Lines (Lemanski): A handout was distributed that shows new faculty lines for FY 12 and FY 13.
- c. Tuition remission (Headley): Dr. Headley indicated there is a need to review the tuition remission funding for GATs and GARs. According to him, sufficient resources are available to fund all GATs, but *not* all GARs.
Action required: The FY12 allocations for GATs and GARs need to be reviewed in terms of available funds for tuition remission. Dr. Weeks and Dr. Headley, along with Cynthia Rhodes, will work on this.
- d. Scholarship accounts (Lemanski) (handout):
Action required: Dr. Lemanski instructed the deans to review the scholarship criteria. If they are so restrictive they cannot be awarded, deans/department heads are to work with the donors to change the criteria so scholarships can be awarded.
- e. SACS warning: Dr. Lemanski informed the council that a letter detailing the warning will be sent directly to Dr. Jones.
- f. Centralized University Advising: Dr. Lemanski mentioned the meeting that was held last week regarding centralized advising. He asked the deans if their position had changed. The response was that the deans still oppose going to that advising model. According to the deans, we are doing the right thing. It was stated that the reason for considering a change was based on survey which had responses from only 57 individuals out of a possible 10,000.

Next Meeting: Tuesday, July 12, 2011

Meeting adjourned