Procedure Statement

Texas A&M University-Commerce’s (A&M-Commerce) Graduate Council establishes basic admission requirements for international students.

Reason for Procedure

This procedure outlines the admission requirements for international students.

Procedures and Responsibilities

1. GENERAL

An international student is considered to be any degree-seeking students holding a nonimmigrant visa. International students must submit all admission documents to the Graduate School a minimum of ninety days prior to date of the initial enrollment.

1.1 Each application must submit:
   - An application must fee
   - Application for Admission to the Graduate School
   - Official transcripts translated into English, from each college or university attended. The bachelor’s degree earned at a foreign institution must be equivalent to a U.S. bachelor’s degree
   - Proof of financial support (student’s sponsor must sign a notarized Sponsor’s Statement form supplied by the University and provide a current bank statement)
   - Applicants whose native language is not English are required to submit proof of English proficiency, which is satisfied by one of the following:
     - A minimum TOEFL score; or
     - A minimum IELTS score; or
     - Completing all years of a Bachelor’s degree or higher at a US regionally accredited university; or
     - Successful completion of the A&M-Commerce English Language Institute (ELI) program.
- An official Graduate Record Examination (GRE) score or, for business students, a Graduate Management Admission Test (GMAT) score
- Proof of proper insurance

1.2 Each applicant is subject to departmental approval. Individual departments may establish additional requirements for admission.

1.3 Unless visa classification indicates otherwise, international students must be admitted to a degree program to enroll in graduate courses.

1.4 All international students shall comply with system regulation *26.99.01 Student Health Insurance* section 3. Failure to comply with this regulation will result in withdrawal from the University.

1.5 New international students must bring their immigration documents with them to orientation. International students who hold F-1 visas are not eligible for non-degree status or provisional admission status.

**Related Statutes, Policies, or Requirements**

System Regulation *11.04 Admissions Standards*

System Regulation *26.99.01 Student Health Insurance*

**Contact Office**

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