



Instructor: Tammy Butler

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Professional Profile

- 21+ years in education including classroom and library experience
- Proven background in effective library management encompassing all grade levels
- Proponent of the positive effects of solid school library programs staffed by certified personnel

Core Skills

- Certified Google/G Suite Educational Trainer
- Experience with online and face-to-face instruction for both students and teachers
- Proficient knowledge of library science
- Mastery of communication and public speaking skills
- Problem solving skills and an ability to adapt to new situations
- Excellent command of technology skills including various learning management systems, Google/G Suite, Microsoft Word and many educational softwares including Accelerated Reader, Destiny, TexQuest, Discovery Education

Teaching Experience

Caddo Mills Independent School District - August 1997 - Present

- Library Media Specialist - (2010 - Present)
 - Provide group and individual instruction and guidance in reading selection, research, library science and technology skills
 - Supervise student library aides
 - Create and manage online Business English course for student library aides who receive academic credit
 - Manage high school computer labs and carts using Google calendars
 - Administrator for online learning (Edgenuity) - manage library workers and lab students enrolled in online courses
 - Administrator for Accelerated Reader
 - Administrator for student domain for Google Accounts
 - Manage textbook circulation
 - Administrator for Discovery Education
 - Administrator for Destiny automation system
 - Assist high school counselor with state testing, College and Career Readiness and Webpage
 - Member of Campus Integration Team - May 2013 - Present
 - Technology Coach for high school campus

- Webmaster for high school campus (Schoolwires); also post to campus social media
 - Maintain website for libraries
 - Provide website training for teachers
- Manage budget and procurement for libraries
- Write grants for library materials and equipment
- Oversee other campus libraries staffed with library aide(s)
- English III Teacher (2006 - 2010)
- English I Teacher (2004-2006)
- 3rd Grade Classroom Teacher (1997-2004)

Education

- MLS - University of North Texas, Denton TX - 2009
- BSIS - Texas A&M-Commerce, Commerce, TX - 1996

Training and Speaking Sessions

- Campus & District Professional Development Trainer, Caddo Mills ISD - January 2011 - Present
- Hunt County BEST Conference 2018, Caddo Mills, Texas - August 2018
- Region 10 Annual Technology Conference, Plano, Texas - July 2018
- Opportunity 2018 Conference, Celina, Texas - June 2018
- Hunt County STEM Conference, Caddo Mills, Texas - August 2017
- Write for Texas, Grapevine, Texas - July 2017
- Revolutionizing Learning Conference, Royse City, Texas - July 2017
- Converge 2017, McKinney, Texas - June 2017
- Hunt County STEM Conference, Caddo Mills, Texas - August 2016
- Revolutionizing Learning Conference, Royse City, Texas - July 2016
- Converge 2016, McKinney, Texas - June 2016
- Region 10 Library Research Workshop, Richardson, Texas - June 2016
- Revolutionizing Learning Conference, Royse City, Texas - August 2015
- Texas Computer Education Association, Austin, Texas - February 2015
- Hunt County Technology Camp, Commerce, Texas - August 2014
- Region 10 Digital Fluency Conference, Richardson, Texas - May 2014
- Texas A&M-Commerce Student Teacher Training at Caddo Mills ISD - October 2013
- Technology Camp, Commerce, Texas - August 2013

Certifications

- Texas Educator Certificate
 - English Language Arts 8-12
 - School Library EC-12
 - Elementary English 1-8
 - Elementary Self Contained 1-8