SACS Principle 3.3.1.3 Institutional Effectiveness – The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results in each of the following areas:

3.3.1.3 Educational Support Services

Agenda

July 10, 2012

Committee Chair:  
Sharon Johnson       Assoc. VP, Student Access & Success  
Admin. Assist.:   Ricia Montgomery      Asst. to the VP, SAS

1. Committee Member Introductions
2. 3.3.1.3 Overview (Handouts 1 & 2)
3. Individual Department Summaries (Handout 3)
4. Documentation (Handout 4)
5. Timeline – August 10 Deadline (email to Dr. Sharon Johnson and cc: Ricia Montgomery):
   a. Written Report - simple paragraph in Word format with documentation pieces numbered
   b. Documentation – each individual piece in .pdf format in numbered order

Minutes of meeting

• Welcome and Introductions

• Discussion of the information needed in the narrative for 3.3.1.3 – Principle Guidelines and Questions to ask when completing narrative

• Review of various examples provided as guides

• Discussion of documents and policies to identify and attach, i.e. assessments results, types of assessments, meetings where assessment is reviewed to provide feedback for improvement and goal setting for future, examples of strategies/activities

• Other departments to participate in providing information in the narrative.

• Each department representative will provide a draft narrative draft and documentation list by August 10.

• Follow up meeting will be arranged.
Committee members: 3.3.1.3. Educational Support Services

**Student Access and Success**
- Residential Living and Learning: Dennis Koch
- Student Activities & Leadership/SRSC: Wendy Morgan
- Greek Life: Wendy Morgan
- Morris Recreation Center: Jorge Juarez
- Diversity, Cultural & Judicial Affair: Robert Dotson
- Student Health Services: Maxine Mendoza-Welch
- Student Disability Resources & Services: Rebecca Tuerk
- Academic Success Center: Jody Oelrich
- TRIO/Student Support Services: Veronica Reed
- University College: Ricky Dobbs
- Student Assessment Office: Wendy Gruver
- Honors College: Ray Green
- Veterans & Military Services: Jessica Gossett
- Financial Aid & Scholarships Office: Maria Ramos
- Career Development: Tina Boltnott
- Counseling Center: Linda Clinton
- Hispanic Outreach & Student Programs: Luis Franco

**Academic Affairs**
- Library: Greg Mitchell
- Planetarium: Kent Montgomery
- Math Lab: Pam Webster
- Writing Center: Tabetha Adkins

**IT**
- Faculty Center-Teaching with Technology: Julie McElhany

**Office of Global Programs-Inter Studies-Studies Abroad**
- International Student Services: John Mark Jones

**Athletics**
- Athletic Tutoring Program: Judy Sackfield