

Deans Council Meeting Minutes
Boardroom BA 290
February 8, 2011, 9:00 – 12:00 Noon

Present: Larry Lemanski
Randy McBroom
Allan Headley
Sal Attardo
Cynthia Rhodes
Sandy Weeks for Brent Mangus
Greg Mitchell
Greta Spradling

Absent: Hal Langford

1. Tenure & Promotion – Larry Lemanski and Lisa Rabe
Sixth Year Probationary Faculty and Promotion Recommendations tabled from the January 25 Deans Council Meeting were discussed and voted on.

2. College Reorganization – Larry Lemanski (*handout*)
The BOR approved the proposal for a reorganization of the colleges. There is a 30-day wait before any action can be taken. Preliminary plans can be made now for action on March 7. An outside consultant will not be hired for recruiting new Deans. An internal search committee will be formed. Dr. Lemanski has requested the names for prospective interview committees. The Deans were asked to review and revise Dean job descriptions. **Action Item: Send suggested comments to Dr. Lemanski within two weeks (February 22).** The job descriptions are to be finalized within a month. Randy Jolly needs final job description to put in final form.

Dr. Attardo recommended that the colleges not be split until the end of the Spring 2011 semester. This will assure that students, faculty, and students have stability and consistency through the end of the semester.

It was recommended that the following media be utilized to promote the Deans positions: Art and Science publication for advertising, Hispanic Journal, Black Journal, Science Journal, and The Chronicle of Higher Education.

3. Nursing Program – Larry Lemanski (*handout*)
The proposal for the Nursing Program was approved by the BOR. The application has been sent to the Board of Nursing for review and approval. The Bachelor of Science in Nursing will also go to the THECB for approval. Notification only for Masters of Science in Nursing is needed at the BON.

4. Visiting Faculty from India – Larry Lemanski
A&M-Commerce expects to have three Visiting Faculty from India for the Fall 2011 semester. The University will provide housing. No details are available as to the names or area of study for the visiting faculty yet.

5. Chief Academic Officer Update – Larry Lemanski and Randy McBroom
 - a. TCCAO Retreat – Dr. Lemanski made a PowerPoint presentation on research collaboration and served as the moderator for a research panel at the retreat.
 - b. THECB –
 - i. The concept paper for the Center for Undergraduate Research and the Center of Computational Science were presented to the BOR. The full proposal will be presented next.
 - ii. The Computational Science Ph.D. is ready for preliminary planning authority at the THECB. The cost for the review board to evaluate the full proposal is \$10,000. It will take a year to complete the approval process
 - iii. The Texas Board of Nursing (BON) is reviewing our undergraduate application. The Master in Nursing degree does not require approval from the BON. A&M-Commerce should have an administrative presence at BON meetings. As Dean over the Nursing Program, Brent Mangus should plan to attend future BON meetings.
 - c. Budget Issues – The President will address Budget Issues at the next University Community Update.
 - d. SACS – At A&M-Commerce, the Quality Enhancement Plan budget is under review.
 - e. System Updates
 - i. Tenure Review, as of 2012, will be presented by the University President to the BOR at March Meetings only.
 - ii. Faculty development leave will be reviewed in the same way. Dr. Lemanski asked that faculty make a presentation on the results of their Faculty Development Leave.
 - iii. New Program Process update (handout) new website for what is required. The A&M System has posted new forms on the website for the new process for starting a new program.

6. A&M-Commerce and India MOUs
 - a. Sunrise Group of Institutions, Udaipur, Rajasthan
 - b. Nirma University, Ahmedabad (*handout*)
 - c. Mahatma Gandhi Medical College and Hospital, Jaipur
 - d. Guru Gobind Singh Indraprastha University, Kashmere Gate, Delhi
 - e. Deepshikha College of Technical Education, Rajasthan
 - f. Delhi School of Professional Studies & Research, Delhi
 - g. Infosys, Bangalore
 - i. Major software development company located in India that works with Microsoft and Bill Gates. Infosys hires high-quality students from ITT Universities.
 - h. Vidya Bharati Mahavidyalaya, Amravati

There are many opportunities for Texas A&M University-Commerce to globalize. India is a rich resource. English is the universal language for Indian university students.

7. Budget – Cynthia Rhodes

Cynthia presented the Strategic Initiative Funding programs for Academic Affairs. The Budget Council will review all programs and vote on funding priorities. In the past, Academic Affairs has not received the Strategic Initiative Funding. The Budget Meeting has been rescheduled for February 16.

8. Revised Search Process for Faculty – Randy McBroom and Michele Vieira(*handout*)

Michele Vieira has rewritten the Search Process for Faculty. The process has been simplified with steps and forms. The online hiring program, People Administration, will reduce the paper files which is purged after two years. The new process includes a background check for all prospective hires.

There are new laws for hiring people from other countries. A conference scheduled for February 17, will address the new laws.

9. Graduate Council Updates – Allan Headley

- a. New Graduate Certificates
 - i. Chemistry, 20-hour, graduate certificate
 - ii. Chemical Education, 20-hour, graduate certificate
- b. New 3-year degree admission guidelines: Three-year degrees, from WES accredited colleges, “A” level Universities, are transferred in from foreign students such as India.

10. Reminders

- a. Deans Retreat, scheduled for March 3 and 4, has been relocated to the Heritage House on campus. Agenda items will include: budget, reorganization, graduate research, and recruitment.

11. Open Forum

- The President has asked Dr. Lemanski to present the Faculty Workload process to the Deans. Each college is to follow the 4+4. The form is to be completed and approved by the Provost effectively immediately. Each Dean is to identify the workload evaluation process within their college and follow the procedure.
- The purchase of the horse farm did not go through. There was another offer made on the property that was accepted.

Next Meeting: February 22, 9:00 a.m.
Bring back: Faculty Workload process