Office of the Registrar

Responsible University Office:
Office of the Registrar

Contact Information for this office:
903-886-5068
http://www.tamuc.edu/admissions/registrar/Faculty%20Resources.aspx

The Office of the Registrar maintains the academic records for all students as well as assists with registration, transcript requests, enrollment verifications, grading, and graduation. Most of our services/forms are online for faster service and can be accessed through our website. Helpful information for faculty includes: important dates and deadlines; degree program codes; the Undergraduate Graduation Checklist; training and links for CourseLeaf Curriculum(CIM) management; and instructions on such topics as early intervention, census date (12\textsuperscript{th} day) class rosters, waitlists, and entering grades in MyLeo.