

Staff Council Agenda/Minutes

May 09, 2018

Agenda

- Call to Order and Welcome
- UEC Update (Jeremy)
 - Performance evaluations – Due date 5/11
- Committee Reports
 - Events/Fundraising – N/A
 - Staff Recognition/Appreciation (Kim)
 - EoM Logistics
 - Banners
 - Backdrop
 - Communication – Jeremy T, and Jeremy G.
 - Scholarship update
 - June date to July 1st to pick recipients
 - Building the online app
 - Communication
 - Governance (Jeremy G.)
 - Post President to serve on Governance committee
 - By-laws modification
 - Staff Development (Mona)
 - Update on Professional Development
 - Set up meeting with Drs. VR and Hott, & Faculty Senate
- Unfinished Business
 - Recap of meeting with Dr. Keck, VP Currin, and HR
 - Scholarship update
 - July 1st selection as opposed to June 1st (vote needed)
 - Need to make online form (Jeremy G. and Jeremy T.)
- New Business
 - Next Staff Council cohort
 - Explain process
 - First step- EEO Categories for Call of Interest email
 - Beginning discussion on Years of Service Report
 - Discuss timeline and target dates for committee
 - Localist Presentation – Paul Bryan (3:30 pm – 20 minutes)
 - Events and Announcements
 - Questions and Feedback

- Sign Anniversary Cards (10 minutes)

Attendees:

Janet Anderson
Sarah Elder
Jeremy Gamez
Mona Gilley
Leslie Horn
Stephanie Keahey
Jodi White
Kim Scarcelli
Mandy Shaw
Jody Todhunter
Lisa Owens

Notified: Belinda Benson; Jeremy Tanner

Guest: Paul Bryan

Absent: Chad Ballard

Minutes

- Meeting was called to order by President Jeremy Gamez at 2:04 pm
- Financial
 - No report at the time of the meeting
 - Changes include:
 - Linens from banquet
 - Catering charges for 180 people for \$1759
 - Take away from the banquet
 - Loved food
 - Gripe about guacamole
 - Portion control
 - Sopapillas not warm or enough
 - Tickets out earlier
 - “who” is the event for
- UEC Update
 - Performance evaluations
 - Due date to supervisor by 5/11
 - Entire process completed by 5/30
 - May 11th – HR/Payroll Implementation Survey
 - 4000 responses – Mark Schultz

- Committees
 - Events/Fundraising – no new information
 - Staff Recognition/Appreciation (Kim)
 - EoM – Monday, May 14th at 1:30 in Thrower
 - Backdrop currently stored in Training/Development Conference room closet
 - Banners and backdrop have arrived
 - Years of service awards – “seniority dates” in Workday
 - “full time and consecutive”
 - Communication
 - EoM will be dispersed in a new way – Paul Bryan
 - Change of scholarship date to July 1st
 - Governance
 - Regarding presidential transfer, placing former President on the Governance subcommittee
 - Elections will be needed to replace one seat in EEO 1, and seats in EEO 4, 6, and 7
 - David Giles will be building a report for these categories
 - Call of Interest – End of May/beginning of June
 - Vote will be end of June/early July
 - End of July/Early August retreat
 - QPR Training in Greenville
 - Staff Development – Mona
 - Professional Development Day
 - Keynote – Julie Burch (plus a session)
 - Format idea
 - Keynote
 - Session
 - Presidential address
 - Luncheon
 - Service awards
 - Afternoon sessions
 - Dr. VR and Hott, as well as Faculty Senate expressed interest
 - Old Business
 - Meeting with President Keck, VP Currin, and HR
 - Got personal in meeting
 - If an issue in a small group, most likely reflective of others on campus
 - New Business
 - Coffee with Council – May 31st – BA 343

- Set –up at 8:00 am
- Stephanie – donut assortment and donut holes
- Leslie – water pot
- Localist- Paul Bryan
 - New system for calendar
 - Too many emails – 90% events
 - Home page with link
 - “I’m Interested” – gives reminder email
 - Hope to later combine with the student center events
 - Calendar.tamuc.edu
 - Turn-in events by 3:00 pm for 8:00 am next morning
 - Turn-in announcements by 11:00 am for 1:00 pm same day

Respectfully submitted on May 16th, 2018 at 11:30 am by Kim Scarcelli.