

# Texas A&M University-Commerce

## Graduate Programs in Business & Entrepreneurship

### RECOMMENDATION FORM

Applicant: Please print or type your name on this form prior to sending to your recommenders:

Last
First
ID# (CWID)

**TO THE PERSON COMPLETING THIS EVALUATION:** The person above is applying for admission to the Graduate Programs in Business & Entrepreneurship at A&M Commerce. In our consideration of each applicant, we place particular emphasis on comments from individuals whom the applicant has chosen to assess him or her. This recommendation will be used only for admission purposes; it will not be made a part of the student's educational record, and no reference will be made to it for educational purposes after a decision is final on the applicant's admissibility.

NAME OF PERSON COMPLETING THIS FORM: \_\_\_\_\_

POSITION/TITLE \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

- How Long Have You Known The Applicant? \_\_\_\_\_ years \_\_\_\_\_ months
- Under What Circumstances Have You Worked With The Applicant? \_\_\_\_\_

- May We Contact You Regarding This Application?    YES    NO
- Describe the applicant's ability to communicate orally and in writing. If applicant is from a non-English speaking country, how well does he or she understand, write, and speak English? \_\_\_\_\_

- What characteristics of the applicant lead you to believe that he/she is ready for graduate level study? \_\_\_\_\_

Please rate the applicant as compared to his or her peers and not the reference group with which you are making your comparisons:

|                                 | Top 5% | Top 15% | Top 25% | Top 50% | Lower 50% | Not known |
|---------------------------------|--------|---------|---------|---------|-----------|-----------|
| Self confidence                 |        |         |         |         |           |           |
| Leadership potential            |        |         |         |         |           |           |
| Maturity                        |        |         |         |         |           |           |
| Motivation                      |        |         |         |         |           |           |
| Analytical Skills               |        |         |         |         |           |           |
| Intellectual Ability            |        |         |         |         |           |           |
| Creativity                      |        |         |         |         |           |           |
| Ability to work with others     |        |         |         |         |           |           |
| Oral communication skills       |        |         |         |         |           |           |
| Written communication skills    |        |         |         |         |           |           |
| Planning skills/Time management |        |         |         |         |           |           |
| Personal integrity              |        |         |         |         |           |           |

- Of the attributes and abilities evaluated above, please comment on: (use back of form if necessary)
  - a) Applicant's area of greatest strength. b) Areas where applicant could use greatest development.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Overall evaluation (circle one):    Strongly Recommend    Recommend    Recommend with Reservations    Do not Recommend

*Please return this form to Texas A&M University-Commerce, ATTN: Graduate School, P O Box 3011, Commerce, TX 75429 or to the student in a sealed envelope with your signature written across the seal. This form may also be scanned/emailed (PDF) to [mba@tamuc.edu](mailto:mba@tamuc.edu)*

Signature \_\_\_\_\_ Date \_\_\_\_\_