

Curriculum & Instruction Department Master's Degree Plan For Major in Secondary

Name:			CWID:
LeoMail:			Cell Ph:
Street Address			Home Ph:
City:	State:	Zip:	Wk. Ph:

Degree Choices	Check Degree	Degree Requirements
Master of Education Degree (MEd) 36 hours		1. Part A. All 4 courses 2. Part B. 2 grad level SED courses 3. Part C 18 hours from any grad courses in the dept., college, or university
Master of Science Degree (MS) 36 hours		1. Part A. All 4 courses 2. Part B. 2 grad level SED courses 3. Part C 18 hours from any grad courses in the dept., college, or university

Course Inventory	Sem. Completed	Final Grade
Part A. SED Courses Required for MEd & MS (12 Hrs)	Sem. Completed	Final Grade
SED 513 The Secondary School Curriculum		
SED 528 Philosophy of Education		
SED 521 Models of Teaching in the Secondary School		
EDCI 595 Research Literature & Techniques		
Part B. SED/EDCI Elective courses as part of the Major- (6 Hrs)	Sem. Completed	Final Grade
Part C. Electives in Education, Content Area or Alternative Certification Courses (18 Hrs)	Sem. Completed	Final Grade

Note:
 Master's Comprehensive Exam- Apply during the first two weeks of your final semester. The comprehensive exam assesses information from the core courses. A student may be enrolled in no more than ONE core course in order to be eligible for the final exam during the fall and spring semesters. In addition, students taking the comprehensive exam in the summer must have completed all core courses PRIOR to summer I.

Advisor Name:	Advisor Signature:	Date:
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Contact any of the advisors below for degree plan assistance

Students Last Name A-H	Dr. Sherri Colby: Sherri.Colby@tamuc.edu
Students Last Name I-P	Dr. Joyce Miller: Joyce.Miller@tamuc.edu
Students Last Name Q-Z	Dr. Mark Reid: Mark.Reid@tamuc.edu

ADMISSION REQUIREMENTS

Each applicant must first apply and meet general requirements of the Graduate School.

1. Applicants must hold a valid Texas teaching certificate (or) successful scores on the ExCET/TEExES exam (or) have a satisfactory score of the combined verbal and quantitative portions of the GRE.
2. Undergraduate grade point average must be 2.75 overall (or) 3.00 on the last 60 hours in the undergraduate program.

To apply online, click on [Application for Graduate Admission](#). The Graduate School can also be contacted by email at graduate.school@tamuc.edu or by telephone at 903.886.5163.

College of Education & Human Services

Graduate Services Coordinator

Dayla Burgin – (903)886-5134, (Dayla.Burgin@tamuc.edu)

McDowell Business Administration Bldg., Room 142F

DEGREE PLAN

It is important to have your degree plan signed by an academic advisor in your major field of study. Your plan is not official until signed. The fastest way to get your degree plan is to email your advisor. It is not necessary for an office visit as all advisors are equipped to approve degree plans via email. However, office visits can be arranged if necessary but arrangements are to be made in advance. Once your plan is approved, you should maintain it regularly by adding your final grades at the end of each semester. A completed degree plan must be submitted by the student to the advisor when applying for graduation. Advisors are listed at the bottom of the degree plan.

MASTERS COMPREHENSIVE EXAM

Students are required to take and pass a written comprehensive examination during the semester they graduate. Exams are given three times a year; fall, spring, and summer 1. It is important to apply during the very first week of your final semester. To get more information about the exams and submit your application, click on [Master's Comprehensive Exam Information and Application](#).

GRADUATION APPLICATION

Because the window to apply for graduation is extremely short, it is important to apply during the first two weeks of the semester you plan to graduate. Complete the online Graduation Application through your myLEO menu. You may also call the Registrar's Office at 903-886-5071. Then update your degree plan and email it to your advisor who must have it to endorse your application for graduation.