CONTRACT ROUTING PROCESS FOR AWARDS IN EXCESS OF $25,000

**Functional Department**

NEED IDENTIFIED → REQUIRE FUNDS DISBURSEMENT? → FILL NEED ACCORDING TO UNIVERSITY RULES AND REGULATIONS

**Procurement**

REVIEW REQUIREMENTS → REQUIRE CONTRACT OVER $25,000? → NO → NO CHANGES RECOMMENDED → FILL NEED ACCORDING TO UNIVERSITY RULES AND REGULATIONS

**DCMA**

REVIEW REQUIREMENTS FOR ACCOUNTABILITY AND BUSINESS NEEDS → CHANGES NEEDED? → YES → DCMA AWARD RECOMMENDATIONS

**Compliance**

REVIEW REQUIREMENTS FOR POTENTIAL COMPLIANCE ISSUES → CHANGES NEEDED? → YES → COMPLIANCE AWARD RECOMMENDATIONS

**Risk Management**

REVIEW REQUIREMENTS FOR POTENTIAL UNIDENTIFIED RISKS → CHANGES NEEDED? → YES → RISK MANAGEMENT AWARD RECOMMENDATIONS