Instructor: Heather Doyle, M.Ed. Clinical Instructor
Office Location: Collin Higher Education Center: 151
Office Hours: Monday 8:15-9:00, 12:00-12:30, 3:00-3:30
Tuesday & Thursday 8:30-9:50 and 11:15-12:30
Fridays by appointment
Online: Mon.-Fri. Checked until 10 p.m.
Office Phone: 972 599 3114
Office Fax: 903 886 5581
University Email Address: Heather.Doyle@tamuc.edu

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings:

ISBN# 978 0 13 703553 3
Materials: Scissors, markers, tape, and glue.

Course Description:
The Learning Environments course provides a study of early childhood organization, plans, procedures, physical facilities and a survey of materials and equipment. Develops a process of designing and evaluating appropriate learning environments for young children. (3 hours)

Student Learning Outcomes:
1. The student will be an active and engaged participant in class discussions by analyzing, constructing/creating, and evaluating information presented within the textbook, external readings/resources, and class discussion.
2. The student will be able to clarify developmentally appropriate principles and practices of early childhood education and apply/assess these in a classroom setting to meet the individual, developmental and diverse needs of young children.
3. The student will demonstrate an understanding of an appropriate Early Childhood management system.
4. The student will demonstrate knowledge on building communication skills with parents and paraprofessionals.
5. The student will construct developmentally appropriate lessons that meet the state mandated Texas Essential Knowledge and Skills and the English Language Proficiency Standards.
6. The students will associate Early Childhood Education TExES competencies with the course content.
COURSE REQUIREMENTS

**Instructional / Methods / Activities Assessments**

This course consists of a series of activities and assessments to assist you in achieving the outcomes/objectives for the course and instructional units. Each week you will work on various combinations of assignments, activities, discussions, readings, research, etc.

**Professionalism:** 100 points

*Student Learning Outcomes:* #1 and #6

*Assessment Method:* The professionalism grade will be based on the students preparedness and participation in all discussions (class and online) through readings. This grade will also be determined by the students attendance and overall professionalism exhibited in class, online, and through communications.

**Discussion Forums:** 2 @ 25 points each

*Student Learning Outcomes:* #1, #2, and #6

*Assessment Method:* The discussion forums are related to the chapter readings, external resources and activities. Upon completion of the assigned readings and activities, you are expected to participate in an ongoing discussion with your classmates in an online forum. Your contributions to the discussion forums will be graded for quality not quantity, timeliness of your contributions, and a detailed analysis of linking together theory (readings) to application (activities).

**Activity Pack:** 50 points

*Student Learning Outcomes:* #2, and #4-6

*Assessment Method:* Rubric Provided (Doc Shared in eCollege)

The student will create an Activity Pack for sending activities home to foster parent/child interactions. Sign-up for a children’s literature and create a hands-on activity or game to extend the concepts introduced in the book include TEKS and the ELPS that are covered. The student will keep in mind the variety of students learning styles, home environment, and English Language Learners.

*Include in the backpack the following:*
  - A letter of instructions to the family explaining the activity, the steps to implement.
  - The process (refer to lesson plan formats) of the activity that are covered with TEKS
  - The piece of literature
  - Activity or Game
  - Share three additional activities or games that you could create for an activity pack that extends concepts in the book.
  - A log sheet for parents to communicate with you regarding the activity

**Integrated Lesson:** 50 points

*Learning Outcomes:* #2-6

*Assessment Method:* Rubric Provided (Doc Shared in eCollege)

Create an integrated lesson plan (Language arts and at least two other content areas) and presented to the class as center activities. The student groups will provide a lesson plan with coordinated TEKS standards that are covered in a developmentally appropriate manner that address the variety of learning styles and backgrounds (ELL, children with special needs, etc.) of students.
Domain Presentation: 75 points  
Learning Outcomes: #1-6  
Assessment Method: Rubric Provided (Doc Shared in eCollege)  

Assigned student groups will present the information on a chosen developmental domain through the reading, analysis, and evaluation of the developmental domain chapter selected. The students will present the chapter utilizing technology and will have classmates participate in an activity to aide and enhance the understanding of the domain being presented.

Final Project: 100 points each  
Student Learning Outcomes: # 2-6: See above  
Assessment Method: Comprehensive, reflective, application based final project  

The final project will cover the required textbook readings and the content of the class and online discussions. The students will be required to prepare a comprehensive and application based project reflecting the learned material for each of the discussed chapters. The project will contain a detailed written reflection and application of the material with a visual representation. A rubric will be provided for further understanding and grading purposes.

Grading  
The student’s grade will be determined by points received on assignments, discussions, exams, and professionalism in this course. Grades can be viewed in eCollege, as assignments are completed and assessed.

TECHNOLOGY REQUIREMENTS  
This course is web-enhanced for the purposes of accessing the course syllabus, rubrics for assignments, communication with instructor and classmates, and for online discussions. The following information has been provided to assist you in preparing to use technology successfully in this course.

- Internet access/connection-high speed recommended (not dial up)
- Word Processor (i.e. MS Word or Word Perfect)

ACCESS AND NAVIGATION  
This course will be facilitated using eCollege, the Learning Management System used by Texas A&M University-Commerce. To get started with the course, go to: https://leo.tamuc-commerce.edu/login.aspx. You will need your CWID and password to log in to the course. If you do not know your CWID or have forgotten your password, contact Technology Services at 903.468.6000 or helpdesk@tamuc.edu.

COMMUNICATION AND SUPPORT  
Interaction with Instructor Statement:  
The students will be able to communicate with instructor through:  
Email: Heather.Doyle@tamuc.edu Checked frequently throughout the day.  
eCollege Virtual Office: Checked once daily and answered the same day usually.  
Office Voice Mail: Checked every other day.  
The instructor will communicate to the student through:  
Email, eCollege Virtual Office, and eCollege Announcements
Course Specific Procedures:

Attendance Policy:
Attendance at all class meetings is required and is essential to your success in this course. It is a requirement of this class to sign your name tent upon arrival to document your participation each class meeting. For each absence a written letter is required to be placed in your file. No excuses will be given without written documentation. If you miss three or more classes you may be asked to drop the course or be administratively withdrawn from the course for excessive absences. All absences will result in points taken off your professionalism grade. Participants are expected to be on time and stay for the entire time. If you choose to be late or leave early points will be deducted from your professionalism grade. If you miss class it is your responsibility to find someone who can give you notes for the previous class meeting. I will not bring additional copies of handouts to class. Select a buddy who will be willing to collect any material and take notes for you when you are out.

Technology Policy:
Please respect the instructor and your peers by silencing or turning off your cell phone upon entering our classroom. If there is an emergency you may leave it on silence mode. This should constitute only emergencies. Texting during class is unprofessional and will result in a deduction in your professionalism grade. Utilizing technology only for the purposes of the course the student is currently attending and at the appropriate times is appropriate.

Assignment Policy:
All assignments are due on the date they are assigned which can be found in the Course Calendar and online in eCollege, unless otherwise approved by the instructor. All assignments that are late will have points deducted. Late means they are not turned in when class meets on the day they are due. If you forget your assignment, then points will be deducted. You are a professional and must present yourself in a way to show responsibility. Assignments will be either handed in during class meeting or submitted through eCollege dropbox and must be in .doc or .docx format. All completed/graded assignments must be picked up by the end of the semester of they will be discarded.

Written Assignments: All written assignments are to be typed double-spaced in a legible 12 pt. font with 1” margins and are expected to exhibit professional quality. You should demonstrate mastery of organizing, structuring, and editing (for all aspects of mechanics) in your writing. Excessive grammar, spelling, and vocabulary errors will result in a reduction of your score at the instructor's discretion. College level writing and higher order thinking must be evident in all written assignments. If you are unsure of your writing abilities, please visit the writing lab for help.

Academic Honesty Policy: Texas A&M University-Commerce does not tolerate plagiarism and other forms of academic dishonesty. Conduct that violates generally accepted standards of academic honesty is defined as academic dishonesty. "Academic dishonesty" includes, but is not limited to, plagiarism (the appropriation or stealing of the ideas or words of another and passing them off as one’s own), cheating on exams or other course assignments, collusion (the unauthorized collaboration with others in preparing course assignments), and abuse (destruction, defacing, or removal) of resource material. Suggested sites for reference regarding what constitutes plagiarism and how to avoid it: http://www.plagiarism.org/ or http://www.unc.edu/depts/wcweb/handouts/plagiarism.html or http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml
Plagiarism will result in a grade of “F” for the course and may result in your dismissal from the program.

**University Specific Procedures:**

**ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

**Office of Student Disability Resources and Services**

Texas A&M University-Commerce  
Gee Library 132  
Phone (903) 886-5150 or (903) 886-5835  
Fax (903) 468-8148  
StudentDisabilityServices@tamuc.edu  
Student Disability Resources & Services

**Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook [http://web.tamuc-commerce.edu/studentLife/documents/studentGuidebook.pdf](http://web.tamuc-commerce.edu/studentLife/documents/studentGuidebook.pdf).)
<table>
<thead>
<tr>
<th>Week</th>
<th>Topics</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/15</td>
<td>Introductions to the course</td>
<td></td>
</tr>
<tr>
<td>1/17</td>
<td>Developmentally Appropriate Practice</td>
<td>Chapter 1</td>
</tr>
<tr>
<td>1/22</td>
<td>Teaching and Learning in Developmentally Appropriate Programs</td>
<td>Chapter 2</td>
</tr>
<tr>
<td>1/24</td>
<td>Teaching and Learning....</td>
<td>Chapter 2</td>
</tr>
<tr>
<td>1/29</td>
<td>Planning and Implementing Effective Small Group Activities</td>
<td>Chapter 3</td>
</tr>
<tr>
<td>1/31</td>
<td>Planning and Implementing....</td>
<td>Chapter 3</td>
</tr>
<tr>
<td>2/5</td>
<td>Planning and Implementing Effective Group-Time Activities</td>
<td>Chapter 4</td>
</tr>
<tr>
<td>2/7</td>
<td>Planning and Implementing....</td>
<td>Chapter 4</td>
</tr>
<tr>
<td></td>
<td>Organizing Space, Materials, and Time</td>
<td>Chapter 5</td>
</tr>
<tr>
<td>2/12</td>
<td>Organizing Space, ...</td>
<td>Chapter 5</td>
</tr>
<tr>
<td>2/14</td>
<td>The Aesthetic Domain</td>
<td>Chapters 9 <strong>Due: Chapter Presentation</strong></td>
</tr>
<tr>
<td>2/19</td>
<td>The Affective Domain</td>
<td>Chapter 10 <strong>Due: Chapter Presentation</strong></td>
</tr>
<tr>
<td>2/21</td>
<td>The Cognitive Domain</td>
<td>Chapters 11 <strong>Due: Chapter Presentation</strong></td>
</tr>
<tr>
<td>2/26</td>
<td>The Language Domain</td>
<td>Chapter 12 <strong>Due: Chapter Presentation</strong></td>
</tr>
<tr>
<td>2/28</td>
<td>The Physical Domain</td>
<td>Chapter 13 <strong>Due: Chapter Presentation</strong></td>
</tr>
<tr>
<td>3/5</td>
<td>The Social Domain</td>
<td>Chapter 14 <strong>Due: Chapter Presentation</strong></td>
</tr>
<tr>
<td>3/7</td>
<td>Domain Chapter Debrief</td>
<td></td>
</tr>
<tr>
<td>3/11-3/15</td>
<td>Spring Break</td>
<td></td>
</tr>
<tr>
<td>3/18</td>
<td>Authentic Assessment for Evaluating and Guiding Children’s Progress</td>
<td>Chapter 7</td>
</tr>
<tr>
<td></td>
<td><strong>Web Discussion</strong></td>
<td></td>
</tr>
<tr>
<td>3/21</td>
<td>Authentic Assessment for Evaluating and Guiding Children’s Progress</td>
<td>Chapter 7</td>
</tr>
<tr>
<td></td>
<td><strong>Due: Parent Activity Pack</strong></td>
<td></td>
</tr>
<tr>
<td>3/26</td>
<td>Integrating Curriculum Through Thematic Planning and Projects</td>
<td>Chapter 16</td>
</tr>
<tr>
<td>3/28</td>
<td>Integrating Curriculum....</td>
<td>Chapter 16</td>
</tr>
<tr>
<td>4/2</td>
<td>Integrating Curriculum through Pretend and Construction Play</td>
<td>Chapter 15</td>
</tr>
<tr>
<td>4/4</td>
<td>Integrating Curriculum....</td>
<td>Chapter 15</td>
</tr>
<tr>
<td>4/9</td>
<td>Web Discussion and Research Day</td>
<td>No Class Face to Face Online Assignment</td>
</tr>
<tr>
<td></td>
<td><strong>Science and Children, 40-44. Web Discussion on this Article</strong></td>
<td></td>
</tr>
<tr>
<td>4/11</td>
<td>Integrated Curriculum Projects</td>
<td><strong>Due: Integrated Units</strong></td>
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<tr>
<td>4/16</td>
<td>Integrated Curriculum Projects</td>
<td><strong>Due: Integrated Units</strong></td>
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<tr>
<td>4/18</td>
<td>Integrated Curriculum Projects</td>
<td><strong>Due: Integrated Units</strong></td>
</tr>
<tr>
<td>4/23</td>
<td>Child Guidance in Early Childhood Classroom</td>
<td>Chapter 6</td>
</tr>
<tr>
<td>4/25</td>
<td>Child Guidance....</td>
<td>Chapter 6</td>
</tr>
<tr>
<td>4/30</td>
<td>Strengthening DA Programs Through Family Engagement</td>
<td>Chapter 8</td>
</tr>
<tr>
<td>5/2</td>
<td>Strengthening DA Programs....</td>
<td>Chapter 8</td>
</tr>
<tr>
<td>5/7</td>
<td>Finals Week</td>
<td></td>
</tr>
</tbody>
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