Budget Review and Development Council (BRDC)
March 11, 2015 11:00-12:00 am (BA290)
Minutes

Members in Attendance:
Sal Attardo                      Steve Williams                      Tim Letzring                      Derald Harp
Brent Donham                    Arlene Horne                        Stephen Starnes                   William Kuracina
David Scott                     Leigh-Ann Spates                    Paula Hanson                      Tina Livingston
Blake Shaw                      Ricky Dobbs                         Ray Green                         Dina Sosa
John Kaufman                    Tim Willet                          Luis Franco                       Derald Harp
Lisa Martinez                   Derrylee Peace                      

Ex-officio Members in Attendance:
Betty Block                     Janet Anderson                      Barbara Corvey                     Jackson Dailey

Special Attendee: Dr. Jones

I. Welcome (Paula)

II. Dr. Jones Address to Committee
Dr. Jones was invited to speak to BRDC to provide additional insight on the budget reallocation process and its success. Dr. Jones stated there should be reallocations made in certain areas to enhance effectiveness. He encouraged everyone to think创造性ly in terms of sharing resources and look at our processes and find ways to combine resources.

III. Approval of Minutes (Tina)
Tim Willett made the motion to approve the minutes and Dina Sosa seconded that motion. All approved.

IV. Closing the Loop Assessment (Janet)
A concern was expressed in regards to utilizing funds in the year they were received. There was no further discussion regarding the information.

V. Review of 1% Reallocation Model (Tina)
Tina reviewed the revised allocation model excluding faculty lines. With the PwC expectation to reallocate at least $880,000, it was proposed to reallocate 1.75%, excluding faculty lines which would amount to over $500,000. There was a question if we are expected to continue with the 1.75% in future years or just this year. Tina stated that the future reduction amounts would be based on need and the charge from the President. Dr. Horne proposed to table the approval of the revised reallocation model until the next meeting.
There was also a brief discussion regarding the potential short fall in formula funding. Tina stated that Spring numbers did look good and were helping improve our formula allocation. Paula stated there should be more of a focus on creating administrative efficiencies through the reallocation process.

VI. Sub-Committee Updates:

a. Maximize Formula Funding (Brent Donham)
   Dr. Donham stated there should be more focus on how to achieve more growth like increasing majors in higher weighted areas. Ideas included focusing students on areas that would promote growth in courses based on their majors.

b. Investment in Marketing (Steve Williams)
   Their committee is continuing to meet and will formalize their recommendation soon.

c. Accountability Measures and Long-Term Enrollment Forecasting (Sal Attardo)
   Dr. Attardo reported his committee had identified 8 measures of working towards recommendations on the various areas.

d. PwC Administrative Review (Tim Letzring)

e. University Services Fee Allocation Model (Janet Anderson)
   Committee drafted a plan and is ready to submit a proposal by the next meeting.

VII. Reminders: Next Meeting 3/25/15 (Paula)

a. Future Meetings:
   i. April 8th
   ii. April 22nd