EDCI 516 Literacy for Special Populations

ONLINE COURSE SYLLABUS: Spring 2013

Instructor: Dr. Linda McCaghren, Instructor
Office Location: eCollege, EDS 248J
Office Hours: Monday – Friday Virtual Office eCollege
Preferred Email Address: drmccaghren@gmail.com
University Email Address: linda.mccaghren@tamuc.edu

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings:

eTextbook(s) Required:
Literacy for Diverse Populations
ISBN – 9781121562837

The textbook has been created specifically for this course and is only digitally through McGraw Hill Bookstore. The cost of the eBook is considerably less and will remain on your computer as long as you own the computer. You will also be able to access the textbook anywhere online as well as print any pages you choose.

Directions to purchase and download the eBook can be found at the end of the syllabus

You may also purchase a print copy at the campus bookstore.

Course Description:

This course is designed for graduate students in the emergency permit or alternative certification program seeking initial teacher certification. The focus is on the reading process and the factors that affect its development. The importance of reading in school and in life serves as a background for critical evaluation of the methods and materials of reading instruction. Special consideration is given to the essential components of research based strategies and the features of classrooms that support effective beginning reading instruction. Instruction will focus on a diagnostic approach to reading and writing that supports the needs of diverse learners.

Course Overview: In this course, we will examine these topics: emergent literacy, reading to learn, study skills, writing and assessment. In addition, we will explore the teacher’s role in supporting diverse learners in the classroom. Students are expected to be active in the learning process by asking questions and reflections upon the content of the course.

Student Learning Outcomes: By the conclusion of the course, the student will demonstrate a working knowledge of the following outcomes:

1. The learner will explain the developmental processes (emergent and prereading skills progressing over time to proficient stages) associated with communication systems (e.g., listening, speaking, reading, writing and media viewing) and design a variety of opportunities for students with disabilities to learn communication skills.
2. The learner will identify a variety of assessment practices and procedures to plan and implement instruction in English language arts and reading that is responsive to the strengths and needs of students with disabilities.
3. The learner will explain the alphabetic principle, word analysis skills (e.g., decoding, structural analysis, sight word vocabulary), and demonstrate how to provide students with disabilities with systematic instruction to promote their ability to use these skills for fluency and comprehension.

4. The learner will describe writing conventions and create opportunities for students with disabilities to use the skills needed for competence in written communication.

5. The learner will identify technology that can assist in planning and managing instruction for students with disabilities and explain how the individual student can use technology to compensate their disability.

6. The learner will describe how to use local, state and federal resources to develop a literacy program for students with disabilities.

7. The learner will evaluate and adjust the preceding elements of literacy to meet the needs of English Language Learners.

COURSE REQUIREMENTS

Instructional / Methods / Tasks / Projects / Assessments

This course occurs in a digital learning environment designed with a module format. All modules will be open the first day of class with due dates for each module’s reading task, discussion, quiz and performance task. You will be expected to read assigned material, participate in discussions and group tasks, reflect on your knowledge growth and complete all assigned tasks/projects by the due date. Late work will not be accepted. Therefore you need to demonstrate a level of time management that allows you to meet due dates as posted.

Participate in all online group/class discussions. There will be an opportunity to work as an individual, with a partner or in a group of 3-4 students. Working with a partner or in a group requires you to follow my CCC: collaboration, cooperation, and completion. This means, as an adult learner, you will collaborate with another student or students in a cooperative manner to complete a quality product. I truly believe two minds are better than one so I encourage partnerships or groups. However, I WILL NOT mediate should an issue arise pertaining to CCC; you are expected to find a resolution. You will always have the choice to opt out of the partnership or group and work as an individual. Therefore, you are expected to show a level of professionalism and stay actively engaged with your partner or the group through communication and contributions to complete the project.

Read required textbook. The student will be expected to read the required text and any supplemental materials. This is an online course that presents written information as an alternate mode of lecture. Do not take this lightly; you are expected to read/reflect for meaning.

Reflections: The student may be asked to consider ideas presented in articles and threaded discussions. Some of the reflections will be assigned and submitted to the instructor, others will be for personal reflection and kept by the student.

Written tasks: Completion of all written discussions/reflections and projects should exhibit professionalism in appearance and content at an acceptable level of scholarship. Projects are to be completed and turned in according to the due dates posted in eCollege for each module. Late work will not be accepted without an excused absence and/or extenuating circumstances as determined by the instructor with a late due date determined by the instructor. The campus library and/or computer labs are available for use in the event personal technology fails or supplies or assistance is needed.

Grading
I make it a personal goal to grade module assignments within one week after due dates. eCollege provides you with a current grade average so you can monitor your course grade at any time during the semester.

Grading:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>90-100</td>
<td>A</td>
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<tr>
<td>80-89</td>
<td>B</td>
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<td>70-79</td>
<td>C</td>
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<tr>
<td>60-69</td>
<td>D</td>
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<tr>
<td>Below 60</td>
<td>F</td>
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</tbody>
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TECHNOLOGY REQUIREMENTS

This is an online course and some obvious technological resources will be required.

Access to a computer with

- Internet access (high-speed preferred)
- Microphone for VoiceThread and classlive sessions throughout the semester.
- Speakers so you can hear me and other students during our classlive sessions (when scheduled) and other audio enhanced assignments throughout the semester.
- Word processing software (Microsoft Word preferred)

As a student enrolled at Texas A&M University-Commerce, you have access to an email account via myLeo - all my emails sent from eCollege (and all other university emails) will go to this account, so please be sure to check it regularly. Conversely, you can email me via my preferred email: drmccaghren@gmail.com.

You may also use eCollege email system or your myLeo email as our spam filters will catch yahoo, hotmail, etc. and I will not check for your email in spam.

ACCESS AND NAVIGATION

eCollege Technical Concerns: Please contact the eCollege HelpDesk, available 24 hours a day, seven days a week. by sending an email directly to helpdesk@online.tamuc.org. You may also reach the HelpDesk by calling (toll-free) 1-866-656-5511, or through the Online Chat by clicking on the "Live Support" tab within your eCollege course.

Course Concerns: If you have questions pertaining to the content of this course (e.g., questions about module assignments, course due dates, etc.), please contact me through the “Virtual Office” under Course Home in eCollege. If you have a personal issue contact me through my preferred email: drmccaghren@gmail.com

Other Questions/Concerns: Contact the appropriate TAMU-C department relating to your questions/concern. If you are unable to reach the appropriate department with questions regarding your course enrollment, billing, advising, or financial aid, please call 903-886-5511 between the hours of 8:00 a.m.- 5:00 p.m., Monday through Friday.

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement:

Participation & Communication: I expect each of you to be active and thoughtful participants within the digital learning environment (eCollege) and your digital learning community. You are to expect the same of me. This includes your successful completion of each module and I will provide a timely grade feedback. If you are having difficulty do not wait until the day before the module’s due date to contact me.

1. All course/content questions should be posted on Virtual Office in order to avoid duplication of questions and answers. I check Virtual Office daily Monday – Friday. Emails of a personal nature should be sent to my Preferred email address: drmccaghren@gmail.com. I check it daily Monday - Friday. A reply will be sent within 12 hours depending upon the time your message was received. Please do not send me panicked last minute emails with the word HELP!!!!!!!! in the subject line.

2. Or if you want to talk via the "phone" download a program called Skype - a free internet calling service that you can use to chat live or place a call to me. I have a video camera and can also transmit my video via a skype call. To download the program, go to www.skype.com and search for dlindaum as the contact to add me to your list. There is also the option of using Google+. You can go to the Google.com website and set up your free account.
eCollege Student Technical Support
Texas A&M University-Commerce provides students technical support in the use of eCollege. The student help desk may be reached by the following means 24 hours a day, seven days a week.

Chat Support: Click on 'Live Support' on the tool bar within your course to chat with an eCollege Representative.

Phone: 1-866-656-5511 (Toll Free) to speak with eCollege Technical Support Representative.

Email: helpdesk@online.tamuc.org to initiate a support request with eCollege Technical Support Representative.

Help: Click on the 'Help' button on the toolbar for information regarding working with eCollege (i.e. How to submit to dropbox, How to post to discussions etc…)

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures:

Academic Conduct: All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Student 92s Guide Handbook, Policies and Procedures, Conduct).

Late work: Late work is not accepted. You will have plenty of notification and time to complete all module assignments. If you know you are going to be out of town and unable to access a computer, plan ahead. See course semester outline at the bottom of this syllabus.

Plagiarism: Plagiarism WILL NOT be tolerated and will result in an automatic F in the course. Various versions of your work and final papers will be run through Turnitin software - this is not meant to "catch" you in the act, but rather assist you in seeing possible areas that may be unintentionally plagiarized and allow for editing your work.

Attendance: This is an online class therefore attendance is up to you! You will be given the opportunity to participate with a partner or in a group to complete projects. The quality of your contributions and regular participation activities, including attendance via ClassLive sessions (when scheduled), will be considered attendance. It is strongly encouraged that you attempt to log into the course everyday and/or check Announcements or your email messages in order to not get behind. The synchronous sessions via ClassLive are not required, but it is in your best interest to attend when available during the semester. I will not conduct another ClassLive for missed attendance.

Scholarly Expectations: All works submitted for credit must be original works created by the scholar uniquely for the class. It is considered inappropriate and unethical to make duplicate submissions of a single work for credit in multiple classes, unless specifically requested by the instructor. You are expected to submit documents that have been through drafts and edited.

University Specific Procedures:

ADA Statement

Students with Disabilities:
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library
Room 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamu-commerce.edu

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook).
Schedule for Spring 2013: Module topics/dates are tentative and subject to change. Requirements for each module will include a Reading Assignment and the following Assignments: Performance Project, Discussion, and Quiz. Course modules will open on the first day of class, however, pay attention to the due dates that are different for each module.

Module 1: In The Beginning
    January 14 – Module opens
    February 3 – Reading and Assignments Due

Module 2: Reading to Learn
    January 14 – Module opens
    March 3 – Reading and Assignments Due

Module 3: Study Skills/Assessment
    January 14 – Module opens
    April 31 – Reading and Assignments Due

Module 4: Literacy for Diverse Populations
    January 14 – Module opens
    April 21 – Reading and Assignments Due

Module 5: Performance Project – Foundations of Reading
    January 14 – Module opens
    May 5 – Performance Project Due
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- Enter and verify order information and place order.
- Your receipt and bookshelf will appear. With purchase, you receive both an online eBook and a downloadable eBook.
- **IMPORTANT!** You’ll receive an email from McGraw-Hill containing information on how to view your eBooks, including your VitalSource eBook password.
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- **CHOOSE YOUR PLATFORM**
  - Microsoft Windows XP/Vista
  - Mac OS X 10.4 or later
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Once installation is complete, launch the bookshelf.
Need help? Refer to our User FAQ.

**ALREADY HAVE THE VITALSOURCE APPLICATION?**

If you already have the VitalSource Bookshelf application, you do not need to re-install it. Instead, click here to launch the bookshelf.

- **LAUNCH BOOKSHELF**

Need help? Refer to our User FAQ.

- Run the installer.
- Restart your computer.

- After launching VitalSource bookshelf, you may be asked to enter your email address and password. Please refer to the email that was sent upon purchase for your VitalSource password.
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Design is a process, not a product, and the steps in that process are easily understood. This chapter and the next two explore the process of creating a lighting design by investigating three concepts: the design process, the image of light, and the lighting key.

However, before you learn these concepts, you need to fully understand their purpose and function. They are simply road maps. They provide directions to your destination. If you don’t know the way, once you learn the route you won’t need the map. But the map is always available if you get lost.

Just as a road map isn’t the trip, the process isn’t the design. After you’ve learned these processes and concepts and used them several times, you would be well served to consciously forget about them. Why? Because an unfet-
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Design is a process, not an art. But the steps in that process are easily understood. This chapter and the next two explore the process of creating a lighting design by investigating three concepts: the design process, the image of light, and the lighting key.

However, before you learn these concepts, you need to fully understand their purpose and function. Thumbnails and maps. They provide directions to your brain. But they’re not the start of your travel. Just as a road map doesn’t tell you how to drive, it’s not going to tell you how to light a stage. Why? Because an unfiltered mind's-eye sometimes misses the detail or just doesn't see it clearly...

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Password: ●●●●●●●●
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☐ Keep me signed in for two weeks
⚠️ Don’t check this for public or lab computers.

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How to **ADD NOTES** within the online eBook.

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- E-mail Picture...
- Print Picture...
- Go to My Pictures
- Set as Background