

## **Chemistry Departmental Meeting**

At 4:00pm on September 5, 2013

Agenda:

1. Dept operation update (Ben & Linda)
  - a. Announcement
  - b. Strategic plan
  - c. Potluck in October to welcome new majors?
  - d. Homecoming (Homecoming breakfast on November 2)
2. Update on SLO documentation (Laurence & Stephen)
3. Scholarship update (Allan)
4. Lower Level Lab coordination update (Joy & Tasneem)
5. Update on Instrument Tech search (Ben)
6. Round Table