

Syllabus for English 555-01W Fall 2012

Course Syllabus

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Instructor Information

Dr. Robert J. Baumgardner earned a Ph.D. in Linguistics from the University of Southern California in 1982. In the same year he was granted a Certificate in the Teaching of English to Speakers of Other Languages. His principal research interest is World Englishes. He has done extensive fieldwork and research in Pakistan and Mexico. He is co-editor of a book on English for Specific Purposes (Macmillan 1988) and editor of two books on English in Pakistan (Oxford University Press 1993) and South Asia (University of Illinois Press 1996) as well as author of numerous articles on ESP and English in Pakistan and Mexico. He is currently writing an article (with Kimberely Brown, Portland State University) on the use of English in advertising in Iran. His CV is posted on the Department of Literature and Languages website.

Student Orientation Tutorial (SOT)

Under *My Courses/Special Courses* you will find the *NEXT SOT* (Student Orientation Tutorial). If this is your first on-line course, ***it is imperative that you take this tutorial.*** It's an excellent introduction to how to navigate eCollege. It's also a good review if you feel rusty in eCollege operations.

Important Disclaimer

The course syllabus below is the official English 555-01W (Fall 2012) syllabus. Any other previously-published version of the syllabus is not valid. ***The only Syllabus for this course is the one below.***

rjbaumgardner, August 20, 2012

Course Description

In this course you will become familiar with the assumptions, goals,

terminology, and methodology of modern descriptive linguistics. In the first part of the course we will cover in detail phonetics, the sound systems of language (principally U.S. American English phonology), English morphology, processes of English word-formation, and the intersection of phonology and morphology, or morphophonology. Although this part of the course emphasizes linguistic analysis, it should also motivate you to examine carefully your own beliefs and attitudes about language. Doing so should lead you to understand and appreciate the change that language constantly undergoes in personal and social use. Understanding and appreciating change are necessary steps in becoming more tolerant of the variation in language use from one individual to the next, from one group to the next, and even in your own language.

In the second part of the course we shall look at the influence of Internet Linguistics. This study will make us aware of the vast influence English has world-wide.

ENG 555 - General Linguistics

Catalogue Course Description

Hours: Three

An advanced survey of applied language science with an emphasis on the relationship between the structural systems of language and the mental representation of ordinary experience. Stresses phonology, morphology and syntax.

Course Policies & Procedures

This course consists of a series of activities and assessments to assist you in achieving the outcomes/objectives for the course and instructional units/modules. Each week you will have a reading and during the term six (6) major homework assignments, two quizzes and two examinations. By mid-term you should begin reading your *Extended Reading* book, ***Internet Linguistics***, by David Crystal. Questions on ***Internet Linguistics*** will appear on your *Final Examination*.

Below you will find a week-by-week description of the readings and coursework to be covered in English 555. Detailed page numbers as well as due dates for each assignment are given in the content portion of each week's Overview, which will be available on Monday (12:01 am) of each week. There is a reason for this. I am purposefully pacing your work because we are learning a skill (phonetic transcription, phonological and morphological processes) that is best acquired with practice over time.

Week 1 August 27 - September 2, 2012 Justice Chapter 1

Week 2 September 3 - 9 J Chapter 2 *Phonetics*

Week 3 September 10 - 16 J Chapter 2 *Phonetics* Assignment #1

Week 4 September 17 - 23 J Chapter 2 *Phonetics* Quiz #1

Week 5 September 24 - September 30 J Chapter 3 *Phonology*
Assignment #2

Week 6 October 1 - 7 J Chapter 3 *Phonology*

Week 7 October 8 - 14 J Chapter 3 *Phonology* Assignment #3

Week 8 October 15 - 21 *Mid-Term Examination Week*

Week 9 October 22 - 28 J Chapter 4 *Morphology*

Week 10 October 29 - November 4 J Chapter 4 *Morphology*
Assignment #4

Week 11 November 5 - 11 J Chapter 4 *Morphology* Quiz #2

Week 12 November 12 - 18 J Chapter 4 *Morphophonology* Assignment
#5

Week 13 November 19 - 25 J Chapter 5 *Thanksgiving*

Week 14 November 26 - Dec. 2 J Chapter 5 *Morphophonology*

Week 15 December 3 - 9 J Chap. 5 *Morphophonology* Assignment #6

Week 16 December 10 - 14 *Final Examination*

Student Learning Outcomes

A student who completes *English 555* will:

- (a) become aware of his/her attitudes to varieties of English and other languages
- (b) learn in detail the linguistic components of varieties of language (phonology, morphology, syntax, etc.)
- (c) learn how to transcribe the English orthographic system in phonetic symbols
- (d) learn how words are formed in English and how these creative processes constantly manifest themselves in contemporary varieties of English
- (e) learn to respect all varieties of language
- (f) learn to put this respect into play in the language-teaching classroom

Communication: Virtual Office & e-mail

Please post class- and materials-related questions in the *Virtual Office* so all students can benefit from your question and (I hope) my (or a classmate's) answer. I check the *Virtual Office* M through F during virtual office hours.

Private matters (such as grade questions) should be taken care of by *e-mail*.

Nota bene: Remember that you can interact with your fellow students in the *Student Lounge*.

Phonetic Transcription

Using phonetic fonts on a computer can be very problematic. Thankfully, a UCLA phonetician named Bruce Hayes has made it somewhat easier. Below is his website where you will find how to download *Doulos SIL*, a set of phonetic fonts that includes both IPA (International Phonetic Alphabet) as well as APA (American Phonetic Alphabet) fonts. If *Microsoft Word's* font set included all the symbols we need, then it would not be necessary to use other fonts. But, alas, it does not.

SIL fonts are freeware. SIL is located near Cedar Hill in Dallas. The organization has an interesting history <http://www.sil.org/> . SIL helped me to develop specialized software I needed to publish my book *The English Language in Pakistan* (Oxford, 1993). They are world-class linguists.

Please go to Bruce Hayes' website and download *Doulos SIL* in order to have the phonetic fonts you will need for English 555 assignments. You will need APA since Justice uses it in our text. I know you're all tech-savvy (much unlike your professor) and will find this to be a breeze!

<http://www.linguistics.ucla.edu/people/hayes/Fonts/>

Remember that fonts go in your *Fonts* file found on your computer's *Control Panel*. They will probably be placed there automatically when you download them.

Submitting Assignments

You will have 6 assignments during the course. Please place your assignments (in Word document format) in the *Dropbox* specified for Assignments one through six. Late assignments will not be graded and will receive a grade of zero.

Your Assignments should be submitted in designated Dropboxes under each particular week. Click Dropbox in the Tool Bar to access dropboxes (see further steps below). **Assignments will not be accepted by e-mail.**

Remember that your assignments should be submitted using *Microsoft Word* (either PC or Mac). I am using *Word 2007*; therefore, any version of *Microsoft Word* (2007 or earlier) should not present a problem. However, if you are using any other word processor (for example, *WordPerfect* or *Microsoft Works*), you must convert your files to RTF (rich text format) before sending them to me. If you don't do so, your assignment will not arrive in a readable format.

Nota Bene: The word processor in *Microsoft Works* is not compatible with *Microsoft Word*. So if you are using

Microsoft Works, you need to convert your files to RTF before sending them to me. *Microsoft Word* will not read documents written with *Microsoft Works*.

You are responsible for sending me a file I can read. If I cannot read your first submission, I will alert you and give you the opportunity to correct the problem. After the first time, if you submit work that I cannot read, you will be given a zero on that assignment if the due date has passed.

In order to submit an assignment using the dropbox, please follow the following steps:

1. Click **Dropbox** tab
2. Click **Submit an Assignment**
3. Select **Basket** (e.g. Week 1, Assignment 1)
4. Add **Attachments** (3 steps--Select File, Attach File, OK)
5. Add **Comments** (if any)
6. Verify that your Attachment is attached.
7. If all is OK, click **Submit**
8. If your Assignment was successfully submitted, you will see **OK**. (If you don't see OK, you need to locate the problem.)
9. Your assignment then goes to the **Outbox** of your Dropbox. Once it is graded, it will be in your **Inbox**.

You are responsible for submitting your work correctly and on time. Please remember to put your name on all work you submit. Papers with no names will have two (2) points subtracted from the

final mark.

Quizzes and Examinations

You will have two quizzes in English 555. The first quiz is during Week 4 and the second during Week 11. Details on quizzes will be given as the quiz approaches.

The Mid-Term Examination is during Week 8 and the Final Examination is during Week 16.

Failure to take a quiz or an examination during the given time limit (normally three days--two for the Final Examination) will result in zero on the quiz/examination. Missed examinations and quizzes cannot be made up.

Textbooks

Justice, Paul W. (2004) *Relevant Linguistics: An Introduction to the Structure and Use of English for Teachers*. 2nd Revised & Expanded Edition. Stanford, CA: CSLI Publications. (J) ISBN 1-57586-218-2

From Elvish to Klingon. Michael Adams (2011). Oxford University Press. (A)
ISBN 978-0-415-60271-6 (*see Extended Reading*)

You can check out www.chegg.com for information on textbook rentals.

Extended Reading

The spread of the English language throughout the world is an unprecedented phenomenon in recorded history. No language has ever been used by so many people in so many places. What Zamenhof had hoped for in the creation of the artificial language Esperanto (a world-wide *lingua franca*) is now being realized by a natural language—English. While English may not be spoken as a mother-tongue in many countries of the world (Spanish is spoken in more than English), it enjoys the distinction of serving as an official language and being used as a second language in numerous domains in former English colonies. English is also the most studied foreign language world-wide and is the language most often used on the Internet.

In his recently-published book, *From Elvish to Klingon*, Michael Adams (2011) discusses not only this phenomenal spread of English, but also the phenomenon of artificial languages and how they serve as a generator of new English lexicon and usage.

You should begin reading this *Extended Reading* book at least by mid-term. It will appear on the *Final Examination*.

**Grading
Criteria**

Grading Criteria

Your final grades will be based on the following components:

60	Assignments
100	Mid-Term Examination
100	Final Examination
40	Quizzes
300	Total

A	270-300
B	240-269
C	210-239
D	180-209
F	179 & below

Nota Bene: No grades of Incomplete will be given in English 555-01W and CRW for Fall 2011.

**Late Work
Policy**

No late work will be accepted. No exceptions. Work should be submitted by midnight, Central time, on the due date that is given in the Week's assignment. Missed quizzes or examinations likewise cannot be made up.

If you are having difficulties completing your work, please let me know before the work is due.

Drop Course Procedure

Drop Course Procedure:

A student may now drop a course by logging into their myLEO account. After logging into the myLEO account click on the hyperlink labeled 'Drop a class' from among the choices found under the myLEO section of the Web page. The student will then select the class they wish to drop along with the reason for dropping the class. Once the drop request is completed by the student it will then be routed to the instructor for approval.

Upon instructor approval the student drop request will be sent to the Office of the Registrar for processing. A student may access myLEO to view their drop and they should also receive an email notification to their myLEO email.

Online Courtesy (Netiquette)

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See *Student's Guidebook*, Policies and Procedures, Code of Student Conduct)

I expect that students will exhibit courtesy toward others in this on-line class. Courtesy means not engaging in on-line rudeness or refusing to focus on group or class discussions. Courtesy means engaging in such behaviors such as paying careful attention to others, accepting that various points of views can be valid, and treating others as you wish to be treated.

Student Technical Support & Library Access

Contacting eCollege for Technical Support:

The following support options are available 24 hours a day / 7 days a week:

- **Help: Click on the 'Help' button on the toolbar for information regarding working with eCollege (i.e. How to submit to dropbox, How to post to discussions etc...)**
- **Chat Support: Click on 'Live Support' on the**

tool bar within your course to chat with an eCollege Representative.

- **Phone: 1-866-656-5511 (Toll Free) to speak with eCollege Technical Support Representative.**
- **Email: helpdesk@online.tamuc.org to initiate a support request with eCollege Technical Support Representative.**

Contacting Your Instructor:

If you have questions pertaining to the content of this course (e.g., questions about an exam, course due dates, grades, etc.), please contact me through the "Virtual Office." If you have a question about grades or a private matter, please use e-mail.

STUDENT SUPPORT SERVICES:

eCollege Technical Concerns: Please contact the eCollege HelpDesk, available 24 hours a day, seven days a week. by sending an email directly to helpdesk@online.tamuc.org. You may also reach the HelpDesk by calling (toll-free) 1-866-656-5511 or 720-920-6656 (direct), or through the Online Chat by clicking on the "Live Support" tab within your eCollege course.

Course Concerns: If you have questions pertaining to the content of this course (e.g., questions about an exam, about course due dates, etc.), please contact your instructor via email, through the "Virtual Office," or during office hours.

Other Questions/Concerns: Contact the appropriate TAMU-C department relating to your questions/concern. If you are unable to reach the appropriate department with questions regarding your course enrollment, billing, advising, or financial aid, please call 903-886-5511 between the hours of 8:00 a.m.- 5:00 p.m., Monday through Friday.

Student Code of Conduct: The A&M-Commerce Student Guidebook (page 55) details student

rights and explains grievance procedures. The guidebook includes the Student Code of Conduct.

eCollege Technical Concerns:

Please contact the eCollege HelpDesk, available 24 hours a day, seven days a week, by sending an email directly to helpdesk@online.tamuc.org. You may also reach the HelpDesk by calling (toll-free) 1-866-656-5511 OR 720-920-6656. The eCollege Helpdesk may also be reached through Chat by clicking on the 'Help' link at that top of this page, and then clicking on the 'Contact Help Desk' link.

Accessing Library Databases & Tutorials::

To access the Library databases and Library tutorials you must open a separate browser session. Minimize your eCollege session and open another browser window going to the Library's web site directly:
<http://www.tamuc-commerce.edu/library> not from within eCollege.

Currently enrolled students wanting to access databases from abroad:

1. Install the VPN client software from: <https://vpn.tamuc-commerce.edu>.
2. Open the installed VPN application and enter

**Plagiarism
and Academic
Dishonesty**

personal login
information as follows:
Login: student\
(your
CWID) (Example:
student\12345678)
Password: (enter your
myLeo password)

Plagiarism is the presentation of the words or ideas of another person as your own. This will result in failure for the work plagiarized and possibly a failure in the course. Be sure to give credit in your papers for all borrowed language and ideas. I will assume that you are able to distinguish scholastic use of sources and cooperative work with your classmates from plagiarism and other forms of academic dishonesty. If you have any questions, however, please speak to me. No level of dishonesty is acceptable. (For further information please see the *Academic Honesty* statement of the Department of Literature and Languages below.)

Department of Literature and Languages

Texas A&M University-Commerce

Policy #12

April 28, 2003

ACADEMIC HONESTY

Preamble. Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all their scholastic work. Faculty members are expected to employ teaching practices that encourage academic honesty.

1. Academic Dishonesty Defined. Texas A&M University-Commerce defines "academic dishonesty" in the following way (Procedure A13.12 "Academic Honesty"):

Academic dishonesty includes, but is not limited to, plagiarism (the appropriation or stealing of the ideas or words of another and passing them off as one's own), cheating on exams or other course assignments, collusion (the unauthorized collaboration with others in preparing course assignments), and abuse (destruction, defacing, or removal) of resource material.

2. "Plagiarism" Further Specified. The Department of Literature and Languages builds on the university definition of "plagiarism," given in 1, in the following manner (taken from "Defining and Avoiding Plagiarism: The WPA [Council of Writing Program Administrators] Statement on Best Practices," undated, pages 1-2, 12 March 2003.

<<http://www.ilstu.edu/~ddhesse/wpa/positions/WPAplagiarism.pdf>>):

Plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source. [. . .] Ethical writers make every effort to acknowledge sources fully and appropriately in accordance with the contexts and genres of their writing. A student who attempts (even if clumsily) to identify and credit his or her source, but who misuses a specific citation format or incorrectly uses quotation marks or other forms of identifying material taken from other sources, has not plagiarized. Instead, such a student should be considered to have failed to cite and document sources appropriately.

3. "Collusion" Further Specified. Collusion specifically includes selling academic products. According to the Texas Penal Code (Title 7 Offenses Against Property, Chapter 32 Fraud, § 32.50 Deceptive Preparation and Marketing of Academic Product), an "academic product" means a term paper, thesis, dissertation, essay, report, recording, work of art, or other written, recorded, pictorial, or artistic product or material submitted or

intended to be submitted by a person to satisfy an academic requirement of the person.”

The Texas Penal Code also specifies that person commits a Class C misdemeanor offense “if, with intent to make a profit, the person prepares, sells, offers or advertises for sale, or delivers to another person an academic product when the person knows, or should reasonably have known, that a person intends to submit or use the academic product to satisfy an academic requirement of a person other than the person who prepared the product.”

4. Responsibility. Matters of academic dishonesty are handled initially by the instructor. If the instructor feels the problem warrants more attention, it should then be pursued through the department head. If the department head and instructor wish, it should be brought to the attention of the dean of the college for study and review before being referred to the University Discipline Committee (adapted from Texas A&M University-Commerce Procedure A13.04, “Plagiarism”).

Instructors may also choose to refer cases directly to the University Discipline Committee (Texas A&M University-Commerce Code of Student Conduct 6.a[2]).

5. Statement for Course Outlines. Instructors of record in the Department of Literature and Languages are required to include an Academic Honesty statement in all course outlines. The following language is suggested for that statement:

Instructors in the Department of Literature and Languages do not tolerate plagiarism and other forms of academic dishonesty. Instructors uphold and support the highest academic standards, and students are expected to do likewise.

Penalties for students guilty of academic dishonesty

include disciplinary probation, suspension, and expulsion. (Texas A&M University-Commerce Code of Student Conduct 5.b[1,2,3])

6. This Policy supersedes Department of Literature and Languages Policy #12, "Plagiarism," dated October 10, 1990, and will be effective until further notice.

7. The Head of the Department of Literature and Languages is responsible for maintaining this policy current.

Gerald Duchovnay, Head, Department of Literature and Languages

April 28, 2003

**Teacher
Certification**

Teacher Certification. If you are seeking teacher certification in English, Spanish or ESL, you must pass the TExES, the state's certification examination. The TExES Preparation guides describing the English (#117, #131) and the ESL (#154) exams may be downloaded at

<http://www.texas.com>

Dates for the exam as well as university registration deadlines are available at the A&M-Commerce Educator Certification website: **[http://excet.tamu-commerce.edu/ registration.htm](http://excet.tamu-commerce.edu/registration.htm)**. Additional information regarding teacher certification in English, ESL, and Spanish is available in the main office of the Department of Literature and Languages, or from the following faculty advisors: Dr. Donna Dunbar-Odom (English Adviser), HL 141, Telephone 903-886-5253, Donna_Dunbar-Odom@tamu-commerce.edu; Dr. Robert J. Baumgardner (ESL Adviser), HL 116, Telephone 903-886-5254, Robert_Baumgardner@tamu-commerce.edu; Dr. Inma Lyons (Spanish Adviser), HL 221, 903-886-8774, Inma_Lyons@tamu-commerce.edu

(see also *Major Policies* below).

MAJOR POLICIES *English as a Second Language (ESL)*

The ESL TExES differs from all other TExES exams in the Department of Literature and Languages. ESL is not a stand-alone certification; rather, it is an endorsement or add-on certification. Students may be working on an ESL endorsement as undergraduates, as graduate students, or under an emergency permit. However, because ESL is NOT a certificate, no distinctions between these groups of students is necessary.

Additionally, because of the nature of the ESL TExES, students may be approved to take the ESL along with another TExES test. This exemption applies ONLY to the ESL TExES.

The ESL Advisor is Dr. Robert Baumgardner. Contact information for Dr. Baumgardner:

Office: HL 116

Telephone: 903-886-5254

Email: Robert_Baumgardner@tamu-commerce.edu

Students must meet with the ESL Advisor for evaluation and review of courses. Because so few students take the ESL TExES in any given year, regularly scheduled workshops are not available.

Course Requirements

Undergraduate students are expected to take the undergraduate courses. Students enrolled in the Graduate ESL Endorsement program are expected to take the graduate courses. Emergency permit students may choose whichever courses(s) best fit their schedules.

Undergraduate	Graduate
English 301 or 331	English 501 or 555
English 358	English 558
English 457	English 557
English 462	English 562

"At Risk" Criteria

Students must earn a "B" grade or above in three of the four required courses. Students who have earned more than one "C" grade are

considered to be at risk and may have to re-take a course or courses.

ESL practice test manuals are available from the Literature and Languages Main Office, HL 141. The manual is also available in electronic format at:

<http://www.tea.state.tx.us/teks>

Students with Disabilities:

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library

Room 132

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

StudentDisabilityServices@tamu-commerce.edu
