

## 15.01.02.R0.01 Federal Procurement Integrity Act

Approved May 30, 2011  
Next Scheduled Review May 30, 2016



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### Procedure Statement

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Texas A&M University-Commerce (A&M-Commerce) will comply with the Office of Federal Procurement Integrity Act, 41 U.S.C.423 as it relates to sponsored programs.

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### Reason for Procedure

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The purpose of this procedure is to establish the parameters for compliance with the Office of Federal Procurement Integrity Act, 41 U.S.C.423 as it relates to sponsored programs.

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### Procedures and Responsibilities

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#### GENERAL

1. Throughout the duration of all federally funded projects, purchases of goods and/or services by A&M-Commerce employees, representatives, and/or consultants are prohibited from knowingly, directly or indirectly:
  - 1.1 Making any offer or promise of future employment or business opportunity to engage in any discussion of future employment or business opportunity with any procurement official of such agency;
  - 1.2 Offering, giving, or promising to offer to give, directly or indirectly, any money, gratuity, or other thing of value to any procurement official of such agency; or
  - 1.3 Soliciting or obtaining from an officer or employee of such agency, prior to the award of a contract, any proprietary or source selection information regarding said procurement.
2. Prior to the commencement of any federally funded purchase, A&M-Commerce employees, representatives, and/or consultants who personally and substantially participate in the preparation of submission of a bid will certify by signing a Federal Procurement Integrity Act Certification Form that they are aware and will comply with the Federal Procurement Integrity Act.
  - 2.1 The Office of Sponsored Programs will retain an original copy of the certification form on file.

3. All A&M-Commerce employees, representatives, and/or consultants will immediately report to the Research Compliance Officer any information concerning a violation or possible violation of the Federal Procurement Integrity Act. Any person found to be in violation of this policy may be subject to disciplinary action as outlined in the A&M Commerce rule *15.99.03.R1, Ethics in Research and Scholarship*.
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## **Related Statutes, Policies, or Requirements**

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[Office of Federal Procurement Policy Act, 41 U.S.C.423](#)

System Regulation [15.01.02 Federal Procurement Act](#)

University Rule [15.99.03.R1 Ethics in Research and Scholarship](#)

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## **Contact Office**

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Office of Graduate Studies & Research, 903-886-5143

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## **Appendix**

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## **Federal Procurement Integrity Act Certification**

Pursuant to the requirements of subsection 27(d)(7)(A) of the Office of Federal Procurement Policy Act, 41 U.S.C. 423 (hereinafter) the Act), and Sections 3.104-1 through 3.104-9 of the Federal Acquisition Regulation (FAR), and preparation and/or submission of bids and/or offers for which the undersigned has participated or will participate in personally and substantially, the undersigned declares that:

I am familiar with, and will comply with, the requirements of subsection 27(a) of the Act and FAR 3.104-3 as follows:

During the course of any federal agency procurement of property or services, I understand that I am prohibited from knowingly:

- 1) making, directly or indirectly, any offer or promise of future employment or business opportunity to, or engaging, directly or indirectly, in any discussion of future employment or business opportunity with any procurement official of such agency;
- 2) offering, giving, or promising to offer or give, directly or indirectly, any money, gratuity, or other thing of value to any procurement official of such agency; or
- 3) soliciting or obtaining, directly or indirectly, from any officer or employee of such agency, prior to the award of a contract, any proprietary or source selection information regarding such procurement; and that

I will report immediately to the officer or employee of Texas A&M University-Commerce responsible for the offer or bid for any contract or modification of such contract, as the case may be, any information concerning a violation or possible violation of subsections 27(a), (b), (c), or (e) of the Act (see FAR 3.104-3), as implemented in the FAR.

**By my signature below, I certify to the Federal Procurement Integrity Act Certification.**

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Print Principal Investigator's Name Title

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Principal Investigator's Signature Date