

Curriculum Vita
Summer 2021

BACKGROUND INFORMATION

Name: Timothy D. Letzring

Home Address: 228 Chestnut Ridge St.
Winter Springs, FL 32708

Office Address: Office of Provost & Academic Affairs
4365 Andromeda Loop N
Millican Hall, Rm 331
PO Box 160065
University of Central Florida
Orlando FL 32816-0065

Telephone: Mobile: (662) 801-3086
Office: (407) 823-1750

E-mail Address: tdletzring@icloud.com

EDUCATION

<i>Institution</i>	<i>Fields of Study</i>	<i>Degree</i>	<i>Year</i>
University of Georgia	Higher Education	Ed.D.	1994
Stetson University College of Law	Law	J.D.	1991
Louisiana College	Major: Mathematics Minor: Chemistry	B.S.	1987

Other non-degree education and training

- CASE Fundraising for Department Heads and Deans (2011, 2016)
- National Institute of School Leadership, Certified Trainer (2008)
- NCATE, Board of Examiner's Training (2007)
- AACTE Chair Leadership Institute (2005)
- Seven Effective Habits Seminar (2000)
- Faculty Technology Development inaugural summer program, University of Mississippi (1997)

MEMBERSHIP IN PROFESSIONAL ASSOCIATIONS

- SACSCOC Board of Trustees; term ends December 2023
- Member, Texas Bar, 1997
- Education Law Association
- Association for the Study of Higher Education
- Member, Supreme Court of the United States, 2014
- Texas Association of Colleges of Teacher Education (2014-2019)
- Consortium of State Organizations for Texas Teacher Education (2014-2019)
- Teacher Education Council of State Colleges and Universities (2014-2019)
- American Association of Colleges of Teacher Education (2004-2019)

PROFESSIONAL EXPERIENCE

2019-Present Professor and Senior Associate Provost
Office of the Provost and Academic Affairs
University of Central Florida

Responsibilities

- Oversee the academic program processes via the undergraduate and graduate faculty led approval processes.
 - Ex Officio member and coordinator of the Undergraduate Course Review Committee.
 - Ex Officio member and coordinator of the Undergraduate Program Curriculum Committee.
- Liaison with the UCF Board of Trustees Education Program Committee.
- Key academic liaison with the Florida Board of Governors Academic and Student Affairs Division.
- UCF representative with the State University System Academic Coordination Group, that assists in the initial approval process of new degree programs.
- SACSCOC Liaison for the university.
- Oversee the Academic Program Quality office.
 - Oversees all SACSCOC aspects of the university including faculty credentials, fifth year reports, and full reaffirmation processes.
 - Manages the state required academic program review process.
 - Coordinates the state authorization process for online courses and programs.
- Oversee the Operational Excellence and Assessment Support office.
 - Works with academic programs to improve the quality of student learning outcomes through assessment.
 - Provides support to administrative units through integrated processes leading to continuous quality improvement.

- Supports the accreditation processes, both institutional and programmatic, with systematizing assessment processes at university, college, department, and program levels.
- Oversee UCF Global
 - Work with the area leaders to explore opportunities in global partnerships, intensive English program, international student and scholar programs, and international recruiting.

Selected Accomplishments

- Oversaw the bid process and integration of a new catalog management and academic approval software process.
 - Inherited an ineffective product and vendor upon arrival and immediately recognized a need to look in a different direction. This involved legal, procurement, IT, and most importantly, academic input.
- Successfully received Board of Governor approval to implement a new 128-credit hour engineering bachelor's degree, receiving a waiver from the 120-hour maximum rule.
- Developed rubrics to assist faculty in writing more effective program proposals.
- Changed the catalog start to provide better timeline for process and reduce pressures on the Spring semester.

2014 – 2019 Dean and Professor
 College of Education and Human Services
 Texas A&M University-Commerce

Responsibilities as Dean

- Oversee eight academic departments including Counseling, Curriculum and Instruction, Educational Leadership, Higher Education & Learning Technology, Health & Human Performance, Nursing, Psychology & Special Education, and Social Work.
- Oversee programs at all of the university's offsite locations which includes McKinney, Mesquite, Dallas, Frisco, and Corsicana.
- Work with the department heads on their needs including:
 - Recruiting and hiring faculty and staff.
 - Developing appropriate curriculum and program changes.
 - Overseeing institutional effectiveness processes across the various programs including assessment related to SACSCOC processes and the institutional strategic plan.
 - Overseeing the first fully online competency-based bachelor's program in the state.
 - Expanded more programs toward distance education options.
- Maintain professional relationships with various constituents related to the program areas including medical organizations, school districts, superintendents and principals, government organizations, and accreditation entities.

- Work with departments to ensure academic progress toward various accreditation processes including Nursing (CCNE), Social Work (CSWE), Counseling (CACREP), and Psychology (MPCAC).
- Represent the college on the Dean's Council and other university level committees.
- Advocate for resources and support for the college.
- Facilitate and provide leadership for college strategic planning as aligned with university strategic plan.
- Represent university leadership at various meetings as needed.
- Oversaw budget, spending, and revenue allocations of over \$10,000,000, with significant discretionary revenue developed from various sources.
- Work collaboratively with the other deans to maintain an effective university structure.
- Work with development officer to cultivate new donors and maintain relationships with current donors to the college.
- Complete various required forms and reports as requested by Provost, President, Texas Education Agency, and Texas Higher Education Coordinating Board.
- Serve on various committees and task forces.
- Meet regularly with other college of education deans within the Texas A&M System and other Texas organizations.
- Member of Provost's Academic Affairs Council and Dean's Council.
- Work with athletic director and staff for recruiting and support of athletic programs.

Selected Accomplishments

- Led the academic deans' proposal to the provost to restructure the graduate student recruiting staff and process.
- Worked with institution and community leaders, developed the ASPIRE program, a multi-faceted partnership with Commerce ISD to continue to improve the educational outcomes of Commerce students.
- Expanded on our strong relationship with Mesquite ISD to provide additional avenues for graduate study for their teachers and staff, and in process of partnering with them in developing a district based alternative certification program.
- Invited to testify to the Education House Committee, April 2017, Austin, TX.
- Developed a rural dual credit high school program with Commerce ISD, which offers dual credit opportunities to students in nearby rural school districts.
- Successfully split two large departments into four departments, receiving approval from the Texas A&M system, state higher education, and SACSCOC. This provided better efficiencies and greater exposure for several programs.
- Invited to testify to the joint Higher Education Texas Senate and Education Texas Senate committees. April 2016, Austin, TX.
- College led the institution in the amount of external grants for two years.
- Provided funding and other support, including visits with contacts when needed, to expand the international opportunities of our students. Countries include Costa Rica,

Mexico, India, Cambodia, Romania, and the first study abroad trip to Cuba.

- Oversaw the transition of the university's fully online competency-based bachelor's program to the College of Education and Human Services.
- Increased the amount of departmental discretionary funds for travel and other faculty support, focusing on tenure-track faculty.
- Worked with department heads and faculty to increase efficiencies of various processes by eliminating redundant committees and eliminating duplicate or unnecessary policies.
- Developed a partnership with Dallas Teacher Residency and Dallas Independent School District for a high quality post-baccalaureate teacher preparation program.
- Worked collaboratively with local school district to develop several partnered initiatives including a summer school program, an afterschool program, a type of early college experience for high school students, and developing a community engaged teacher education program.
- Restructured the Certification Office to better serve the faculty and staff in the educator and professional certification fields.
- Increased the number of gifts each year for three years, and increased the amount of gifts to college every year, including pledges for the first endowed professorship in the college.
- Collaborated with the Nursing department head in seeking approval for a new Master's Degree in Nursing, which was granted just three years after the BSN began.
- Earned Global Fellow recognition by the institution as part of its Quality Enhancement Plan.
- Increased and strengthened relationships with a variety of college stakeholders including superintendents, health organizations, state agencies, and other institutions.
- Worked with other Texas A&M system Colleges of Education on an international educational service project near San Miguel de Allende, Guanajuato, Mexico.
- Assisted in making program enrollment growth more strategic, emphasizing capacity of the programs and its faculty.
- Developed more resources for support graduate and undergraduate students to participate in research, including presenting at conferences.

2004 - 2014 Chair and Professor of Higher Education
 (Promoted to Professor 2010)
 Department of Leadership and Counselor Education
 University of Mississippi

Responsibilities as Chair

- Responsible for the quality and effectiveness of the instructional programs (Educational Leadership, Counseling, and Higher Education), student learning, curriculum, and research.
- Led the department through the accreditation processes in various programs, school, and institutional level.
- Oversaw scheduling and staffing of courses with both full time and adjunct faculty.

- Recruited and hired faculty.
- Maintained professional relationships with superintendents and principal.
- Supervised and hired graduate assistants for the department in consultation with program coordinators.
- Worked collaboratively with faculty in curriculum development in the three program areas.
- Represented the department on the Dean Leadership Team.
- Advocated for resources and support for the department and faculty.
- Facilitated and provided leadership for departmental strategic planning as aligned with the school and institutional strategic planning.
- Oversaw budget, spending, and revenue allocations.
- Maintained good relations with various departments across the institution that offered graduate assistantships to our graduate students.
- Completed annual report as required by provost.
- Completed various required forms and reports as requested by School of Education Dean, Provost, and Graduate School Dean.
- Provided support for faculty professional development and research efforts.
- Taught courses as needed.

Selected Accomplishments

- Coordinated and led a successful CACREP reaccreditation process for the Counseling program.
- Led the development of a complete online option for the M.A. in Higher Education/Student Personnel program.
- Assisted with the development of the Child Advocacy and Play Therapy Institute (CAPTI).
- Developed podcasts to support the school law course to better support the course on three campuses.
- Increased the full-time tenure track faculty from eight to fourteen and increased diversity.
- Provided funding and support in developing international opportunities for our graduate students, including co-leading one of the programs to South Africa.
- Administered two multi-million dollar grants for the creation and implementation of the UM Principal Corps program.
- Certified Trainer for the Mississippi LEADS grant, working with superintendents and principals in low performing school districts to improve educational results (2009-2014).
- Co-Principal Investigator on an annual \$100,000 Educational Leadership grant from Mississippi legislature.

- Department nominated for institutional diversity award for the number of minority doctoral graduates.
- Member of several task forces in preparation for university SACSCOC regional re-accreditation.
- Increased the number of departmental graduate assistantships for full-time doctoral students.
- Assisted with expanding graduate programs to institution's regional centers increasing enrollment across programs and maintaining quality and diversity of students.
- Worked with faculty to access training for development of on-line courses, which also led to an increase in the number of courses offered in on-line format.
- Member of Graduate Council - (2005 - 2014).

1999 - 2004 Associate Professor and Program Coordinator
 Leadership and Counselor Education Department
 University of Mississippi

Responsibilities as Associate Professor and Coordinator

- Coordinated a master's and doctoral program in higher education.
- Supervised and selected graduate assistants.
- Maintained and developed good relationships with offices across campus for both graduation assistantships and internship opportunities.
- Taught in both higher education and educational leadership areas.
- Maintained research agenda.
- Authored annual program assessment reports for SACSCOC learning outcomes process.
- Responsible for curriculum development of programs.
- Directed dissertations and served on dissertation committees.
- Served on various university committees and task forces.
- Assisted with aspects of the NCATE processes as needed.

1997 - 1999 Assistant Professor of Education Law
 Education Leadership and Policy Department
 University of South Carolina

Responsibilities

- Continued research agenda in both higher education and K-12 education law.
- Served on dissertation committees.
- Taught the law class in both higher education and educational leadership areas.
- Advised students.

- Served as chair of search committees.
- Assisted with assessment areas.

1994 - 1997 Assistant Professor
 Educational Leadership and Psychology
 University of Mississippi

Responsibilities

- Taught in both higher education and educational leadership areas.
- Developed research agenda, primarily in higher education law.
- Served on dissertation committees.
- Advised students.
- Served on several NCATE committees in preparation for accreditation visit.
- Served on various university committees and task forces.

SCHOLARSHIP

Articles, Book Chapters, and Professional Publications

- Letzring, T.D., Willis, R., (under review). Internet Searches of Employment Candidates: Due Diligence or Legal Trap. *BYU Education Law Journal*.
- Letzring, T.D., Reid, M., & Swinson, E. (under review). Pride Prep: An alternative to the early college high school for rural school districts. *School Leadership Review*.
- Letzring, T.D. Big Questions about Dual Credit in Texas. Tribtalk, a publication of the Texas Tribune. November 2018; reprinted June 2020, Longview News Journal.
- Letzring, T.D. (2017). What did you know and when did you know it? Data's potential for institutional legal issues. In M.B. Fuller (Vol. ed.), *New Directions in Institutional Research*, 2016:61-71. Doi:10.1002/ir.20204.
- Smith, K.M., Arrambide, M., Letzring, T.D., & Holt, C. (2016). Texas School District Liability in Pupil Transportation: A Legal Analysis of The Texas Tort Claims Act and Sovereign Immunity. *School Leadership Review*, Vol. 11(2), 34-45.
- Letzring, T.D. & Snow, M.S. (2011). Mental Health Professionals and HIPPA. *The International Journal of Play Therapy*, Vol. 20(3), Jul 2011, 153-164. American Psychological Association.
- Letzring, T.D. & Wolff, L.A. (2009). "Student Worker Free Speech on the Public Campus: A twist to a constant issue." *College Student Affairs Journal*, 28(1). Norfolk, VA: Southern Association for College Student Affairs.
- Gehring, D.D. & Letzring T.D. (2007). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 40, Nos. 1-3.

- Gehring, D.D. & Letzring T.D. (2006). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 39, Nos. 1-4.
- Gehring, D.D. & Letzring T.D. (2005). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 38, Nos. 1-4.
- Gehring, D.D. & Letzring T.D. (2004). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 37, Nos. 1-4.
- Grant, L.F. & Letzring, T.D. (2003). "Status of Cultural Competence in Nursing Education: A literature review." *The Journal of Multicultural Nursing & Health*, Vol. 9, No. 2. Chautauqua, NY: Center for the Study of Culturally Competent Health Institutions.
- Gehring, D.D. & Letzring T.D. (2003). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 36, Nos. 1-4.
- Holmes, L. A., Sullivan, K., & Letzring, T. D. (2002). African American freshman students' perceptions of community at four predominantly white public universities in the southern universities group. *College Student Affairs Journal*, 22(1), 34-45.
- Gehring, D.D. & Letzring T.D. (2002). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 36, Nos. 1-4.
- Gehring, D.D. & Letzring T.D. (2001). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 35, Nos. 1-4.
- Sutton, E.M., Letzring, T.D., Terrell, M.C., and Poats, L. (2000). Hazing as a form of campus violence. *NASAP Journal*, Vol. 3, No. 1. Chicago: National Association of Student Affairs Professional.
- Gehring, D.D. & Letzring T.D. (2000). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 34, Nos. 1-4.
- Letzring, T.D. (1999). Risk Management: Four Methods as a Guide. *School Business Affairs*. Reston, VA: Association of School Business Officials.
- Letzring, T.D. (1999). Student Activity Fees and the Constitution: How the law affects the funding of student programming organizations. *Programming on the Road*, Vol. 4, No. 9. Columbia, SC: National Association of Campus Activities.
- Gehring, D.D. & Letzring T.D. (1999). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 33, Nos. 1-4.
- Phelps, M.O., Young, D.P., & Letzring, T.D. (1998). Chapter entitled, Policies, Procedures, and Legal Issues. In C. Swann, S. Henderson, & J. Smith, (Eds.), *College Admission: A handbook*. Washington, DC: American Association of Collegiate Registrars and Admissions Officers (AACRAO).

- Gehring, D.D. & Letzring T.D. (1997). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 32, Nos. 1-4.
- Letzring, T. D. (1997). The Impact on Institutional Research of Open Meeting and Open Records Laws in Higher Education. In J. F. Volkwein, & L. Litten, (Series Eds.) & L. G. Jones (Vol. ed.), *New Directions in Institutional Research, Preventing Lawsuits: The Role of Institutional Research* (Vol. 96). San Francisco: Jossey-Bass.
- Letzring, T.D. (1997). Legal Cases and Institutional Research Involving Faculty Dismissals Based on Financial Exigency. In J. F. Volkwein, & L. Litten, (Series Eds.) & L. G. Jones (Vol. ed.), *New Directions in Institutional Research, Preventing Lawsuits: The Role of Institutional Research* (Vol. 96). San Francisco: Jossey-Bass.
- Letzring, T.D., & Holcomb, T. (1996). Liability, alcohol, and student conduct codes: Balancing student and institutional rights. *The College Student Affairs Journal*, 15(2), 74-86.
- Gehring, D.D. & Letzring T.D. (1996). *The College Student and the Courts Quarterly Supplements*. Asheville: College Administration Publications, Inc. Vol. 31, Nos. 1-4.
- Letzring, T.D. (1995). [A review of *Crime on Campus: The student guide to personal safety*]. *Journal of Law and Education*, 24(1), 129-131.

Selected Conference Presentations and Workshops

- Letzring, T.D. and Willis, R. (2019). Internet Searches of Candidates – Due Diligence or Legal Trap. Education Law Association Annual Conference, Norfolk, VA.
- Letzring, T.D. (2019). Intersection of Federal and State Law: Drug Laws. In-service for Texas Drug Offender Counselors, Dallas, TX.
- Letzring, T.D. (2018). Social Media Searches of Candidates – A Double-Edged Sword. Education Law Association Annual Conference, Cleveland, OH. (ELA Leadership requested that I conduct a national webinar based on this presentation, which will occur February 2019).
- Letzring, T.D. (2018). Intersection of Federal and State Law: HIPPA and Texas House Bill 300. In-service for Texas Drug Offender Counselors, Lubbock, TX.
- Letzring, T.D. (2018). States Rights Of Recreational/Medical Marijuana Use In The Era of AG Session And Federal Law. In-service for Texas Drug Offender Counselors, Houston, TX; repeated in San Antonio and Mesquite.
- Letzring, T.D. & Fuller, M. (2017). Legal Considerations for Assessment and Institutional Research Data. Education Law Association Annual Conference, San Diego, TX.
- Letzring, T.D. (2017). Overview of U.S. drug laws and higher education. San Miguel de Allende, Guanajuato, Mexico.

- Letzring, T.D., Reid, M. Alderman, C. & Swinson, E. (2016). Pride Prep – a unique dual credit partnership. CSOTTE Annual Conference, San Marcos, TX.
- Letzring, T.D. (2015). Competency-Based Education: An update from Texas A&M-Commerce. TECSCU & TRG Joint Fall Conference, San Antonio, TX.
- Ambrose, Finnegan, Ford, Swing, and Letzring (2015). Invited roundtable discussion on higher education; Institute of Higher Education, 50th Anniversary Conference. University of Georgia, Athens, GA.
- Letzring T.D. & Kemp-Graham, K. (2015). Texas A&M-Commerce QEP: Developing global scholars and global fellows. Annual Chancellors Summit on Teacher Education. San Antonio, TX.
- Letzring, T.D. (2014). Faculty rights and intellectual property. Annual meeting of Texas Faculty Senate Presidents, Austin, TX.
- Letzring, T.D. (2014). Professional development for Tennessee school administrators on leadership, Cleveland, TN.
- Letzring, T.D. (2014). Overview of U.S. drug laws and higher education. Costa Rica Conference on drug counseling. San Jose, Costa Rica.
- Letzring, T.D. (2013). Professional development for Mississippi school administrators on leadership, Yazoo City, MS.
- Letzring, T.D. (2013). Professional development for Mississippi school administrators on leadership, Canton, MS.
- Letzring, T.D. (2013). Invited to serve as mentor for training sessions of CAEP (formerly NCATE). Washington, D.C.
- Letzring, T.D. (2013). Professional development for South Carolina school administrators on leadership, Charleston, SC.
- Letzring, T.D. (2013). Professional development for Mississippi school administrators on leadership, Biloxi, MS.
- Letzring, T.D. (2012). Presented keynote for Fall Faculty and Staff Orientation. Higher Education Legal Update. Pearl River Community College, Poplarville, MS.
- Letzring, T.D. (2012). Led professional development for middle and junior high school math teachers, Oxford, MS.
- Letzring, T.D. (2011). Invited speaker for Mississippi Banner User Group Annual Meeting. Legal Issues and Higher Education. Tupelo, MS.
- Snow, M., Letzring, T.D., Wolff, L. & Wood, A. (2011). Invited panelist. "Play Therapy in the Courtroom: Expert Witnesses." Association for Play Therapy Annual Conference, Sacramento, CA.
- Letzring, T.D. (2011). Conducted legal update for members of the Mississippi Banner User Group Annual Conference, Tupelo, MS.
- Letzring, T.D. (2011). Invited to provide legal overview for admissions and registrar staff. Mississippi Association of College Registrars and Admissions Officers Annual Conference. Louisville, MS.

- Snow, M., Letzring, T.D., Etheridge, L. & Wood, A. (2010). Invited panelist. "Play Therapy in the Courtroom: Expert Witnesses." Association for Play Therapy Annual Conference, Louisville, KY.
- Letzring, T.D. (2010). Conducted a Legal Update Workshop to the 10th Annual Conference of the Mississippi Association of College Student Affairs Professionals. Gulfport, MS.
- Gurley, D., Diven-Brown, L., and Letzring, T.D. (2010). "Update on the Higher Education Opportunity Act." University of Mississippi Community College Conference, Oxford, MS.
- Letzring, T.D. (2009). Conducted legal review of student conduct code and discipline processes and training for faculty members of student discipline committee. Gulf Coast Community College.
- Letzring, T.D. (2009). Conducted a Legal Update Workshop to the 9th Annual Conference of the Mississippi Association of College Student Affairs Professionals. Jackson, MS.
- Letzring, T.D. (2008). Invited speaker. "The Facts and Fiction of Liability." National Association for Campus Activities: Chattanooga, TN.
- Letzring, T.D. (2008). Invited speaker. "Understanding Contracts in the Context of Higher Education." National Association for Campus Activities: Chattanooga, TN.
- Letzring, T.D. (2008). Conducted a Legal Update Workshop to the 8th Annual Conference of the Mississippi Association of College Student Affairs Professionals. Hattiesburg, MS.
- Letzring, T.D. (2007). Conducted a Legal Update Workshop to the 7th Annual Conference of the Mississippi Association of College Student Affairs Professionals. Meridian, MS.
- Letzring, T.D. (2006). Presenter at the Education Law Association Annual Conference. *College students and the courts: A recent review*. Paradise Island, Bahamas.
- Letzring, T.D. (2006). Conducted a Legal Update Workshop for all faculty at Jones County Junior College. Ellisville, MS; August 13, 2006.
- Letzring, T.D. (2006). Continuing education teacher workshop on legal issues. Desoto County Schools.
- Letzring, T.D. (2006). Administrator professional development. Legal overview and update. Marshall County Schools.
- Letzring, T.D. (2006). Conducted a Legal Update Workshop to the 6th Annual Conference of the Mississippi Association of College Student Affairs Professionals. Biloxi, MS.
- Letzring, T.D. (2005). Conducted a Legal Update Workshop to the 5th Annual Conference of the Mississippi Association of College Student Affairs Professionals. Jackson, MS.

- Paterson, F., Letzring, T.D., & Lugg, E.T. (2005). Presented paper. "Plagiarism: A plague on all our houses." 51st Annual Conference, Education Law Association. Memphis, TN; November 18-21, 2005.
- Letzring, T.D. (2004). Conducted a Legal Update Workshop to the 4th Annual Conference of the Mississippi Association of College Student Affairs Professionals. Jackson, MS.
- Letzring, T.D. (2003). Conducted a Legal Update Workshop to the 3rd Annual Conference of the Mississippi Association of College Student Affairs Professionals. Jackson, MS.
- Letzring, T.D. (2003). Presented paper, "Current legal issues in higher education and student affairs." 85th Annual Conference, National Association of Student Personnel Administrators, St. Louis, MO.
- Letzring, T.D. & Powers, M. (2002) Presented paper. "Liability and legislation for study abroad programs." 84th Annual Conference, National Association of Student Personnel Administrators. Boston, Mass; March 18-22, 2002.
- Letzring, T.D. (2002). Conducted a Legal Update Workshop to the 2nd Annual Conference of the Mississippi Association of College Student Affairs Professionals. Jackson, MS.
- Letzring, T.D. (2001). Conducted a Legal Workshop for the faculty and administrators of Southwest Mississippi Community College.
- Powers, M. and Letzring, T.D. (2001). Presented paper. "Safety and legal requirements: Does federal legislation apply to study abroad?" 83rd Annual Conference of National Association of Student Personnel Administrators, Seattle, WA.
- Letzring, T.D. (2001). Presented paper. "The development of a discipline specific first year seminar." 20th Annual National Conference on the First Year Experience, Houston, TX.
- Letzring, T.D. (2001). Conducted a Legal Update Workshop to the 1st Annual Conference of the Mississippi Association of College Student Affairs Professionals. Biloxi, MS.
- Letzring, T.D. (2000). Presented paper. "Critical court cases and student affairs: 1991-2000." 82nd Annual Conference of National Association of Student Personnel Administrators, Indianapolis, IN.
- Letzring, T.D. (2000). Conducted a mid-level managers workshop on legal issues in employment. International Conference, Association of Student Judicial Affairs Administrators, Clearwater, FL.
- Letzring, T.D. (1999). Presented paper. "Balancing the rights of the accused with protecting the victim during campus disciplinary hearings." International Conference, Association of Student Judicial Affairs Administrators, Clearwater, FL.
- Letzring, T.D. and Turner, M.J. (1998). Conducted a workshop for the faculty of Sumter High School, Sumter, SC.

- Letzring, T.D. (1998). Conducted a workshop on contract law for the University of South Carolina Programming Board, Columbia, SC.
- Letzring, T.D. (1998). Conducted an all-day legal workshop for the Academic Counsel of Midlands Technical College, Columbia, SC.
- Letzring, T.D. (1998). Presented an introduction to Problem Based Learning. South Carolina College Personnel Association Spring Conference, Myrtle Beach, SC.
- Letzring, T.D. (1998). Conducted three separate in-service workshops for the faculty of Midlands Technical College, Columbia, SC. First session was a legal overview of recent trends. Second session examined technology and the law. Third session examined legal issues in the classroom.

(Additional regional and national presentations dating back to 1993)

Doctoral Dissertations Chaired

- Predicting the persistence of traditional and nontraditional university students using the psychosociocultural model, by Lauren Maroon, Ph.D., University of Central Florida, 2020.
- An Examination of the Impact of Recruitment Strategies on Student Enrollment in Online STEM Master's Programs, by Shaine Marsden, Ed.D., Texas A&M University-Commerce, 2019.
- New K-6 General Education Teachers' Perceptions of RtI Skills: A case study in a suburban North Texas School District, by Eura Roberson, Ed.D., Texas A&M University-Commerce, 2017.
- The dilemma: Career transition of African American male football players at Division I institutions, by Northcutt, Kellen Jamil, Ph.D., The University of Mississippi, 2013.
- An Examination of the Relationship between Campus Involvement and Perception of Community among Seniors Attending Mississippi's Public Universities, by James Hood, Ph.D., The University of Mississippi, 2013.
- The Public Secondary School and Teacher in the American Films of the 1990s, by Dowd, Arlene, Ph.D., The University of Mississippi, 2012.
- Conversational Circles Influencing Athletic Policymaking During the Development, Implementation, Litigation and Enforcement of Title IX of the Education Amendments of 1972 of the Civil Rights Act of 1965 [June 1972 – June 2010], by Lane, Jeannie, Ph.D., The University of Mississippi, 2011.
- The effects of NCLB defined teacher professional development on DIBELS reading scores of K-2 students in rural low performing schools by Weed, Dawn, Ph.D., The University of Mississippi, 2010.
- An organizational history of the University of Mississippi Foundation: 1973--2005 by Black, Thomas L., Ph.D., The University of Mississippi, 2008.
- Special education directors' perceptions on how No Child Left Behind influenced special education services in North Mississippi by Kennedy, Benjamin Clayton, Ph.D., The University of Mississippi, 2008.

- Health science student satisfaction and expectation with non-instructional student services within the University of Mississippi system by Clark, Gerald F., Ph.D., The University of Mississippi, 2007.
- Measuring the effect of anxiety reduction techniques on math anxiety levels in students enrolled in an HBCU college by Husni, Marie Mikael, Ph.D., The University of Mississippi, 2006.
- National media coverage of higher education: A case study of three universities and the role of public relations by Stone, Melanie Lefferts, Ph.D., The University of Mississippi, 2005.
- The effect of applying the Texas funding formula methodology at Mississippi's eight public universities by Graves, William, Ph.D., The University of Mississippi, 2005.
- The relationship between leadership behaviors of principals as perceived by special education teachers and the teacher's job satisfaction within residential mental retardation facilities of the Mississippi Department of Mental Health by Johnson, Joseph Andrew, Ph.D., The University of Mississippi, 2005.
- A descriptive research survey study that examined factors influencing selection of four-year post-secondary commercial aviation programs by Clark, Julie Massie, Ph.D., The University of Mississippi, 2004.
- An exploration of the deterrents to demonstrate and seek proficiency in adult basic education among blue collar workers by Burnham, James Donald, Ph.D., The University of Mississippi, 2004.
- Selected characteristics of student retention programs and performance on the National Council Licensure Examination for Registered Nurses by McCoy, Tammie Lynn Mann, Ph.D., The University of Mississippi, 2004.
- Students' perceptions of student services in three rural community colleges by Stennis, Jacqueline Herron, Ph.D., The University of Mississippi, 2004.
- The history of institutional advancement at the University of Mississippi from Chancellor John Davis Williams through Chancellor Robert Conrad Khayat: Forty-six years of growth by Watts, Dennis E., Ph.D., The University of Mississippi, 2004.
- A comparative study on transforming an education graduate degree program from traditional classroom instruction to online-based instruction by Williams, Marvin F., III, Ph.D., The University of Mississippi, 2003.
- Analysis of factors influencing selection of entry-level physical therapy programs in the United States by Wilcox, Kimberly J. Curbow, Ph.D., The University of Mississippi, 2003.
- A study of the relationship between preparation experiences and students' physical and emotional responses to human cadaver dissection in a gross anatomy course by Pearson, Rebecca Lynn Henson, Ph.D., The University of Mississippi, 2003.
- Developing the cultural competence of registered nurses through nursing education by Grant, LaVerne F., Ph.D., The University of Mississippi, 2003.
- Job satisfaction of middle school assistant principals in North Carolina by Greska, Thomas John, Ph.D., The University of Mississippi, 2003.

- Teaching methodologies utilized by nurse educators to enhance critical thinking in nursing students by Elliott, Rowena W., Ph.D., The University of Mississippi, 2003.
- The influence of student background, college experience, and financial aid on community college within-year retention by Clark, Carlos Remereious, Ph.D., The University of Mississippi, 2003.
- Identification of gaming management competencies and attitudes toward inclusion of courses in Mississippi postsecondary institutions of higher education by Ebner, S. Renee Richardson, Ph.D., The University of Mississippi, 2002.
- Parental notification by Harrington, Jonathan Lewis, Ph.D., The University of Mississippi, 2002.
- A historical and legal context of faculty academic freedom in American higher education by Lofton, Susan Kay Price, Ph.D., The University of Mississippi, 2001.
- Gambling and college students by Cofer, Martha Martin, Ph.D., The University of Mississippi, 2001.
- High school grade point average and ACT mathematics sub-score as predictors of developmental mathematics students' college mathematics grade point average by Levy, Leroy, Ph.D., The University of Mississippi, 2001.
- The effect of a problem-based learning curriculum on students' perceptions about self-directed learning by Walker, Jean Teetson, Ph.D., The University of Mississippi, 2001.
- The effects of a Praxis Series preparation class on community college students' Praxis I test scores by Gosa, Wanda Delisa, Ph.D., The University of Mississippi, 2001.
- An examination of factors influencing job satisfaction of graduate teaching assistants. Young, Suzanne Brown, Ph.D., The University of Mississippi, 2001.
- A comparison of three kindergarten curricula on language and literacy performance by Lucius, Lisa Benjamin, Ph.D., The University of Mississippi, 2000.
- A comparative study of work readiness skills in high school seniors enrolled in vocational programs by Foote, Vicky Sue Mayo, Ph.D., The University of Mississippi, 1997.
- Higher education opportunities in the state prison systems of Arkansas, Louisiana, and Mississippi by DeSelle, Dorothy Pinckard, Ph.D., The University of Mississippi, 1996.
- Missouri Senate Bill 380 "children at-risk" funds: An assessment of school districts funding patterns by Perry, Robert Wayne, Ed.D., The University of Mississippi, 1996.
- The impact of desegregation activities and enhancement efforts at Mississippi's historically Black public universities on undergraduate higher education by Calhoun, John Darrell, Ph.D., The University of Mississippi, 1996.
- The academic performance of Hinds County Community College Transfer students at three comprehensive universities in Mississippi, by Williams, William Elmer, Ph.D., The University of Mississippi, 1996.

- The effect of prerelease transition services on the recidivism of habilitated/rehabilitated juvenile delinquents by Wilson, Shirley Ann, Ph.D., The University of Mississippi, 1996.

Doctoral Dissertations – Committee Member

- Texas school district liability in pupil transportation: A legal analysis of the Texas Tort Claims Act and sovereign immunity, by Smith, Kayne M., Ed.D., Texas A&M University-Commerce, 2015.
- Institutional factors affecting doctoral degree completion at selected Texas public universities by Dixon, Myrtle Jean, Ed.D., Texas A&M University-Commerce, 2015.
- The adult scale of parental attachment-short form: Item selection, factor structure, and psychometric properties by Michael, Anthony A., Ph.D., The University of Mississippi, 2014.
- An analysis of two-year college fundraising practices, by Howard, Luke J., The University of Mississippi, 2014.
- A contextual examination of Mississippi's principal preparation programs and their impact on student achievement by Bolden, Wilner, III, Ph.D., The University of Mississippi, 2014.
- Response to intervention: Understanding school counselors' awareness, involvement, and experiences by Winburn, Amanda M., Ph.D., The University of Mississippi, 2013.
- A "quiet activist" during the second-wave Feminist movement: Katharine Rea a historical case study by Kaiser, Sara R., Ph.D., The University of Mississippi, 2013.
- How do science, technology, engineering, and mathematics minority faculty members describe their experiences of graduate student and faculty socialization? by Johnson, Ayana M., Ph.D., The University of Mississippi, 2012.
- Rewriting the question, "what do you want to be when you grow up?" Career counseling with 21st century degree-seeking emerging adults by Barclay, Susan Rene Ph.D., The University of Mississippi, 2012.
- College and university developmental education: The professional development needs of college and university remedial instructors by Miller, Kyle T., Ph.D., The University of Mississippi, 2011.
- Professional preparation of secondary health education teachers in Mississippi by Howell, Ensley, Ph.D., The University of Mississippi, 2011.
- The role of mental health professionals in cases of child sexual abuse as seen through the eyes of judges by Etheridge, S. Lynn, Ph.D., The University of Mississippi, 2011.
- Attendance, retention, and funding: A community college case study in Mississippi by Allen, Jay S., Jr., Ph.D., The University of Mississippi, 2009.
- How students make sense of and respond to messages about information in higher education by Mark, Amy E., Ph.D., The University of Mississippi, 2009.

- The relationship between adequate yearly progress and the quality of professional development by Stewart, Stephanie Evon, Ph.D., The University of Mississippi, 2008.
- Determining the relationship between co-curricular involvement and post-graduation pursuits for baccalaureate completers by Worley, Deborah L., Ph.D., The University of Mississippi, 2008.
- Medical students' learning styles as predictors of success by Hall-Campbell, Aleshia, Ph.D., The University of Mississippi, 2008.
- Evaluating the impact of the “LeapTrack Assessment and Instruction System” through an afterschool reading intervention class, by Armstrong, Brenda Louise Peeler, Ph.D., The University of Mississippi, 2007.

Funded Internal and External Grants and Contracts

- Letzring, T.D. & Hendricks, L. (Co-PI and Administrator, FY 2019). Offender Education Counselor In-Service Training Contract. Amount based on registration numbers. Texas Department of License and Regulations.
- Letzring, T.D. & Hendricks, L. (Co-PI and Administrator, 2016-2018). Offender Education Counselor Training. Amount varies annually, averaging \$220,000. Initial agreement was with Texas Department of State Health Services and was transferred to Texas Department of License and Regulation via bill passed during Texas legislative session.
- Letzring, T. D. (Administrator, 2007 - 2014). Oversaw a \$2 million dollar commitment from a private donor for the creation and operation of the UM Principal Corps school administration program.
- Letzring, T. D. (Co-investigator, 2012). Principal Corps program. \$300,000 from Mississippi Department Education to support full-time principal preparation program.
- Letzring, T. D. (Co-investigator, 2010). Principal Corps program. \$450,000 from the Hearin Foundation to support full-time principal preparation program.
- Letzring, T. D. (Co-investigator, 2011). Principal Corps program. \$100,000 from Mississippi Department Education to support full-time principal preparation program.
- Letzring, T. D. (Co-investigator, 2010). Principal Corps program. \$100,000 from Mississippi Department Education to support second year of new full-time principal preparation program.
- Letzring, T. D. (Co-investigator, 2009). Principal Corps program. \$190,000 from Mississippi Department Education to support first cohort of new full-time principal preparation program.
- Letzring, T.D. (Internal). (2008). TACIT. Technology grant for departmental computer upgrades.

Editorships, Reviewer, and other scholarly activity

- Book proposal reviewer, Rowman & Littlefield Publishing Co.
- Regional reporter of federal higher education cases for Education Law Association's. *School Law Reporter*. Dayton, OH. (1995-99; 2013-16).
- Reviewer for Routledge Publishers on proposal and the book's development concerning fund raising and philanthropy in higher education (2011 and 2013).
- Snow, M.S., and Letzring, T.D. (2009). Play therapy in the courtroom. An online continuing education program offered through the Association for Play Therapy.
- Book Review Editor, *Journal of Law and Education*, Cincinnati, OH: Jefferson Law Book, 1999-2004.
- Referee, *The Journal of College and University Law*, Notre Dame Law School, Notre Dame, IN.
- Proposal Reviewer, American Educational Research Association (2006-2009).
- Book Reviewer, Association of the Study of Higher Education.
- Book Reviewer, Corwin Press.

TEACHING

Undergraduate Courses

- ORG 349 – Organization Law (a competency based course in our BAAS in Organizational Leadership at TAMUC).
- ORG 4343 – Leading Change (a competency based course in our BAAS in Organizational Leadership at TAMUC).
- US 101 - An introductory freshman course at the University of Mississippi
- LIBA 102 - A first year English course focused on writing taught by tenured and tenure-track faculty using the faculty member's research interest as the topic. My course used higher education law as the topic and was a pilot for this program at the University of Mississippi.

Graduate Courses

- Business Law (Accounting Department - TAMUC)
- Organization Law (taught as part of TAMUC's fully online competency based bachelor's program housed in the College of Education and Human Service's Higher Education Department)
- Law of Higher Education
- Introduction to Educational Research
- Organization and Governance of Higher Education
- School Law

- Administrative Theory
- Finance of Higher Education
- Advanced Public Policy of Education
- Contemporary Issues of Higher Education

HONORS, AWARDS, & RECOGNITIONS

- Pride Prep Guest Speaker at inaugural graduating class recognition, Commerce, TX, 2020.
- Texas A&M-Commerce Distinguished Global Fellow, 2018.
- Louisiana College Distinguished Alumnus, 2017
- Administrator of the Year, 2017. Hunt/Hopkins County African American Leadership Conference
- Texas A&M-Commerce Global Fellow, 2015
- Nominated to Chair, NCATE Board of Examiner Accreditation Teams, 2010-2016.
- Leadership Mississippi, 2010 class, sponsored by the Mississippi Economic Council
- Phi Kappa Phi Honor Society, University of Mississippi, 2005
- University of Mississippi Residence Life *Cornerstone* Award for Service, 2002
- Visiting Professor, University of Denver, 2002. Taught higher education law course during summer for doctoral program.
- Faculty Leader, Lott Leadership Institute College Student Summer Program, 2000-2002

SERVICE

Higher Education

- State University System SACS workgroup.
- Representative of A&M System on a statewide Texas Education Policy Taskforce.
- Board of Examiners, National Council for the Accreditation of Teacher Education
 - **NCATE BOE VISITATIONS:**
 - Stony Brook University, Stony Brook, NY (2016) – Chair
 - Idaho State University, Pocatello, ID (2015) – Team Member
 - Auburn University, Auburn, AL (2014) – Chair
 - University of Alabama – Birmingham, AL (2013) – Chair
 - University of Oklahoma – Norman, OK (2012) – Chair
 - University of Minnesota – Minneapolis, MN (2012) – Chair
 - University of San Diego – San Diego, CA (2011) – Chair
 - Ball State University – Muncie, IN (2011) – Chair
 - University of North Texas – Denton, TX (2010) – Team Member

- University of Northern Arizona – Flagstaff, AZ (2009) – Team Member
- Bowling Green State University, Bowling Green, OH (2008) – Team Member
- University of Alabama, Tuscaloosa, AL (2008) – Team Member
- University of New Mexico, Albuquerque, NM (2007) – Team Member
- Chaired Program Review for University of Arkansas higher education program (2012).
- President, Mississippi Education Leadership Council, 2008-2009.
- President-Elect, Mississippi Education Leadership Council, 2007-2008.
- ASHE Council on Academic Higher Education Programs, 2000-2002.
- Assist numerous higher education administrators with academic and management issues as a part of my service role. A sample of institutions served include:
 - Central Piedmont Community College, Charlotte, NC
 - The Citadel, Charleston, SC
 - Emory University, Atlanta, GA
 - Erskin College, Due West, SC
 - Lamar University, Orange, TX
 - Midlands Technical College, Columbia, SC
 - Millsaps College, Jackson, MS
 - Mississippi College, Clinton, MS
 - Mississippi Gulf Coast Community College
 - Reinhardt College, Waleska, GA
 - Rhodes College, Memphis, TN
 - Southwest Mississippi Community College
 - University of the South, Sewanee, TN
 - University of Southwestern Louisiana, Lafayette, LA
 - University of Massachusetts at Dartmouth

K12 Schools

- Commerce ISD and Mesquite ISD partnerships.
- Active with Region 8 and Region 10 Education Service Centers.
- Maintain connections through Hunt County Superintendents Association.
- Worked with principals and superintendents of low performing school districts as one of several facilitators for professional development program offered through a MS LEADS grant, Dr. S Rucker, PI, 2011-2012.
- Board Member, University of Mississippi High School, an online independent study high school, 2010-2014.
- Support the North Mississippi Education Consortium, a service arm of the University of Mississippi, through several efforts.
 - Working with principals and superintendents on improving their math and science education, 2010-2014. This involved 12 different school districts across the state.
 - Helped principals and superintendents better understand the concepts of organizational change and leading organizations, 2011 and 2012. This involved seven school districts.
 - Provide CEU credits for teachers on an as needed basis utilizing a legal

update workshop. Worked with principals and superintendents on the ethics of instructional leadership utilizing scenarios and case studies, 2010-2014.

- President, Mississippi Education Leadership Council, 2008-2009.
- President-Elect, Mississippi Education Leadership Council, 2007-2008.
- Assist numerous k-12 education administrators with legal issues and questions as a part of my service role. Some of these calls involve questions about the actions of another administrator or teacher, so this list is confidential.
- Worked with Columbia, SC area law firms on legal professional development for school districts.

University

- Deans' Council, Texas A&M University-Commerce, 2014-present.
- Academic Affairs Council, Texas A&M University-Commerce
- Texas Affordable Baccalaureate Council, Texas A&M University-Commerce, 2015-present.
- Pride Prep – collaboration with Commerce ISD to offer dual credit courses to advanced high school students in the area.
- Charter School Task Force, Texas A&M University-Commerce, 2015-2016.
- Graduate Council, University of Mississippi, 2004 - 2014.
- SACSCOC Faculty Review Team, University of Mississippi, 2009.
- University Assessment Committee, Sub-chair, University of Mississippi, 2004-2007.
- Academic Discipline Appeals Committee, University of Mississippi, 2003-2006.
- Member of Provost's task force to develop small enrollment first-year class taught by tenure-track or tenured faculty, University of Mississippi, 2001-2002.
- Member of initial Lott Leadership Committee, University of Mississippi, 2000.
- Curriculum Committee, University of South Carolina, 1997-1999.
- Served on numerous search committees at all institutions.

Community

- Texas Offender Educator Counseling Continuing Education program
- Commit2Dallas
- Commerce ISD
- Commerce Community Cares
- Commerce Chamber of Commerce
- Greenville Chamber of Commerce
- Science Fair review team and judge, North Mississippi Regional 2002 - 2012
- Habitat for Humanity