

Deans Council Minutes
September 14, 2010, 9:00 am

Present:

Dr. Larry Lemanski
Dr. Randy McBroom
Dr. Salvatore Attardo
Dr. Hal Langford
Dr. Brent Mangus
Dr. Allan Headley
Greg Mitchell

Cynthia Rhodes
Amy Patrick
Greta Spradling

Guest:

Dr. Ricky Dobbs
Jack Harred

Agenda Items:

1. Spring Semester Class – Friday Classes MWF – Larry Lemanski

The topic of MWF versus MW began with student leader concerns for Friday classes. Jack Harred produced a report indicating that there are Friday classes scheduled primarily in the morning. Transfer and commuter students have preferred the MW and TTH schedules. Dr. Ricky Dobbs will build a schedule to address the concern. Jack will build a survey to collect student opinions. The last survey on this topic was three years ago when gas prices were higher.

2. University Councils and Administrative Committees (distributed campus mail Sept. 8) –
Greta Spradling

The Deans reviewed the committee appointments with a few revisions. The revised document was returned to the President's Office.

3. Fundraising Priority Worksheet (distributed electronically) – Greta Spradling

The priority worksheet was distributed to the Deans electronically, prior to the meeting. The deadline for submitting the fundraising priority worksheet to Randy VanDeven is Friday, October 1. The Deans are to e-mail their ideas to each other. Ideas discussed during the meeting included Endowed Professors and Endowed Chair.

4. Summer School 2010 Earnings (handout) – Larry Lemanski

Utilizing the Business Model, the Colleges made a profit on summer classes. The Colleges are requesting 40% of the total, \$543,581. The university maintains 60% plus state dollars for administrative cost and overhead. Cynthia Rhodes and Dr. Hal Langford will meet with Alicia Currin to discuss transferring the money to the colleges. Dr. Randy McBroom will extrapolate Summer 2009 figures.

5. Official call for the 2011-2012 Curriculum Changes – Randy McBroom

6. Faculty Senate Awards, rescheduled for November 16 (handout) – Larry Lemanski

Dr. Allan Headley requested the Junior Faculty Research Award winner, Dr. Ye-Lin Ou, be recognized with the other winners. It was agreed by all Deans to include Dr. Ou.

7. Mirabeau B. Lamar Award (handout) – Larry Lemanski

The Deans recommend Joe Hinton for the Mirabeau B Lamar Award. Dr. McBroom prepared the memo for the nomination.

8. Textbook Rental – Randy McBroom

Dr. Randy McBroom discussed the document titles, “Textbook Rental Requirements of School.” The concerns expressed by the Deans were that the departments would be responsible for textbook expenses if the book was changed within a two-year window. Students are finding a variety of resources for purchasing textbooks. There is no guarantee that they will utilize this rental service. The Deans do not endorse this vendor agreement. Randy will address the issues with Rex Giddens.

9. Budget/Finance - Cynthia

- a. Re-appropriations Requests - Re-appropriation is due today.
- b. GA Funding – Spring – A taskforce, chaired by Dr. McBroom, will identify three areas 1) realistic needs, 2) request dollars from the President and Bob Brown, 3) stipend level.
- c. Adjunct Funding - Spring

10. Provost Reporting Calendar: Request for 3rd year candidates submit portfolio in April 2011 rather than September 2010 – Brent Mangus

The change has been made to the calendar. Tenure reviews were clarified with 3rd year that only the department would review. The 4th and 5th year are reviewed by the Department Head and the Dean.

11. Third, Fourth, and Fifth Year Tenure Process – Randy McBroom

12. Mesquite Office Space – Dr. Brent Mangus will identify a way to better utilize the Mesquite office space.

13. HB 2504 compliance update – Greta Spradling

Randy and Joe Shipman are working on the Course Evaluation Questions for HB 2504 compliance. The questions will go through Faculty Senate for review.

14. Minutes from the Deans’ Retreat were distributed.

15. Open Forum

- September 23, Open Forum scheduled
- September 15, Funding Initiative Workshop
- Dr. Sal Attardo has requested a list of Faculty and their tenure status
- Dr. Hal Langford will write a request for additional faculty lines. He will justify the request by including accreditation issues.
- Academic Affairs needs a break on the reallocation for this fiscal year
- Dr. Brent Mangus has requested a list of approved online programs

- Region 8 Service Center partnership program has been funded by the President's Office in the past. The Provost funded it for 2010. The College of Education and Human Services will fund it in the future as an Extension Center.