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Office Hours: MWF 10-11 & 1-1:45; email or use Virtual Office (at eCollege) anytime	

REQUIRED TEXTBOOK

Campbell's Biology, 9th Edition, with Mastering Biology; Benjamin Cummings, 2010. ISBN-10: 0321558146 (or 125676856 for 3-hole punched version). See **Textbook Options** below for more details.

COURSE MEETING TIME/PLACE: MWF 2:00 – 2:50, AGIT 255

COURSE DESCRIPTION: BSC 1406 (BSC 101) - Introductory Biology I - Four semester hours (3 lec / 3 lab). This course is the first half of the Introductory Biology series. It is designed for the following majors: Broadfield Biology, Pre-Med, Pre-Allied Health, and Pre-Vet. Topics covered include biological evolution, biochemistry, cellular and molecular biology, genetics, and microbiology. Note: All courses carrying four semester hours have labs. Students must register for both lecture and lab sections.

COURSE OBJECTIVES: BSc 1406 Introductory Biology I provides an introduction to the study of biology and is intended for biology, pre-professional, and pre-vet majors. As such, a strong background in biology and chemistry is suggested. This course is designed as the first half of the freshman biology sequence and covers topics including biological evolution, biochemistry, cellular biology, and molecular genetics. With successful completion of this course, students will be able to demonstrate understanding of the above concepts by definition, explanation, and use of these ideas in examinations and laboratory exercises.

LABORATORY: You **must** be enrolled in a BSc1406 laboratory section in order to receive credit for the course. The laboratory will account for **25%** of your final grade. The laboratory sessions will *begin the first week of classes*. You will receive a complete schedule, syllabus, and further instructions from your Lab Instructor at the first meeting. See the Schedule of Classes for this semester for available lab meeting times <http://www.tamu-commerce.edu/soc/?Term=201280> .

ATTENDANCE: Attendance is mandatory, and a seating chart may be used for ease of recording attendance. Repeated unexcused absences or disruptive behavior such as talking during lecture or repeated tardiness will negatively affect grades (especially if borderline); similarly good attendance and behavior will be rewarded via attendance/participation credit. Missing 20% or more of lecture (unexcused absences) will result in a grade of F for the course. Note that Labs have similar policies, and failing lab will virtually assure failing the course. **Please note: Cell phones, texting, iPods, emailing, YouTube, playing games, excessive talking and other forms of disruptive behavior are not allowed during class time. Students that are consistently disruptive in class may be dropped from the class without notice.**

NOTE THAT This is a Majors-level course, and you are expected to allot adequate time to *regularly* studying the material on your own- this material forms the foundation for your advanced classes in the coming terms. You are expected to read all textbook chapters corresponding to topics covered in lecture. It is also strongly recommended that you read the preface of the textbook, with hints on how to best use it. We will not use every chapter of the textbook in lecture, and we may discuss some aspects in more detail

than your text goes into- so be sure to keep up with lecture notes too! If you miss a lecture, you are still responsible for that day's material- read the chapter, get notes from someone in class, and see me for any clarification. If you have difficulty with the material, feel free to see me *as soon as you can* for advice on how best to improve.

EXAMS AND GRADING: Grades will be computed based on a "10-point scale" such that a total of 90% or higher of possible points will result in a grade of A, between 80% and 89.9% a B, and so on. If your total is lower than 60% of the class points you will fail the class (yes, that's an F). The points are planned to be as follows:

Mastering Biology	15%
Exam 1	15%
Exam 2	15%
Exam 3	15%
Comprehensive Final Exam	15%
Lab grade	<u>25%</u>
	100%

Exams will be announced in class and via your University email at least one week in advance. Regular exams will include questions drawn from lecture notes, handouts, or Mastering Biology assignments. The final exam will be comprehensive. No exam grades will be dropped. Any student caught cheating on an exam will receive a zero for that exam. Students may only take pencils and erasers to their seats; all Scantrons and additional paper will be provided by the instructor. All other items must be left in the front of the classroom. Cell phones **MUST BE TURNED OFF** during exams – failure to comply with this may result in 10 points being deducted from exam grades.

MAKE- UP WORK: In the case of a missed exam, with presentation of a valid and documented excuse you may arrange for a make-up exam. Such make-ups **MUST** be scheduled with **me** within 7 days of the missed test (if you are not in town, pick up the telephone or have a friend do it), and may be mainly short answer or essay in nature. Lack of such arrangements will result in a score of **0** for that test, and only **ONE** exam may be made up in this fashion. Such make-up exams will be given during finals week **ONLY**. Extreme circumstances will always be taken into consideration- **SEE ME** before you assume anything.

MASTERINGBIOLOGY ACCESS: You are *required* to purchase the **Mastering Biology** online course component and complete all of the homework assignments listed- these exercises will have the same weight in your grade as an exam!

Go to <http://www.masteringbio.com> to enroll in Mastering Biology; the course ID# is **BIOLHENLEYFALL2012**, (and the University zipcode is 75428). Do not check yes for the Virtual Labs. Once enrolled, you will see a window that shows Recent and Upcoming Assignments (you may need to scroll down). Please note that assignments have due dates – they cannot be turned in late. It is the student's responsibility to keep track of due dates - failure to complete assignments by the due dates will result in a zero for the assignment. You will have an assignment for each chapter covered in lecture, plus a tutorial to get started. Each assignment consists of several activities, multiple-choice questions, and quizzes; your grade will be based upon the total of all of those scores combined (that is, you will have one grade for each assignment). Assignments will remain available for students to use to study for tests, although points cannot be earned after the due date; there are also many excellent resources for studying for exams in the Study Area.

TEXTBOOK OPTIONS: Please note that you will need the textbook *and* Mastering Biology for both Introductory Biology I and II. There are many ways to obtain your text and MasteringBiology- here are

examples, just be SURE to get the 9th edition AND MasteringBiology! If you can't get both right away, GET MasteringBiology FIRST!

University bookstore: \$211.15 (New bound textbook) + Mastering Biology (MB)
 \$164.80 (New Unbound- put in 3-hole binder) + MB
 \$108.00 (eBook only) NO MB

Pearson (publisher) website:

<http://www.mypearsonstore.com/bookstore/product.asp?isbn=0321558146>

MB Access Only:	\$55.00
MB with eText	\$110.00
eBook only	\$83.99
Bound + MB	\$215.47
Unbound + MB	\$147.07

You may also rent the textbook from sites such as Chegg.com (\$57.99/semester). NO MB

Important: In most cases in which you save some money buying a text (online, etc.) you will have to purchase Mastering Biology separately, so be careful you don't end up paying more! If you purchased your textbook new it will contain an access code in a cardboard envelope. If you purchased a used book or you want to use the eText only (online textbook) you will need to purchase the access code online from <http://www.masteringbio.com> , or <http://www.mypearsonstore.com> .

TENTATIVE LECTURE SCHEDULE: Fall 2012

Week	Topic	Other Notes
1	Ch. 1: Syllabus and Introduction to the Study of Life	Lab starts
2	Ch. 1 continued	Monday Holiday
3	Ch. 2 and 3: Chemistry and Water	
4	Ch. 4 and 5: Carbon and Macromolecules	
5	Ch. 6: The Cell	<i>Exam 1 (Ch. 1-5)</i>
6	Ch. 7 and 8: Cellular Membranes and Metabolism	
7	Ch. 9: Cellular Respiration	
8	Ch. 10: Photosynthesis	
9	Ch. 12: Mitosis	<i>Exam 2 (Ch. 6-10)</i>
10	Ch. 13: Meiosis	
11	Ch. 14: Mendel	
12	Ch. 17: From a Gene to a Protein	
13	Genetics (continued)	Thanksgiving Holiday- short week
14	Ch. 27 Bacteria	
15	Finish up/Review	<i>Exam 3 (Ch. 12-14, 17, 27)</i>
16	Comprehensive <i>Final Exam</i>	Monday, Dec. 10 1:15-3:15

This schedule is a general outline for your reference and is subject to change. Exams are not assigned to specific dates at this time. Actual exam dates will be announced a minimum of one week in advance.

TUTORING: This course has a dedicated tutor(s). The tutor is available for help with homework, lab work, studying for tests, or any questions you may have. Tutors will also have review sessions prior to each test. Extra credit will be assigned to students that have attended approved tutoring sessions. *JAMP Room Biology tutoring* – STC #110, free; schedule will be posted outside the door. For questions regarding JAMP, please contact Dr. Slovak 903-886-5368 or john.slovak@tamuc.edu.

RESOURCES: There are a variety of resources at your disposal to aid with your studies in addition to your Mastering Biology account. This lecture is “Web Enhanced”- it has an *eCollege* site that you will be expected to use for several assignments; you can enter via your MyLeo account, or go directly to <http://online.tamuc.org>. There is also a wide variety of study aides available at the text’s website, accessible through your MasteringBiology account.

You may also find useful the **Academic Success Center** services, which include tutoring and workshops (including such topics as “Managing Test Anxiety”): <http://web.tamuc-commerce.edu/studentLife/campusServices/academicSuccessCenter/default.aspx>

Try out these features early, while they have time to help you!

Additionally, here are a couple of other University links that you may find useful. First, the Final Exam schedule (which may also be useful for your other courses): <http://web.tamuc-commerce.edu/admissions/registrar/documents/FinalExamScheduleFall2012.pdf>

And of course the Academic Calendar, which does include information regarding University holidays, deadlines to add, drop, withdraw, and other such activities: <http://web.tamuc-commerce.edu/admissions/registrar/academicCalendars/20122013academiccalendar.pdf>

Additionally, you may find the following *Biology websites* useful:

- Cells Alive! <http://www.cellsalive.com/>
- The Biology Project <http://www.biology.arizona.edu/>
- Online Biology Book <http://www.emc.maricopa.edu/faculty/farabee/BIOBK/BioBookTOC.html>
- Kimball’s Biology Pages <http://users.rcn.com/jkimball.ma.ultranet/BiologyPages/>
- The Tree of Life Project <http://tolweb.org/tree/>

OTHER NOTES (INCLUDING OFFICIAL UNIVERSITY STATEMENTS)

It is the responsibility of the student to inform me of any problems you may have affecting your performance in class, be it due to professionally diagnosed disability, personal or work-related problems, or anything else that comes up, so that appropriate adjustments can be made.

Students with Disabilities:

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services, Texas A&M University-Commerce
Gee Library, Room 132, Phone (903) 886-5150 or (903) 886-5835, Fax (903) 468-8148
StudentDisabilityServices@tamuc-commerce.edu

Regarding student conduct

“All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. See Student’s Guide Handbook, Policies and Procedures, Conduct.” Please be advised that students who are disruptive to class activities will be dropped from the class and may face further disciplinary action.

Plagiarism

“*Plagiarism* is a criminal activity. You must cite all sources of information. Unreferenced copying of material, whether parts of sentences, whole sentences, paragraphs or entire articles, will result in a score of zero for your essay and can result in further disciplinary action.” Note that this is true throughout the University and we do have plagiarism-detecting software in place. Of special note in an online environment- “cut and paste” from websites without appropriate citation IS plagiarism, yet putting everything in quotation marks is not an acceptable alternative. You must learn to construct your own sentences with information you find (and changing a couple of words in a sentence or reordering sentences in a paragraph are not enough). If you have any questions about what is considered plagiarism or wish advice on avoiding it, please contact your instructor.

EARLY INTERVENTION FOR FIRST YEAR STUDENTS:

Early intervention for freshmen is designed to communicate the University’s interest in their success and a willingness to participate fully to help students accomplish their academic objectives. The university through faculty advisors and mentors will assist students who may be experiencing difficulty to focus on improvement and course completion. This process will allow students to be knowledgeable about their academic progress early in the semester and will provide faculty and staff with useful data for assisting students and enhancing retention. Grade reports will be mailed by the end of the sixth week of the semester.