

Deans Council Meeting Minutes

Tuesday, April 17 & 20, 9:00 – 11:00 am

Present: Dan Jones, Larry Lemanski, Sandy Weeks, Dan Edelman, Grady Price Blount, Hal Langford, Sal Attardo, Brent Mangus, Roseann Hogan, Rock Clinton, Rusty Waller, Edward Romero, Allan Headley, Dee Hilton (guest), and Greta Spradling

1. Dr. Dan Jones invited Mr. W. D. Hilton to attend Deans Council and discuss Partnership with the University of Mindanao (UM) in the Philippines. Mr. Hilton described the country, population, religion, education, and cost of living. Currently there is a travel warning for the Philippines. Few TAMU-C students would be interested in attending classes abroad under the current conditions. UM students could attend TAMU-C. Funding would be needed for the UM students to cover higher tuition and cost of living rates in the US. Fulbright Scholarships are a funding option for bring UM faculty to the university. Any development project considered in the Philippines, such as wind energy, need to be sustainable after the project has ended.
2. Academic Affairs - Dr. Larry Lemanski
 - a. Doctoral applications for admissions have increased significantly for Education Leadership. Currently, there are 157 pending doctoral applications. Dr. Rusty Waller discussed the current application requirements and recommended a sentence change to the application instructions. It was agreed that the application will state, "The following items may be requested by the department."

TAMUC is now partnering with Academic Partners for the Global E-Learning, Master of Science Degree and a large number of student applications have

- been received for the MS degree. The two degrees could generate over \$1 million dollars during the base year. Dr. Waller has asked to hire more faculty in anticipation of the increased enrollment. Ads can be placed with a note that the position is contingent on funding and enrollment.
- b. Greta Spradling provided each department with a template for the two-year course rotation for 2012-2014. The completed report is due May 7. The deans will review the reports on May 8.
 - c. Dr. Lemanski is finalizing the names for the search committee for the Vice Provost for Research and Dean of Graduate Studies. The committee will be finalized on Friday.
 - d. The Department Head job description has been approved by Deans Council and PAC.
3. Dr. Sandy Weeks provided the deans with a list of completed post tenure reviews for the College of Education and Human Services and the College of Sciences, Engineering, and Agriculture. The College of Business and Entrepreneurship has no faculty post tenure reviews this year; all will be reviewed next year.

The meeting resumed to complete the agenda on Friday, April 20

Present: Larry Lemanski, Sandy Weeks, Roseann Hogan, Hal Langford, Grady Price Blount, Brent Mangus, Dan Edelman, Ben Doughty, Allan Headley, and Greta Spradling

4. IER&P – Dr. Roseann Hogan

- a. Dr. Hogan provided the deans with the list of, SACSCOC, Reaffirmation for Accreditation Committee nominations. The deans reviewed the list and provided feedback. Dr. Hogan will present the committee nominations to UEC.
- b. The Student Learning Objectives process is now in the data collection phase. The data are due May 11. Dr. Hogan will meet with the department heads to discuss the data results and closing the loop.
- c. Faculty Data is currently being stored in Digital Measures. This year's renewal cost is \$10,500. The College of Business and Entrepreneurship maintains update data for their ASCB report. The deans identified the contact person for DM in each college; Larissa terVeer, Belinda Benson, Lisa Rabe, and Ben Doughty. It is important for syllabi, CV, and class schedules remain updated in a single system such as DM.
- d. Dr. Hogan is now managing the student online course evaluations. She will have the faculty senate identify college representatives to serve on the committee. She will request they recommend two faculty from each college.
- e. The department heads will receive Program Review Training. The training will be organized by College.

5. Procedures – Dr. Allan Headley

- a. Procedure, 11.04.99.R0.19, Graduate Student Course Load is not ready for approval. **Action Item: Review and return to Deans Council review by email for approval**

- b. 11.04.99.R0.20, Examinations for Graduate Degrees requires the replacement of advisory committee with follow change, “When the department head deems appropriate.” **(Action Item)** Request approval by email from the deans.
 - c. Procedure, 11.04.99.R0.31, Graduate Certificates was approved by the deans council and ready to be submitted to PAC. (Submitted for the April 30, PAC meeting.)
 - d. Procedure, 11.04.99.R0.18, Time Limitations for Graduate Programs was approved by deans council and ready to be submitted to PAC. (Submitted for the April 30, PAC meeting.)
6. Deans Council Minutes from April 3, 2012, were approved with one correction from Rock Clinton.
7. Open Forum
- Mr. Anwar Karim in Technology Services is requiring student to apply for admissions through Apply Texas. It is not a student friendly system, especially for international students. Mr. Karim should attend a deans council to discuss the Apply Texas system.
 - Graduate Students wanting to complete a second masters program should not have to complete the entire application process a second time. It is understood that additional requirements may be requested, but the process should not be difficult for the student.
 - The deans discussed concerns from search committees regarding bring in two candidates when the first candidate has twice the score of the second. They also

described the situation with two excellent candidates. The department was not allowed to open a second position to hire both people. A second complete search had to take place. Dr. Edward Romero will be asked to talk with the department heads and deans.

- Dr. Hal Langford visited the new facility at Rockwall. It is an excellent location. It has plenty of space for 7 to 8 classrooms and a business “incubator.” The new location can provide executive office space to Rockwall Center.
- Money generated from increased enrollment during a base year should come back to departments generating the dollars. Include Alicia Currin in Bob Brown meeting to discuss where dollars are budgeted.
- The meetings on April 24 and May 1 have been cancelled. The next deans’ council meeting is May 8.