

11.99.99.R0.16 Awarding Graduate Experiential Credit

Reviewed June 29, 2022

Next Scheduled Review: June 29, 2027



Procedure Summary

The Graduate Council establishes basic standards for awarding graduate experiential credit at Texas A&M University-Commerce.

This procedure documents the requirements for awarding graduate experiential credit.

Procedures and Responsibilities

- 1 The University does not generally award graduate academic credit for experiential learning. This procedure provides a means by which the University may consider the awarding of graduate credit for experiential learning in order to meet emerging state educational priorities and mandates. Awarding of this credit will be based solely on experiential learning that is part of an official agreement (as stipulated in University Procedure *11.99.99.R0.05 Articulation Agreements*) between the University and another national, state, or regionally accredited institution or certifying agency.
- 2 Requirements for the awarding of such credit require formal agreement between A&M-Commerce and a national, state, or regionally accredited educational institution or certifying agency. These agreements shall require the approval of the departmental faculty, academic dean, the graduate dean, and the provost and will comply with all SACSCOC accreditation guidelines.
- 3 Experiential credit is limited to one-third of the hours required for an A&M-Commerce master's/specialist program. The remainder of the graduate program must consist of coursework completed at A&M-Commerce. Doctoral students must earn a minimum of forty-five hours of graduate credit from A&M-Commerce.
- 4 The combination of experiential credit and transfer credit is limited to one-third of the hours required for an A&M-Commerce master's/specialist program. The remainder of the graduate program must consist of coursework completed at A&M-Commerce.

- 5 Departments, in coordination with the graduate dean and registrar, will be responsible for processing university approved experiential learning credits offered by national, state, or regionally accredited educational institutions or certifying agencies and by ensuring the following:
 - 5.1 Awards credit only for documented learning which ties the experience to the theories and data of the relevant academic fields;
 - 5.2 Awards credit only to a matriculated student, identifies such credit on the student's transcript as credit for experiential learning, and is prepared, upon request from another institution, to document how such learning was evaluated and the basis on which such credit was awarded;
 - 5.3 Takes steps to ensure that credit for experiential learning does not duplicate credit already awarded for courses in the student's academic program;
 - 5.4 Clearly describes, and establishes the validity of, the evaluation process and criteria for awarding credit for experiential learning.
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Related Statutes, Policies, or Requirements

University Procedure [11.99.99.R0.05 Articulation Agreement](#)

Suspends University Procedure *11.04.99.R0.28 Awarding Graduate Experiential Credit*

Revision History

Approved April 10, 2001
Revised Graduate Council FY02
Reviewed May 14, 2013
Revised January 24, 2017

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