11.99.99.R0.11 Doctoral Research Tools

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Procedure Statement

Candidates for the doctoral degree must possess proficiency in the use of the research skills necessary to successfully complete the doctoral dissertation. It is desirable for students to demonstrate these proficiencies early in their program; however, if that is not possible, students should demonstrate such proficiency prior to taking the qualifying examinations.

Reason for Procedure

This procedure documents the research requirements for a doctoral degree program.

Procedures and Responsibilities

1 Research tools requirements for doctoral degrees in the College of Education and Human Services can be met by successfully completing required course work.

1.1 The Doctor of Education (Ed.D.) requires 12 hours of prescribed course work.

1.2 The Doctor of Philosophy (Ph.D.) requires 15 hours of prescribed course work.

1.3 Courses must be completed with a grade of B or better.

1.4 Only doctoral research tools courses approved in advance of their offering, by the Graduate Council, can be used to satisfy these requirements.

1.5 These course requirements cannot be met through individual studies courses.

2 The research tools requirement for the Doctor of Philosophy (Ph.D.) in English can be met with any of the following options:

2.1 Twelve semester hours of college-level classes in one foreign language, as verified by official transcript, or
2.2 Successful completion of a foreign language reading exam, as assessed by department faculty and written verification sent to the Graduate School, or

2.3 Verified native or near-native competence in a second language, as assessed by department faculty and written verification sent to the Graduate School, or

2.4 Completion of any four of the following courses, with a grade of B or above: ENG 501, ENG 520, ENG 599, ENG 613, ENG 686, ENG 710, ENG 780, PSY 612.

3 Research tools courses must include bibliographic research skills, so that candidates are able to find, evaluate, use, and communicate information in all its various formats.

4 These requirements are to be viewed as minimal requirements. Consequently, a department may require additional research tools courses either for all of their students or as a requirement for an individual student based upon that student's need.

5 Students cannot be admitted to doctoral candidacy until the research tools requirement has been met.

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**Related Statutes, Policies, or Requirements**

University Procedure [11.99.99.R0.10 Course Requirements for the Doctoral Degree](#)

University Procedure [11.99.99.R0.13 Examinations for Graduate Degrees](#)

Suspends University Procedure [11.04.99.R0.22 Doctoral Research Tools](#)

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