

Deans' Council Minutes
August 25th, 2004

Faculty Senate Agenda for 2004-05—Dr. R.N. Singh briefed the deans on topics of concern to the Senate and plans to open discussion on policies relating to faculty personnel evaluation.

Updates

Memorial Student Center Project—the university will proceed with planning for a new facility at an estimated cost of \$25 million, all inclusive.

One-stop student service center—the vice presidents will charge a committee to consider what should be included in a one-stop service center and how much space would be required.

Clean-ups—Sikes Hall, Watson Cafeteria, and empty G-buildings have been emptied of unused or worn-out furnishings and equipment. For Sikes and the G-buildings, demolition is contemplated at the earliest occasion.

Enrollment management—a search will begin within the next few weeks.

Registrar's Office—the Provost is scheduling in external review from AACRAO, the national association of registrars and admissions officers.

Commencement Committee Membership—the Provost asked for recommendations for members.

Displaying Commemorative University Seal—Deans reviewed photographs how the university seal might be placed on the brick façade of the Performing Arts Center. Deans supported the proposal unanimously.

Temporary Salary Increases for non-faculty employees—a draft proposal for a procedure was distributed and will be discussed at the next meeting.

Information Security Survey—VP Pankratz and Mr. Cagle will attend the next deans meeting to discuss the purpose of the survey and to seek input from the deans.

Guidelines for Evaluation of Teaching—the Provost asked if we need a policy? She raised several criteria that might be considered: Third-party administration, Submission to department head directly, Distribution to faculty member after semester/class completed. Discussion will continue at the next meeting.
