COURSE PREFIX: TDEV 448.01W
Designing and Evaluating Curriculum
COURSE SYLLABUS: Spring Semester, 2013 – 1/14/13 to 5/10/13

Instructor: B. Lynn Veitch, Adjunct Instructor
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COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings:

No Textbook is Required. The following textbook is fairly inexpensive ($13.22 used on Amazon) and is recommended should you desire supplemental materials.

Course Description:

TDEV 448 Designing and Evaluating Curriculum. Three semester hours. Supplies career and technology teachers and business/industrial trainers with the knowledge and skills needed for designing, developing, and evaluating curricula. Emphasis will be placed on formulating course goals and objectives and on developing a variety of measurement instruments.

Student Learning Outcomes:

TDEV 448 Designing and Evaluating Curriculum is intended to address the following PROGRAMMATIC learning outcomes. The engaged learner will:

- Formulate a metacognitive plan for self-evaluation.

TDEV 448 Designing and Evaluating Curriculum is intended to address the following COURSE learning outcomes. The engaged learner will:

- Examine strengths and weaknesses associated with the differentiation of instruction;
- Develop methodologies for differentiating assessment;
Discuss the rationale for class preparation and the collection of resources to facilitate the differentiation of assessment;
Examine whole class, group, and individual differentiation;
Comply with the expectations for promoting critical thinking and metacognitive skills; AND
Develop a holistic plan for the differentiation of assessment.

COURSE REQUIREMENTS

Instructional / Methods / Activities Assessments

**Content Mastery Exams** - A grade up to 100 can be earned on the lesson exam. Please keep in mind that this is a senior undergraduate and graduate level course. Do not expect the instructor to explain why you missed a problem on the exam. When you take the exams, make notes regarding the questions and your responses. You are responsible for determining the accuracy of your answers. You are also responsible for the identification of reasons a particular question may have been missed. While this is not good pedagogical practice, this is solid andragogical practice. I want you to take responsibility for your learning. Work with and through your study group to master the material.

**Discussion participation** - A grade of up to 10 points will be assigned for participation in each discussion assignment. A grade of 0 is given if the discussion is not submitted within the require time frame.

**Reflection** – A grade of up to 10 points will be assigned for participation in each reflection assignment. A grade of 0 is given if the reflection is not submitted within the require time frame.

**Group Assignments** - Each student will be assigned to a study group. Each group will have a project for each module. A grade of up to 25 points will be awarded to each member of the group whose name is included on the submission. The group should establish rules of operation and hold every member accountable. Please indicate on the first of the project the names of those who participated, as well as, the module for which the project is intended. Group assignments will be awarded a grade from the indicated range.

**Practice Writing** – A grade of up to 10 points will be assigned for each exercise. A sample of a written document will be provided. You will be asked to rewrite the sample to specified standards.
Grading

Your grade will be determined through an average of your grades on the module exams, participation in the discussion groups, reflection assignments, writing assignments, and group projects.

Keep in mind that discussions, reflections, and writing assignments are graded. They make up a part of your final grade just as does the content mastery exam. You must participate in these activities.

The following final percentage based grading scale will be utilized to determine the final grade based on the average of your course work:

- A = 90 to 100
- B = 80 to 89
- C = 70 to 79
- D = 60 to 69
- F = under 60

The final percentage is calculated by dividing the points earned by the total possible points.

Module assignments must be submitted within established open and closing dates. Late work will be penalized at least one letter grade. Modules will not be reopened to permit completion of late work. Discussion and reflection assignments not submitted within due dates will receive a grade of zero.

TECHNOLOGY REQUIREMENTS

This is an online, fully digital course and some obvious technological resources will be required.

Access to a computer with

- Internet access (high-speed preferred)
- Microphone for Classlive sessions throughout the semester (these run about $10)
- Speakers so you can hear me and others during our classlive sessions and other audio enhanced assignments throughout the semester.
- Word processing software (Microsoft Word preferred)

As a student enrolled at Texas A&M University-Commerce, you have access to an email account via myLeo - all my emails sent from eCollege (and all other university emails) will go to this account, so please be sure to check it regularly. Conversely, you are to email me via the eCollege email system or your myLeo email as our spam filters will catch yahoo, hotmail, etc. and I will not check for your email in spam.

TDEV 320 will consist of six online modules. These modules will be available on the indicated dates. The modules will NOT be accessible BEFORE or AFTER the indicated dates. Each module will include lecture material and voice over PowerPoint.
discussions. You will need internet access capable of accessing and viewing the indicated discussions. I am prone to send you out to YouTube presentations as well.

**Students must be able to access YouTube.**

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**ACCESS AND NAVIGATION**

**eCollege Technical Concerns:** Please contact the eCollege HelpDesk, available 24 hours a day, seven days a week, by sending an email directly to helpdesk@online.tamuc.org. You may also reach the HelpDesk by calling (toll-free) 1-866-656-5511, or through the Online Chat by clicking on the "Live Support" tab within your eCollege course.

**Course Concerns:** If you have questions pertaining to the content of this course (e.g., questions about an exam, about course due dates, etc.), please contact your instructor via email, through the "Virtual Office," or during office hours. I can be reached by home phone at 903-882-0441 or cell phone at 903-312-0680.

**Other Questions/Concerns:** Contact the appropriate TAMU-C department relating to your questions/concern. If you are unable to reach the appropriate department with questions regarding your course enrollment, billing, advising, or financial aid, please call 903-886-5511 between the hours of 8:00 a.m. - 5:00 p.m., Monday through Friday.

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**COMMUNICATION AND SUPPORT**

**Interaction with Instructor Statement:**

*Participation & Communication:* I expect each of you to be active and thoughtful participants within the learning environment (eCollege) and your learning community. You may expect the same of me. This includes completing the extensive readings related to course topics, team and/or individual research proposal topics and participation in proposal revision activities (submission of individual draft sections and evaluation of draft sections from other class members).

1. Email is the best way to reach me as I check it daily. A reply will be sent within 12 hours depending upon the time your message was received. Please do not send me panicked last minute emails with the word HELP!!!!!!!! in the subject line. **HOWEVER.... in order to avoid duplication of questions and answers I prefer that you post all class related questions in the Q&A forum provided each week. It is likely that your peers will have the same question. Emails of a personal nature should be sent to my email address via eCollege.**
2. Or if you want to talk via phone, you may contact me via my home phone 903-882-0441 or cell phone 903-312-0680. Please do not contact me before 3 pm or after 10:30 pm. I teach in public school during the day M-F. If I do not answer please leave a "detailed" message. If you call after 10:30 pm, I may call you back before 6 am.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

A. Class Participation:

Systematic and timely on-line participation is expected. University policy notes that excused absences include (i) participation in an authorized university activity, (ii) illness verified by a physician, (iii) death in the immediate family, and (iv) verifiable, official court appearance. Keep in mind that this course has been developed to allow maximum flexibility in regard to your online access. You are not required to logon at specific times on specific dates. You will work with other members of the class on specific tasks; however, this activity is determined by the group.

B. Assignments Submitted by Deadlines:

Assignments are due as stated. Class participants are strongly recommended to participate in their assigned groups. Numbers generate strength. Teaming is an essential soft-skill in every academic environment. Individual team members will be evaluated; however, teams often rise or fall together. Every team should select a lead member. Problems regarding team participation should be discussed with the course instructor. Under no circumstances should team members be allowed a free-ride at the expense of other members.

C. Courtesy and Respect:

**Student Conduct:** All students shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment (See Student's Guide, Policies and Procedures, Conduct). HIED 617 is a doctoral level course. The course will require your best effort. Course demeanor is that which is expected at the university level. Students must complete their team assignments in a timely manner. Historically those who have not done due diligence to course assignments tend to redirect course expectations. Any such variation from class protocol is unacceptable at this level and will result in immediate removal from the course. **PLEASE KEEP IN MIND THAT THE COURSE E-MAIL IS NOT A FORUM FOR COMPLAINT OR PERSONAL ATTACKS!** Several have been embarrassed when discovering that these e-mails come to the instructor.
D. Academic Honesty:

Academic work submitted by you (such as papers, assignments, reports, tests) shall be your work or that of the team and referenced in part or in whole to the correct source. Submission of commercially prepared materials is unacceptable. Moreover, participants shall encourage honesty in others by refraining from providing materials or information with knowledge that these materials or information will be used improperly. Violation of these academic standards may result in removal or failure. Please see the TAMU-C Graduate Catalog and the Publication Manual of the American Psychological Association. Students are expected to use conventions noted in the APA Publication Manual, 5th edition, for citing sources. Conduct that violates generally accepted standards of academic honesty is defined as academic dishonesty, which includes, but is not limited to plagiarism (the appropriation or stealing of ideas or words of another and passing them off as one's own), cheating on exams or other course assignments, collusion (the unauthorized collaboration with others in preparing course assignments) and abuse (destruction, defacing, or removal) of resource material. (Texas A&M University Commerce, Graduate Catalog).

E. Dropping the Class:

If you need to adjust your schedule by dropping this course, please follow university procedures to officially drop the class. If you fail to officially drop the class, a failing grade shall be assigned at the end of the course. Incompletes: Per university policy is granted only for circumstances beyond student's control which prevented the student from attending classes during Finals Week or the preceding three weeks (Policy A 12.07, 1998). The extension cannot exceed one semester. Failure to fulfill plan requirements within the specified time will result in an F.

F. Course Communication

Course communication will occur through your MyLeo Account. You will need to regularly and systematically review your e-mail on a timely basis.

G. Students with Disabilities:

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
If you are approved for assistance by the Office of Student Disability and Resources and Services, I will do all in my power to provide the necessary accommodations and modifications.

COURSE OUTLINE/CALENDAR

TDEV 448 will consist of SIX online modules. These modules will be available on the indicated dates. The modules will not be accessible BEFORE or AFTER the indicated dates. Each module will include YouTube lecture material and may include voice over PowerPoint discussions. You will need internet access capable of accessing and viewing the indicated materials. I am very prone to send you out to YouTube to view other presentation. These materials are thanks to Dr. Waller and the others who have contributed online resources for your education.

Originally, this class was set up for a seven week time period. This semester we will have the entire semester to finish. Watch the dates closely, as they are different from what you may be used to for classes.

Once a module is opened, the module will remain open then close as indicated.

Module One: Foundations of Differentiated Assessment
Opens on January 14, 2013 and Closes on January 30, 2013

Module Two: Content Differentiation
Opens on January 31, 2013 and Closes on February 19, 2013

Module Three: Formative and Summative Assessment
Opens on February 20, 2013 and Closes on March 11, 2013

Module Four: Differentiation Strategies
Opens on March 12, 2013 and Closes on April 3, 2013

Module Five: Using Technology in Assessment
Opens on April 4, 2013 and Closes on April 21, 2013

Module Six: Implementing Differentiation
Open on April 22, 2013 and Closes on May 8, 2013

TDEV 448 is a very important milestone in your development as an educator. The design and assessment of curriculum speaks to the very heart of the teaching profession. Avail yourself of the opportunity to engage this important topic. Every member of the class is admonished to keep up with the materials. Do not miss the deadlines. This is a fast paced course. Every learner is individually responsible for staying on track. Establish rules for the operation for your group. Hold every member accountable. Do not cover for anyone who does not participate! Each group is free to go through the stages of storming, forming, and norming. I suggest getting to the norming stage as quickly as possible.

Best wishes on your journey,

B. Lynn Veitch