Course Title

US & Texas Government: Institutions and Polices

Section 01W

Fall 2012

Instructor Information

Dr. Chad M King

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Phone: 903-886-5343

Office Hours:
T/TH 1-2:30 PM  W  10-12 PM

Course Learning Objectives

- Students will understand and employ significant theoretical and analytical approaches to explain the political institutions and processes of the government of the United States.
- Students will understand and employ significant theoretical and analytical approaches to explain the political institutions and processes of the state of Texas.
- Students will understand and employ significant theoretical and analytical approaches to explain the theories of federal policy development and implementation.
- Students will understand and employ significant theoretical and analytical approaches to explain the theories of Texas state policy development and implementation.

Course Policies and Procedures

All students are expected to comply with the following requirements.

1. Complete all course readings for each section of the course.
2. Regularly check the course site for announcement and updates.
3. Complete assigned readings.
4. Take each of the scheduled Midterm Exams.
5. Participate fully in the Class Discussion assignments.
6. Students will respect their fellow classmates and the instructor. This includes treating everyone with courtesy and respect in any and all correspondence for the course. For more
information on this subject, please see the Student Guidebook.

7. All students will maintain the highest level of personal responsibility and academic honesty. Academic dishonesty affects all individuals at the University and accordingly will not be tolerated. For this class, academic dishonesty includes cheating, plagiarism, collusion and/or falsifying academic work. In particular, passing off work as your own that was written by someone else, without proper citation or attribution, on either exams or discussion assignments will be considered an act of plagiarism. This holds true whether material comes from the textbook, another publication, an internet source, or another student. Any act of plagiarism on a midterm exam will result in score of 0 for the exam. Any act of plagiarism on a Discussion Assignment will result in a 0 for the entire semester’s Discussion Assignment grade. Instances of academic dishonesty may also be referred to the appropriate offices on campus and may result in significant administrative penalties.

8. Students will comply with any and all eCollege technical requirements in terms of training, computer access, & Internet access.

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**Required Textbook**

There is one required textbook for this course

**We the People, Texas Edition**

Authors: Lowi, Ginsberg, Weir  
Publisher: W.W. Norton, 8th Texas Edition

You should be able to purchase this book from the bookstore or your favorite on-line merchant. Please note there is also an on-line version of the text available from the publishers that is significantly cheaper. While older editions of the textbook are available, the 8th Texas edition is the required edition.

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**Telephone and Email Use**

The University prefers electronic mail as the primary means of communication between faculty, staff and students. Please use the e-mail address or phone number provided by the instructor.

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**Student Conduct & Discipline**

The University has rules and regulations for the orderly and efficient conduct of business. It is the responsibility of each student to be knowledgeable about the rules and regulations which govern student conduct and activities. General information on student conduct and discipline is contained in the student handbook.
Students with Disabilities
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library
Room 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamu-commerce.edu

Grading and Evaluation
Graded Components
Course grades will be based upon two categories of required components.

- Exams: Students will take three midterm exams. All exams will include material from the textbook and the scheduled dates for the exams are listed below. These exams will feature multiple choice and short answer/essay questions.

- Discussion Assignments: Students will be required to participate on a weekly basis in discussion threads that focus on the assigned readings. Detailed information on this component is listed below.

- Extra Credit: There is no extra credit available for this course, so please do not ask about it.

Final Grade Breakdown

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Midterm One</td>
<td>27%</td>
</tr>
<tr>
<td>Midterm Two</td>
<td>27%</td>
</tr>
<tr>
<td>Midterm Three</td>
<td>27%</td>
</tr>
<tr>
<td>Class Discussions</td>
<td>19%</td>
</tr>
<tr>
<td></td>
<td>100%</td>
</tr>
</tbody>
</table>
Grading Scale

Final grades will be based on a 100-point scale, using the following letter/number conversion.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
</tr>
<tr>
<td>B</td>
<td>80-89</td>
</tr>
<tr>
<td>C</td>
<td>70-79</td>
</tr>
<tr>
<td>D</td>
<td>65-69</td>
</tr>
<tr>
<td>F</td>
<td>Below 65</td>
</tr>
</tbody>
</table>

Midterm Exams

Exam Format: Students will take three midterm exams that feature 50 multiple choice questions. 60 minutes are allotted for exam.

Exam Times and Dates: Midterm Exams will be taken on-line and are scheduled on the dates listed below. All three exams will begin at 11:59 PM on a Thursday and will close 48 hours later at 11:59 PM on Saturday.

Midterm Exam One

Opens September 27th
Covers Chapters 1, 2, 12, 13, 14 and Appendix Readings

Midterm Exam Two

Opens October 25th
Covers Chapters 15, 16, 17, 18

Midterm Exam Three

Opens December 6th
Covers Chapters 20, 23, 24, 25, 26, 27

Technical Issues: Students will take three midterm exams via the course page. Students are responsible for testing the compatibility of their own computers and software prior to starting the exam and must be sure to have a high speed internet connection to eliminate the chance of technical problems. Exams are timed and can only be taken once. Once the exam has begun, the
allotted time will begin counting down and students will not be able to "pause" or put the exam time on hold, even if they disconnect from the course site or exam. Students should save their answers frequently by clicking on the “Save Answers” button. Students should not click the “Submit Test” button until they have completed the exam as it will not be possible to re-enter the exam once the test has been submitted. Students who encounter technical problems as a result of failing to comply with these guidelines will not be given an opportunity to re-take or re-access an exam. Any technical problems should be immediately referred to the help desk.

Make Up Exams

If a student misses a midterm exam, that student will receive a grade of 0 for the exam. Make-up exams will only be granted at the discretion of the instructor. Any request for a make-up exam must be made in writing and include documentation explaining why the absence was legitimate. Such a request must be received within 5 calendar days of the missed exam date, unless the student is physically unable to submit such a request during that time period. Legitimate reasons may include illness severe enough to require professional treatment, death in the immediate family, participation in University activities, and/or legal obligations. Technical problems with accessing the course will not be considered a valid excuse for missing an exam unless it can be shown that the problem is the fault of the eCollege platform. Please note, these reasons do not guarantee that a make-up exam will be given.

Make-up exams will be exclusively essay format.

Class Discussion Assignments

This is the second graded component of the course and will consist of 15 weekly discussions. Topics for the discussion assignments will be posted on Monday each week at 9 AM. Each discussion thread will close at 11:30 PM on Friday that week. Regardless of the reason, there will be no make-up opportunities for discussion assignments and students will not receive any credit for posts made after the deadline.

Each student will randomly be assigned to a discussion group for the duration of the course. The instructor will create a discussion thread topic for each discussion group to which students are expected to compile a response.

Students will be graded upon two criteria. First, students are expected to submit an original response to the topic posted, answering all parts of the topic. Second, students are expected to respond to the posts of other students in their discussion group. Students should engage in conversation with their group members in a thoughtful discussion about the topic as well as their individual responses to the topic. Students should make a minimum of 5 posts during the week and they should not be made all on the same day during the final hours of the assignment time line.

Students will receive a grade of 1, 2, or 3, with 3 being the highest, on each discussion assignment. (Students who do not participate will receive a 0) Grades will be based both upon the quality of
the content of a student’s posts, as well as the student’s engagement with other students by responding to posts in the student’s group. Posts that do not full answer the questions or do not respond posted will not receive full credit. Students who wait until the end of the timeframe may receive a grade penalty.

All content submitted for Discussion Assignments must be a student's original submission. Any material taken from another source, including the textbook, should include a proper citation. Material which is copied or pasted from any source will be considered plagiarism as discussed above in the Course Policies and Procedures section.

When the Discussion Assignment average is computed at the end of the semester, the student’s lowest individual assignment score will be dropped. If a student completes all 15 assignments, the lowest score will be dropped. For students who do not complete all of the assignments, one score of 0 for a missing assignment will be dropped. The Discussion Assignment average will be a ratio of the number of points earned on each assignment divided by 42 (3 points X 14 assignments).

Suggested Reading Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Topic</th>
<th>Reading Assignment Chapter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Aug 27 - Sept 2</td>
<td>American Political Culture</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>Sept 3 - 9</td>
<td>US Constitution</td>
<td>2, Appendix A</td>
</tr>
<tr>
<td>3</td>
<td>Sept 10 - 16</td>
<td>The Congress</td>
<td>12</td>
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<tr>
<td>4</td>
<td>Sept 17 - 23</td>
<td>The Presidency</td>
<td>13</td>
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<tr>
<td>5</td>
<td>Sept 24 - Sept 30</td>
<td>The Bureaucracy</td>
<td>14</td>
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<tr>
<td>6</td>
<td>Oct 1 - Oct 7</td>
<td>The Judiciary</td>
<td>15</td>
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<tr>
<td>7</td>
<td>Oct 8 - Oct 14</td>
<td>Economic Policy</td>
<td>16</td>
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<tr>
<td>8</td>
<td>Oct 15 - Oct 21</td>
<td>Social Policy</td>
<td>17</td>
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<tr>
<td>9</td>
<td>Oct 22 - Oct 28</td>
<td>Foreign Policy</td>
<td>18</td>
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<tr>
<td>10</td>
<td>Oct 29 - Nov 4</td>
<td>Texas Constitution</td>
<td>20</td>
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<tr>
<td>11</td>
<td>Nov 5 - Nov 11</td>
<td>Texas Legislature</td>
<td>23</td>
</tr>
<tr>
<td>12</td>
<td>Nov 12 - Nov 18</td>
<td>Texas Executive</td>
<td>24</td>
</tr>
<tr>
<td>13</td>
<td>Nov 19 - Nov 25</td>
<td>Texas Judiciary</td>
<td>25</td>
</tr>
<tr>
<td>14</td>
<td>Nov 26 - Dec 2</td>
<td>Local Government in Texas</td>
<td>26</td>
</tr>
<tr>
<td>15</td>
<td>Dec 3 - Dec 7</td>
<td>Public Policy in Texas</td>
<td>27</td>
</tr>
</tbody>
</table>

***Please note that the instructor reserves the right to change any part of this syllabus as needed over the course of the semester. Any and all changes will be announced.