

A&M University-Commerce Staff Council

Date of Meeting: September 8, 2015

Start Time: 1:40 pm

End Time: 3:35pm

Location: Training and Development 156E

Meeting called to order by President Tina Boitnott at 1:40 pm

Attendees: Billie Abell, Janet Anderson, Molly Baur, Veta Dawson, Jeremy Gamez, Jodi Oelrich, Kim Scarcelli, James Vanbebber and Bryan Vaughn

Not in Attendance: Christi Spruill (notified committee of absence)

Employee of the Month

Committee (James Vanbebber, Christi Spruill and Billie Abell)

- Committee will be working on getting an online form for submission of nominees, in three categories: Integrity, Innovation, and Imagination. The online form will be submitted to the StaffCouncil@tamuc.edu email, and then reviewed by the Employee of the Month (EOM) committee members. The EOM committee will present to the Staff Council members a matrix of all nominations. The final approval will be a majority vote by the Staff Council.
- Staff Council will communicate with the students in regards to Staff Council awards via student list serve email so students will have the opportunity to vote for a staff member they feel deserves to be awarded EOM.
- There will not be a Staff Member of the Year awarded.
- In September of each year, there will be a Staff Appreciation Dinner to honor all the EOM's and to recognize all the staff members who were nominated during the year.

Motion: The EOM Committee will review the monthly nominations, score **rank?** them in the matrix, and present the slate of nominees to the Staff Council members for selection of EOM.

Jeremy Gamez seconded the motion

Motion: Remove the Staff Member of the Year award nomination and host Staff Appreciation Dinner instead. Create a PowerPoint display of all EOM's for the year.

James Vanbebber made the motion; Billie Abell seconded the motion

Motion: Elections to start first Monday in May for the election of new council member(s) in the general elections based on EOC category. Special election to take place in January to replace Angela Owens open position.

Motion made by Jeremy Gamez; All present voted yes.

Actions Items:

- Kim Scarcelli will set up an automated reply for Staff.Council@tamuc.edu emails. She will bring all emails (that are not time sensitive) to the council meetings for discussion.
- Janet Anderson will set up Market Place for the Fund Raiser (Garden Flag). Janet will make deposits on monies received from this fundraiser
- Billie Abell brought each member 10 flags to begin selling.
- Veta Dawson enlisted Sodexo to donate Ice Cream for Ice Cream social to be hosted on Sept. 23, 2015 from 2:30p -4:30p in the Alumni Center.

Tentative Coffee with Council schedule on the following dates, from **9:00-10:00 am in Alumni Center:**

Oct. 15

Feb 18

Nov 19

March 17

Dec. 17

April 21

Jan. 21

May 19

Sub-Committee for Fundraisers:

Janet Angers, Bryan Vaughn, and Billie Abell

Sub Committee for Staff Awareness:

Kim Scarcelli, Jeremy Gamez, and Molly Baur

Next meeting will be Sept. 17th, at 4:00-5:00 pm in Training Development room 156E Gee library
Meeting adjourned at 3:35pm