How do I use the Business Research Experience Program (BREP) experiment management system?

How to create a participant account


2. Click on New Participant “request an account here” link on the left of the screen.
3. This takes you to a screen where you must enter your name, a unique User ID (something you can easily remember), your University ID number, and primary email address (reminders of studies you sign up for will be sent here), a contact phone number, and the course that you are currently registered in.
4. You will need to highlight the course(s) in which you are enrolled, and for which you will be earning credits. You can find the course number by checking the university website under course listing (example - see below). If you are in more than one, highlight all that will be involving you in research participation. However, each study in which you participate will only provide you credit for ONE course. In other words, there is no "double-dipping" allowed. BE CAREFUL TO SELECT THE CORRECT COURSE AND SECTION # – IF YOU CHOOSE THE WRONG ONE, YOUR INSTRUCTOR WILL NOT BE INFORMED OF YOUR CREDITS!

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<th>Hours: 3</th>
<th>001 80060 MW 2:00p-3:15p</th>
<th>Location: HEN207</th>
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Please make sure you select the correct course and section.
5. After you submit your information, you will be emailed your login information – and can then use that information to log in to the BREP system (save this email in case you forget your login and password).

6. Enter the username and password into BREP system.
7. You will be asked to identify the course you are responding to.

You will then be asked to take the prescreen survey.

The prescreen is a general short survey about your opinions, attitudes, and demographics. Researchers use this information to allow eligibility for specific participants. For example, I may be running a study where I only want to get the opinions of native Texans, so only people who say that they are native Texans on the prescreen survey will be able to participate in that particular study. It is in your best interest to answer all of the items on the prescreen survey because you will be eligible to participate in more studies than if you did not complete all of the questions. Also, you will earn your first experiment credit when you have completed the prescreen survey.
8. Now that you are finished with the prescreen, you may want to go to your “Profile” and change your password to something that you can remember.
You may use this page to change your password and update other information about yourself. All fields are required unless marked otherwise.

My Profile

Name: Shonda Gibson
User ID: sg
Email Address: shondagibson@hotmail.com
   shondagibson@hotmail.com
(please enter twice for verification purposes)

Change Password
Enter your current password, then your new password twice, to change your password. Otherwise, leave blank.
   Current Password
   New Password
   New Password (confirm)

Student ID Number: 9038882603
Phone Number: 

Points Earned: 0
Points Required: 5

Course(s):
   • BA 303 01E 80342 Business Communication

Prescreen Status: Declined to Participate
[Change Courses]
[Take Prescreen]

Update

Email questions to: BREP.ADMINISTRATOR@TAMUC.edu
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Human Subjects/Privacy Policy
9. Now you are ready to sign up for studies!
Click on “Studies” or “Study Sign-Up.”
10. You will see a list of the studies that are currently active studies. Click on “Timeslots Available” to see when you can participate. There are three types of studies: (1) laboratory studies, (2) online studies within the BREP system, and (3) online studies that are hosted on external websites (e.g., SurveyMonkey). Lab studies are conducted at a specific time and place (e.g., in Henderson 219 at 4pm on Oct. 1st). You can tell what type of study by clicking on timeslots available. Some studies are two-part studies meaning that you participate in the first session and will be asked to participate again at a later time (e.g., a week later) for a second session.
11. Click on Participate in this Online Survey.
*Be sure to mark answers for every question – a red notice will pop up when you skip a question. At the end of the survey, select the save survey option upon final review.

Or, if this is a lab based study, you will see which specific timeslots are open to sign up for. Click on “Sign Up” to reserve a specific time/place.
12. When you click on Sign Up you will then see a confirmation screen. WRITE THIS INFORMATION DOWN IN YOUR CALENDAR/PLANNER. MAKE SURE YOU ARE THERE ON TIME. That is it. Show up on time and participate.
13. You can check your progress (e.g., number of credits earned) by going to “My Schedule & Credits.” Also, you should receive an email the night before a Lab study to remind you of your appointment.
As you can see below, I have earned 2 out of my 5 credits for the course I am registered in this term. I completed the prescreen (and received credit), and I have participated in a study (and received credit).
14. For lab based studies, you might ask – “What if something comes up and I am not able to make it to a study?”

To avoid getting a “no-show” you need to cancel your appointment. You can cancel online 24 hours in advance of the study appointment time. If there are less than 24 hours until the time you will need to either (1) email the experimenter, or (2) call the experimenter (if their phone number is listed). YOU NEED TO CANCEL BEFORE THE START TIME OF THE STUDY TO AVOID A “NO-SHOW.”
If you encounter any problems, contact the BREP administrator by emailing questions to BREP.ADMINISTRATOR@TAMUC.edu
Be sure to include your full name, student id number, and a detailed description of the problem.