Texas A&M University-Commerce Libraries

Responsible University Office:
James G. Gee Library

Contact Information for this office:
Director of Libraries: 903-886-5716
Assistant Director: 903-886-5715
http://www.tamuc.edu/library/

Texas A&M University-Commerce Libraries including Gee Library on the main campus, the Metroplex Center, and our other off-site locations, provides numerous services to faculty and students. The Library website contains a wealth of information about library events, new database trials, newly acquired resources, and contact information.

A few of the services available from the A&M-Commerce Libraries include:

- **Class Reserves** – Faculty may use class reserves to ensure that all students have access to required course materials. To place an item on reserve, use the on-line class reserve form or call one of the Library Assistants at 903-886-5713.
- **Courier** – The Libraries can quickly transfer materials between the Commerce campus and the Mesquite campus. For details, call the Access Services Manager at 903-886-5414.
- **Electronic Databases** – To facilitate student and faculty research, the A&M-Commerce Libraries subscribes to over 200 electronic research databases. These databases provide electronic access to journal articles, book reviews, e-books, primary source materials, dissertations, and a number of other resources. For details, contact the designated research specialist.
- **EndNote Web** – Faculty and students have free access to EndNote Web and Cite While You Write as part of the Libraries’ subscription to Web of Science. This citation management tool allows researchers to easily upload, organize, and share research and create bibliographies in virtually any citation style. For details, call the Head of Research and Instruction Services at 903-886-5714.
- **Interlibrary Loan** – Interlibrary Loan (ILL) is a service available to all students, staff, and faculty at A&M-Commerce. ILL specializes in obtaining study and research materials needed by members of the university community that are not owned by the Libraries. This is accomplished by borrowing items, or requesting photocopies of items located at other libraries around the world. Nearly anything that has been published, including books, journals, and microforms, can be requested and obtained through ILL. For details, call the Interlibrary Loan Specialist at 903-886-5722.
- **Library Instruction** – Library instruction sessions are designed to introduce students to the services and resources offered at the Library. The sessions can be tailored to support specific assignments or projects or can be a general overview (including such topics as: basic library navigation, finding books and articles, citing sources, scholarly vs. popular resources). Presented by Research & Instruction Librarians, the sessions can be conducted in the library, in the assigned classroom, or online. For details, contact the Head of Research and Instruction Services at 903-886-5714.
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- **Research Assistance** – The Library provides several services specifically designed to assist and support faculty needs related to classroom instruction, as well as those related to professional research. For details, contact the Head of Research and Instruction Services at 903-886-5714.

- **Research Guides** – Research guides gather together all of the resources and information students will need for a specific class or project all in one site. For a sample guide, please visit: [http://www.tamuc.libguides.com/BA301](http://www.tamuc.libguides.com/BA301). For details or to request the development of a course-specific research guide, contact the Head of Research and Instruction Services at 903-886-5714.