Budget Review and Development Council (BRDC)
February 18, 2015 9:00-10:30 am (BA290)
Agenda

Members in Attendance:
Linda King                           Ryan Ivey                           Lavelle Hendricks                    Steve Williams
Tim Letzring                       Brent Donham                       Arlene Horne                           Stephen Starnes
Paula Hanson                       Tina Livingston                    Blake Shaw                             Cheryl Scott
Ricky Dobbs                        Dina Sosa                           John Kaulfus                           Tim Willet
Luis Franco                        Lisa Martinez                       Linda Openshaw                        Donna Spinato
Sal Attardo

Ex-Officio Members in Attendance:
Betty Block                         Janet Anderson                      Barbara Corvey

I. Welcome and approval of the minutes (Tina)
   John Kaulfus made a motion to approve the minutes. Motion was seconded by Tim Willet.
   Minutes were approved and will be posted on the President’s web page.

II. Stewardship Committee for Strategic Planning Update (Sarah Baker)
    Paula Hanson stated that the 1% Reduction was a hot topic for BRDC in the past.
    Recommendations for changes to the strategic plan should be forwarded to the Stewardship
    Committee led by Sarah Baker, Barb Corvey and Tim Murphy.

    Sarah Baker presented a PowerPoint on the draft recommendation mentioning that PAC had
    reviewed it and that there would be an opportunity for the campus to provide feedback during
    the open forums and through the online portal.

III. Closing the Loop Assessment (Janet)
    Janet Anderson reviewed the Closing the Loop Assessment. There were no questions. More
    time was given before the vote was taken on the document.

IV. Review of 1% Reallocation Model (Janet and Paula)
    Paula Hanson read the charge regarding the 1% reallocation. Concerns were expressed and
    the discussion continued over cuts and efficiencies and whether faculty lines should be
    included in the 1% calculation. It was mentioned the need to redirect growth opportunities
    within and eliminate low producing programs. Clarification was also given that the 1% would
    be part of the PwC efficiency measures. It was decided to table the discussion and revisit it
    after consulting with PAC and the PwC Subcommittee.

V. Dr. Jones’ Testimony to Senate Finance Committee & House Appropriations Committee
    (Paula)
    Paula Hanson reviewed the testimony.
VI. Legislative Update/Review of Bills and Recent News Articles (Tina & Paula)
Tina reviewed bills that the Institution is following and Paula reviewed several legislative news articles.

VII. Sub-Committee Updates:

a. Maximize Formula Funding (Brent Donham)
Data is being collected regarding maximization of our funding. They are currently looking for new programs and 5 year trends. The Faculty SCH ratio was discussed. It is being reviewed and compared with other institutions in the area. They are considering what programs were increasing and decreasing.

b. Investment in Marketing (Steve Williams)
The sub-committee is currently drafting recommendations.

c. Accountability Measures and Long-Term Enrollment Forecasting (Sal Attardo)
The sub-committee is focusing on eight main points to evaluate.

d. PwC Administrative Review (Tim Letzring)
Discussed the purpose of the report and stated they are waiting on the final draft. They will meet to discuss the draft version.

e. University Services Fee Allocation Model (Janet Anderson)
The sub-committee is continuing to use directives from historical guidelines while focusing on current budget targets. A proposal to distribute the over-realized revenue was presented.

The Closing the Loop Assessment will be voted on the next meeting.

VIII. Reminders: Next Meeting 3/4/15 (Paula)

a. Future Meetings:
   i. March 25th
   ii. April 8th
   iii. April 22nd