

**MIS 521 IS PROJECT MANAGEMENT  
ONLINE COURSE SYLLABUS  
Spring 2013**

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**Office Hours:** Online, MTW 8:30 to 11:00 and by appointment.

**Welcome to Web-Based MIS 521!**

*I am available during office hours and by appointment. The best way to contact me is by email. This is an online course; therefore, **expect most communication to be online** as well. I will respond to emails within a 48 hour time period. Please **ONLY** send emails to [Jeremy.StJohn@tamuc.edu](mailto:Jeremy.StJohn@tamuc.edu). All emails must include MIS 521 in the subject line.*

**COURSE DESCRIPTION:** IS Project Management is the discipline of defining and managing the vision, tasks, and resources required to complete a project. This course covers management techniques to plan, execute and control software development projects. It will provide an introduction to the project management knowledge areas of scope, resource management (time, money, and people), quality control, risk, and communications as well as software specific areas such as estimation and metrics. Topics include project life cycle, project initiation, work breakdown structure and Gantt charts, network diagrams, scheduling techniques, contracts, and resource allocation decisions.

**COURSE PREREQUISITE(S):** No graduate prerequisites. This should be one of the first courses taken in the MBA program.

**COURSE OBJECTIVES:**

After successfully completing this course, students will:

- Demonstrate knowledge of the triple constraint of project management.
- Demonstrate knowledge of the project management knowledge areas and process groups.
- Demonstrate knowledge of the project life cycle and selection methods.
- Demonstrate the ability to complete project documentation.
- Apply project management concepts by working on a group project as a project manager or active team member.

**MEANS TO ACCOMPLISH OBJECTIVES:**

1. Discussion boards.
2. Case studies.
3. Application exercises.
4. Concept quizzes.

**TEXTBOOK(S) AND OTHER REQUIRED MATERIALS:**

*Information Technology Project Management.* J. Marchewka, 4<sup>th</sup> edition.  
ISBN 9781118057636.

**GRADING POLICY:**

Case Studies/application assignments	150 points
Concept Quizzes	100 points
Discussion Questions	70 points

Minimum percentages for grade level are as follows:

A	90+	percent of total points
B	80-89	percent of total points
C	70-79	percent of total points
D	60-69	percent of total points

One grade may be deducted each day for papers turned in late. Anyone caught plagiarizing will receive an “F” in the course.

### **Students with Disabilities:**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

**Office of Student Disability Resources and Services  
Texas A&M University-Commerce  
Gee Library  
Room 132**

Phone (903) 886-5150 or (903) 886-5835  
Fax (903) 468-8148  
StudentDisabilityServices@tamuc.edu

- “All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment.”
- Students enrolled in on-line courses have the same rights and responsibilities as students in live-taught courses.
- Refer to Student’s Guide Book located at:  
[www.tamuc.edu/studentlife/guidebook.htm](http://www.tamuc.edu/studentlife/guidebook.htm)

### **ACADEMIC INTEGRITY**

Academic integrity is the pursuit of scholarly activity free from fraud and deception and is an educational objective of this institution. Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabricating of information or citation, facilitating acts of academic dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

### **WORK SUBMITTED TO THIS PROFESSOR MAY BE VERIFIED BY TURNITIN.COM.**

All students are to read, sign and return the honesty policy for the College of Business and Technology. (See online)

### **ORGANIZATION**

Material for this class is organized by week in weekly sections on the course website (ecollege). There is a section for each week of the semester. Material will usually not be available until the beginning of the week (Monday).

Graded material such as discussion assignments, assigned cases, exercises, and quizzes will be located under each week's section if they are assigned that week. Assignments are typically available Monday but due dates may vary with the length of the assignment or holidays. Please check the weekly section for specific due dates. Assignments will include directions on how to turn them in. Most assignments are turned in via the dropbox in ecollege.

### **COURSE SCHEDULE**

The tentative course schedule will be posted in ecollege. Sometimes it is necessary to extend due dates or make changes/correction to assignments. Any changes to the schedule will be announced in ecollege and reflected in the course schedule. Please check ecollege announcements regularly for changes or updates.

### **CASE STUDY ASSIGNMENTS**

Case studies will be assigned from the book. These assignments give you the opportunity to apply what you have learned in each chapter. Completing the case studies will also help prepare you for the quizzes.

### **APPLICATION ASSIGNMENTS**

Some chapters are more "technical" than others. Application assignments may be assigned instead of a case study or in conjunction with a case study to help teach the use of tools such as CPM/network diagrams.

### **CONCEPT QUIZZES**

Concept quizzes test your knowledge of chapter concepts and industry terminology. A quiz will cover and be given every 2 to 3 chapters. The concepts taught by the case studies are one area the quizzes will focus on. Material available in the weekly sections of ecollege including discussion topics will also be covered by the quizzes. More detail will be provided in the weekly sections of ecollege (such as "In this chapter focus on ..." or "it is not necessary to read pages ... they will not be covered by the quiz...").

### **DISCUSSION QUESTIONS**

In this course, you will be expected to participate in weekly discussions. Professional communication is always expected. In order for you to achieve the maximum number of points for your Discussion grade, please answer each thread on three separate levels:

1. Answer the posted question
2. Respond to other's posted questions
3. Reply to any persons who have responded to you

Discussion questions and due dates will be posted under each week in ecollege. You will need to visit the section for the current week in ecollege for directions and due dates. Also check announcements regularly. You are to consider the question or topic and post an appropriate response. You should always support your response. Support can take the form of personal experience, examples or external sources (not textbooks) whenever appropriate. I will grade your responses based upon the quality of the response. This is to be an attempt to create a seminar environment where you will be able to increase one another's knowledge of the subject.