



ENG 100: Introduction to College Reading and Writing

COURSE SYLLABUS: Spring 2013

Instructor: Andrew Spencer

Office Location: Writing Center (HL 103)

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PLEASE NOTE: This is a common syllabus used by all graduate students teaching sections of this course.

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings:

Textbook(s) Required:

1. Ede, Lisa. *The Academic Writer: A Brief Guide* 978-0-312-45192-9
2. King, Stephen. *On Writing: A Memoir of the Craft* 0-671-02425-6
3. Williams, Bronwyn. “Heroes, Rebels, and Victims: Student Identities in Literacy Narratives.” *Journal of Adolescent and Adult Literacy* 47.4 (2004): 342-345. Available <http://web.tamu-commerce.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/firstYearWriting/informationForStudents.aspx>
4. Your ENG 1301 books
5. A notebook (your choice) that will serve as your Journal

Course Description: This course is designed to support you in successfully completing your ENG 1301 class. You'll work with your small groups and ENG 100 instructor to strengthen your drafts for ENG 1301, better understand your writing process, and work individually on the challenges you may face when writing academic texts. You will also work on your reading skills in this class.

Student Learning Outcomes- From THECB:

Students will be able to:

1. Locate explicit textual information, draw complex inferences, and analyze and evaluate the information within and across multiple texts of varying lengths.

2. Comprehend and use vocabulary effectively in speaking, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
- 10. Recognize and apply the conventions of standard English in reading and writing.**

COURSE REQUIREMENTS

Instructional / Methods / Activities Assessments

Feedback Sessions:

Be prepared to talk about your own writing and the writing of others in the group as we workshop papers. You will share drafts of your writing with other readers, they will respond. We will frequently workshop your papers and you should always be prepared to participate by contributing enthusiastically, knowledgeably, and productively to all discussions. The purpose for the workshop sessions is to help you develop habits of reflection and effective ways to “see” others’ work in order to help them revise it, even as you learn to revise your own work with the same strategies. You will respond regularly, respectfully, and diplomatically, to the work of other members of your group through workshopping papers.

Journals:

Bring a notebook with you to class every day. This notebook will serve as your journal for the semester, which you will use for in-class writing projects as well as to record your progress as a writer throughout the semester. The journal will be graded, so it is important to keep up with journaling assignments as they are given.

Conferences:

These conferences are one-on-one conferences scheduled between the instructor and student. **You must attend these meetings.** They are designed to give us a chance to talk about your progress and to work on your writing one on one.

Writing Assingments:

In addition to journaling, you will be required to turn in 3 writing assignments throughout the course of the semester which may vary in length and rhetorical style.

Writing Center Visits:

With each major writing assignment of the semester, you will be required to submit a Writing Center proof sheet to show that you have worked on your paper with a Writing Center tutor. If you would prefer to work with me, I will post a schedule of my hours in the Writing Center or you can visit the receptionist and make an appointment to work with me.

The WC is a useful and effective tool for you. If you need help generating ideas, assessing concerns, or getting feedback with your writing, revision, formatting, etc., the WC is the place to go for help. The Writing Center will be especially helpful when you write your Self Assessment Paper. Be sure to ask for a “proof sheet” for any Writing Center visits!

Writing Memoir:

In this class, you read Stephen King’s memoir of his writing. For the final project of this class, you will write your own writing memoir. Obviously you will be very creative in this document while also utilizing strategies you have learned in this class and ENG 1301, but there are also some required elements of this text. You must include a section that talks about your writing process this semester and what steps you took to improve your papers for ENG 1301. You should use a lot of detail (like King does) and describe your process as thoroughly as possible. Quote the feedback you received for your ENG 1301 and 100 teachers, feedback from peers, feedback from the Writing Center, and other resources you employed to become a better writer this semester. This paper challenges you to examine your improvement as a writer this semester, but also to look back at past experiences with writing to see how those experiences shaped who you are as a writer today. Be sure to critically examine the way you are describing yourself in this memoir—Bronwyn Williams’ article will help you critically analyze the metaphors you create in this text.

Grade Calculation:

Your lab grade will be calculated using the following criteria:

Journal/Quizzes	25 %
Writing Center Visits	15 %
Writing Assignments	30 %
Midterm Conference	10 %

Writing Memoir Paper 20 %

Your grade for this class (lab) will count toward 30% of your grade in ENG 1301.

TECHNOLOGY REQUIREMENTS

You will need:

- A valid, working email address that you check often (everyday)
- Regular internet access (additional readings available online)
- Access to a computer with a word processing program and a printer (assignments must be typed and printed, and you will print approximately 100 pages for this class.)
- Korean/English dictionary (please note that translators will not be allowed in class, although dictionaries are welcome).

ACCESS AND NAVIGATION

Some texts for this course may exist exclusively online, so you must have Internet access to read and/or view these texts.

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement:

Please contact me with any questions you may have. My communication preference is e-mail, and my address is: aspencer6@leomail.tamuc.edu.

Grievance Procedure:

If you have concerns about the class or about me as an instructor, please speak to me about those concerns. If you are not satisfied with the outcome of our conversation, the next person in the chain of command is the Director of the Writing Program, Dr. Tabetha Adkins. Her e-mail address is Tabetha.Adkins@tamuc.edu (Tabetha dot Adkins at tamuc dot edu).

Please see this site for more information on the grievance procedures: <http://web.tamu-commerce.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/firstYearWriting/informationForStudents.aspx>

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures:

Attendance Policy

My pledge to you is that we will not waste time in this class. Every activity and assignment has been designed with a specific and important learning objective to help you become a better writer. In response to my pledge not to waste your time, I hope that you will also choose not to waste mine by attending classes and participating in activities and assignments.

Attendance, as such, will not be kept. However, at the beginning of every class period we will have quizzes or journaling sessions which cannot be made up, and which count toward 25% of your grade in this class. Therefore, attendance will reflect on your final grade as well as on your progress as a writer this semester.

Academic Honesty

The official departmental policy: "Instructors in the Department of Literature and Languages do not tolerate plagiarism and other forms of academic dishonesty. Instructors uphold and support the highest academic standards, and students are expected to do likewise. Penalties for students guilty of academic dishonesty include disciplinary probation, suspension, and expulsion. (Texas A&M University-Commerce Code of Student Conduct 5.b [1,2,3])

If you ever have any questions about a particular use of a source, always ask your instructor. They want you to avoid plagiarism, too, so they will help you do so whenever and wherever they can. Do what you can to take advantage of this support—to look innocent in addition to being innocent when it comes to charges of plagiarism.

Students guilty of academic dishonesty of plagiarism can expect to fail the assignment in question or the entire course depending on the nature of the incident.

On University-Sanctioned Activities

To accommodate students who participate in university-sanctioned activities, the First-Year Composition Program offers sections of this course at various times of the day and week. If you think that this course may conflict with a university-sanctioned activity in which you are involved--athletics, etc.--please see your instructor after class on the first day.

University Specific Procedures:

On Behalf of Students with Disabilities:

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other

things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamu-commerce.edu
[Student Disability Resources & Services](#)

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See *Code of Student Conduct from Student Guide Handbook*).

COURSE OUTLINE / CALENDAR

Weekly Schedule:

The instructor reserves the right to adjust this schedule throughout the semester to accommodate for class needs, unexpected weather, etc.

Week one:

- Intro to *class/syllabus/expectations*
- Assigned reading

Week two:

- Quiz/Journal
- Assigned reading

Week three:

- **Writing Assignment 1 due by Monday, Jan. 28**
- Quiz/Journal
- **Conferences**
- Assigned reading

Week four:

- Quiz/Journal
- Assigned reading

Week five:

- **Writing Assignment 2 due by Monday, Feb 11**
- Quiz/Journal
- Assigned reading
- No class on Wednesday or Friday (2/13-2/15)

Week six:

- Quiz/Journal
- Assigned reading
- No class on Friday (2/22)

Week seven:

- Quiz/Journal
- Assigned reading

Week eight:

- **Writing Assignment 3 due to me by Monday, March 4**
- Quiz/Journal
- **Conferences**
- Assigned reading

SPRING BREAK

Week nine:

- Quiz/Journal
- Assigned reading

Week ten:

- Quiz/Journal
- Assigned reading

Week eleven:

- Quiz/Journal
- Assigned reading

Week twelve:

- Quiz/Journal
- **Draft of Memoir Due**
- Assigned reading

Week thirteen

- Quiz/Journal
- **Conferences**
- Assigned reading

Week fourteen

- Quiz/Journal
- Assigned reading

Week fifteen:

- **Final Draft of Writing Memoir due by Monday, Apr 22**
- Quiz/Journal
- Assigned reading