



Received
2013
Office of
The President

October 24, 2013

Dr. Dan R. Jones
President
Texas A&M University-Commerce
P. O. Box 3011
Commerce, TX 75428

Dear Dr. Jones:

Thank you for your letter dated July 18, 2013, providing an explanation as to how the institution failed to provide notification for an instructional site which was a second report of non-compliance with Comprehensive Standard 3.12.1. Your response is thoughtful and provides some understanding of how the failure occurred.

Factors included an administrative change in your Accreditation Liaison and a particular academic unit of the institution which failed to follow institutional policy and procedures. Both of these issues have been resolved, and the University has taken additional measures to insure that everyone in the academic process is aware of the substantive change policies and procedures of the University. These additional measures include strengthening the role of the Accreditation Liaison, training by the liaison officer for administrative units at the University, and other policy changes to insure that substantive change policies and procedures are followed.

Thank you for this summary and explanation. I would caution you to make every effort in the future to adhere to the Substantive Change policies and procedures the institution has in place.

Best regards,

A handwritten signature in cursive script that reads 'Belle S. Wheelan'.

Belle S. Wheelan, Ph.D.
President

BSW/LCS:iyw

cc: Dr. Marila Palmer, Associate Provost, Institutional Effectiveness & Planning
Dr. Barry D. Goldstein