

Deans' Council Minutes

August 4th, 2004

1. THECB Accountability Reporting: The Provost reviewed the status of the several accountability projects with particular reference to THECB's approach which will include Peer groupings analysis and Performance indicators. A&M-Commerce is positioned in a middle group of doctoral intensive institutions with a good number of graduates and very low contact and grant expenditures.
2. Voter Registration Project—Dean Webber outlined student government's plans to encourage/facilitate voter registration for students.
3. Enrollment Report—Dean Anglin reviewed numbers showing an average 2-3% growth with strong growth in transfer students under Phi Theta Kappa.
4. Graduate assistants and the new Fair Labor Standards Act—It was noted that GANTS might be required to keep time sheets to ensure compliance with the 20-hour per week work standard. Otherwise, the campus will have to pay overtime.
5. Library Transition Underway—Dr. Paul Zelhart has been appointed Director of Libraries for two years and will work on an in-depth program review to cover facilities, policies, operations, personnel and other key factors.
6. Extended University Transition- The Provost outlined transitions to include possible transfer of the Fire Academy to Hopkins County, relocation of the real estate training to the College of Business and Technology, organization of the Correspondence, UIL, extended degrees and instructional technology into a Division of University Outreach.
7. The Provost shared articles and reports including Graduation Rates for Texas Public Universities. Members discussed Data for Management Purposes.
10. Graduate Program Review—Dean Stetson reviewed the revised procedures and reporting format and collected additional input. He will consult with Institutional Research to verify that the data reports can be assembled and standardized for all departments before we begin the process.
11. Faculty/administrative Searches for AY 04-05—The Provost asked deans to identify positions they will want to advertise nationally and have summary statements of the descriptions to her for a *Chronicle* ad within two weeks. Candidate travel will be financed from the Provost's Office and training will be provided so that campus personnel can manage searches online to reduce paper and copying expenses.