

Deans Council Minutes
Boardroom BA 290
December 13, 2011, 9:00 – 11:00 a.m.

1. Associate Provost position – Dr. Larry Lemanski

Dr. Roseann Hogan is a candidate for the position of Associate Provost of Institutional Effectiveness and Planning. The deans will meet with Dr. Hogan as a group to conduct an interview. *(Note: Dr. Hogan was offered the position and accepted. She reports for work on January 17.)*

2. MITC Midlothian – Dr. Larry Lemanski

It was noted during the discussion that the MITC is intended to deliver instruction face to face and not solely online. There is concern from the deans on the administrative oversight for the programs in Midlothian.

3. Update on Tenure & Promotion Committee – Dr. Sandy Weeks

The current procedure, 12.01.99.R0.01, Academic Freedom, Tenure, Promotion, and Post Tenure Review needs to be updated to reflect the addition of library faculty. **(Action Item)**

4. Procedure recommendations:

- 15.01.01.R0.02, Distribution and Expenditure of Indirect costs of External Grants for Scholarly and Creative Activity, Teaching, Service – Dr. Allan Headley

The deans reviewed the changes to the procedure as discussed at the Deans Retreat in September. The procedure was approved by the deans and recommended for PAC. *(Note: Procedure 15.01.01.R0.02, Distribution and Expenditure of Indirect costs of External Grants for Scholarly and Creative Activity, Teaching, Service was pulled from the pack agenda with a question to #13.)*

- 11.04.99.R0.31, Graduate Certificates procedure discussions were delayed until the next meeting.

5. University of North Texas (UNT) Partnerships at the University Center of Dallas (UCD)

- Dr. Hal Langford is proposing a certificate for Arbitration and Peace Studies. He will review it after the first of the year.

6. University Center of Dallas (UCD)

- Dr. Brent Mangus is adding Education Administration personnel to begin work in the spring.
- Undergraduate programs at the UCD are very small.
- The Art Department is doing very well at the UCD location.

7. Open Forum

- Consider nominations for the FASEB Excellence in Science Award 2013 – Dr. Larry Lemanski
- It would benefit the University for each academic dean to attend the SACS Conference in Dallas. The conference is scheduled for December 8-11, 2012.
- The Academic Deans need to familiarize themselves with credential criteria for the faculty within their college. All faculty credentials must be reviewed for SACS Roster Reports. More information about the reports will be available in the near future.
- Nursing – The proposal has been submitted to the BON. A&M Commerce is working toward having the program approved for fall of 2012.
- The Global Summit was successful. It was well attended and did not lose money. The conference will be held again next year.

- The library's late night hours have been well attended. Mr. Greg Mitchell reported that the student traffic has been very good for the library.
- It was recommended that Technology Services provide data backup instructions campus wide.
- The office of Equal Opportunity and Diversity (EOD) has listened to a number of different allegations from A&M-Commerce employees since opening the office. Resources are needed to meet the requests of the office. With their budget situation, they are unable to fund travel for recruitment of faculty. It was recommended that EOD submit a budget request for the reallocation of funds.
- The deans discussed SACS guidelines regarding how budget dollars are to follow the mission of the university.

Next Meeting: January 17, 2012 (*rescheduled later to January 20, 2012*)