Initial Meeting

Attendees: Heidi Wright (Chair), Derek Preas, Jeffery McMurray, John Jones, Kim Laird, Maria Ramos, Mary Satterwhite, Michael Hill, Paige Bussell, Rebecca Tuerk, Rex Giddens, Robert Dotson, Stan Goodman, James Vanbebber (Recorder).

Agenda Item: Compliance Office Update
- Organizational Structure
- Organizational Responsibilities

Agenda Item: System Ethics and Compliance Program
- System Policy 16.01
- Texas Education Code Section 51.971 Compliance Program
- Federal Sentencing Guidelines Chapter 8 – Part B2 – Effective Compliance and Ethics Programs

Agenda Item: Compliance Committee
- System Regulation 16.01.01
- Proposed Committee Members
- Compliance Calendar
  - The committee verified POC and SPOC for each action item
- System Subject Mater Experts (SME) – Point of Contact (POC) List
- Compliance Offices – POC List
- Satellites Campus – POC List

Action Items:

✓ Email University Council on Compliance the disestablishment of the council
✓ Establishment of a committee listserv
✓ Update University Compliance Calendar

A second meeting will be held on December 6th for those unable to attend.

Next quarterly meeting set for March 7 at 2pm.