Minutes - CoSEA Leadership Meeting  
September 5, 2012

"People who enjoy meetings should not be in charge of anything." - Thomas Sowell

PRESENT: Blount, Donham, Heitholt, Jang, Suh, Wang, Wood  
Guests: Vassallo

1) Welcome back and introduction: Roberta Vasallo to work on New Media project which includes Tutorcasts, an on-line college news magazine, and preliminary work on certificate program in science writing.

2) Workload Equivalency discussion. TAMUS Policy 12.03:
   Workload should be calculated based on 24 workload hours/academic year (undergrad) or 18 workload hours/academic year (graduate). [http://policies.tamus.edu/12-03.pdf](http://policies.tamus.edu/12-03.pdf)
   Grant release should reference the specific grant by title on the Workload Equivalence form.

3) Faculty master data sheets. Schedule for post-tenure review. Deadline for notification! P&T applications for this year?

4) Reminders:
   - All HB 504 info posted?
   - Still need volunteers for College Curriculum Committee (BES, CHEM, CSCI).
   - Curriculum changes will be due September 20th this year. (new procedures)
   - *2012 Reinventing Instruction and Learning Conference*, October 3-4, 2012
   - Faculty comments on CB rule by 9/12: [http://www.thecb.state.tx.us/index.cfm?objectid=DE96F52A-D583-AE1B-C7265EA2CD5E90B3](http://www.thecb.state.tx.us/index.cfm?objectid=DE96F52A-D583-AE1B-C7265EA2CD5E90B3)
   - Are you signed up for Management Development meeting on September 28th?

5) Who’s on point? SACS Update and discussion of administrative changes via Faculty Senate representatives.
Census of CoSEA Majors: September 4, 2012

By Program

Ag = Agriculture = 26
AGBS = Agriculture Business = 23
AGEC = Agriculture Economics = 2
AGST = AG Science & Technology = 2
ANSC = Animal Science = 124
BSCI = Biology = 350
CHEM = Chemistry = 44
CIS = Computer Information Systems = 39
CONE = Construction Engineering = 73
CSCI = Computer Science = 101
ENVS = Environmental Science = 33
IE = Industrial Engineering = 65
MATH = Math = 77
PAMS = Applied Physics = 4
PHYS = Physics = 25
PSOS = Plant and Soil Sciences = 5
TMGT = Technology Management = 21
WCSA = Wildlife & Conservation Science, Ag = 27
WCSB = Wildlife & Conservation Science, Biology = 8

By Department

Agriculture = 209
Biology & Environmental Science = 391
Chemistry = 44
Computer Science & Information Systems = 140
Engineering & Technology = 159
Mathematics = 77
Physics & Astronomy = 29