EDAD 664 Doctoral Writing-Authoring the Doctoral Dissertation The Literature Review. Hours: 3  This course serves as the introductory class in the doctoral dissertation writing process. We will be exploring the Doctoral Dissertation requirements of the Graduate School and the EDAD Doctoral Program. The course is also a start to refining your understanding of the dissertation literature review.

The cohort members will develop advanced skills and knowledge of writing academic papers using the APA Style Manual 6th Edition. The cohort member will gain an increased understanding of the dissertation writing process by review and evaluation of completed literature review examples. The cohort member will compose and submit a draft of the literature review. The cohort member will compose a summative reflection evaluating their preparedness to successfully complete the dissertation process.
Design of the Class:

This is an online course with 100% of instruction and assignments delivered using the eCollege learning media platform and thus, some obvious technological resources will be required.

- Access to a computer with Internet access (high-speed preferred)
- Document Productivity Software (Microsoft Office preferred)
- Microphone

As a student enrolled at Texas A&M University-Commerce, you have access to an email account via myLeo - all my emails sent from eCollege (and all other university emails) will go to this account, so please be sure to check it regularly. Conversely, you are to email me via the eCollege email system or your myLeo email as our spam filters will catch yahoo, hotmail, etc. and I will not check for your email in spam.

**When sending me an email be sure that you have the included your name and Course Number (EDAD 664) in the subject line.**

This class design is based on constructivist learning principles. This means that the instructor creates an environment for learning by providing focus and guidance to the content. Assignments are designed to be learning experiences for students, and it is presumed and expected that students actively participate in the class through the construction of their own learning. As a graduate level course, the instructor expects quality work from each student supported by adequate preparation and involvement.

Class Participation:

Given the constructivist design of the class and the online delivery format, it is imperative that this course is interactive. It is my expectation (and I'm sure yours too) that all students participate fully in all activities and assignments in order to maximize their learning experience.

In order for this class to be interesting and beneficial, each student is expected to be prepared to lead and/or enter into discussions, to ask relevant questions, and to share the results of their study and reflection. This means that each student should be:

1. conscious of the class schedule and the requirements for each class (knowing what to be prepared for),
2. self-disciplined (spending time to be fully prepared),
This is a 100% class. All of the instructional activities and assignments will be delivered and received online using the eCollege learning media platform. This is an online course and some obvious technological resources will be required.

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Our campus is optimized to work in a Microsoft Windows environment. This means our courses work best if you are using a Windows operating system (XP or newer) and a recent version of Microsoft Internet Explorer (6.0, 7.0, or 8.0).

Your courses will also work with Macintosh OS X along with a recent version of Safari 2.0 or better. Along with Internet Explorer and Safari, eCollege also supports the Firefox browser (3.0) on both Windows and Mac operating systems.

It is strongly recommended that you perform a "Browser Test" prior to the start of your course. To launch a browser test, login in to eCollege, click on the ‘myCourses’ tab, and then select the "Browser Test" link under Support Services.

eCollege Access and Log in Information (7.1)

This course will be facilitated using eCollege, the Learning Management System used by Texas A&M University-Commerce. To get started with the course, go to: https://leo.tamu-commerce.edu/login.aspx.

You will need your CWID and password to log in to the course. If you do not know your CWID or have forgotten your password, contact Technology Services at 903.468.6000 or helpdesk@tamu-commerce.edu.

Being a Successful Student

What Makes a Successful Online Student

Self-Evaluation for Potential Online Students

Readiness for Education at a Distance Indicator (READI)

Login Information: Login = tamuc; password = online
GRADING:
Student Performance Evaluation:

Evaluation will be based on successful completion of each of the performance expectations. Each expectation has been assigned points towards the total on which the final course grade will be based. The points for each assignment may be viewed in the gradebook. This is a competency based course. Accumulating 70% of the possible points for the course will be considered as a passing score.

**Grading points for assignments and discussions performance expectation:**

Module 1 - Chapter 1 Review Assignment 10 points Discussion

Module 2 - Literature Review Analysis 10 points Discussion

Module 3 - Literature Review Structure 10 points Discussion

Module 4 - Literature Review Steps 10 points Discussion

Module 5 - No Discussion or Assignment

Module 6 - 10 points Discussion
Final Submission of Chapter 2 Literature Review 240 points
Appropriate dropbox and post to doc share

Module 7 Assess Draft Copy of Literature Review 10 points Discussion

Total Points: 300

**Please Note:** While students may receive numerical grades for various assignments listed in the syllabus based on the criteria provided by the instructor and which contribute to an overall grade average represented in the breakdown listed above, grades are given to primarily provide feedback to students and to guide the instructor in making an assessment of student work. The final grade awarded for the course, however, will be at the sole discretion of the instructor and will be based on several factors, including but not limited to the rubric provided (see Rubric for Course Grade attached).
COMMUNICATION AND SUPPORT

I will communicate with you through:
- Email
- eCollege Announcements

Module Q&A Forum

Virtual Office Hour

Google +

Interaction with Instructor Statement

Email is the primary mode of communication that will be used in this course. I will attempt to answer emails within 24 hours. Please be sure that the email you have listed with TAMUC is the one you wish to use. eCollege uses the MyLeo email that was provided to you upon admittance to the University, unless you have changed your primary email through the system.

eCollege Student Technical Support

Texas A&M University-Commerce provides students technical support in the use of eCollege. The student help desk may be reached by the following means 24 hours a day, seven days a week.

? Chat Support: Click on 'Live Support' on the tool bar within your course to chat with an eCollege Representative.

? Phone: 1-866-656-5511 (Toll Free) to speak with eCollege Technical Support Representative.

? Email: helpdesk@online.tamuc.org to initiate a support request with eCollege Technical Support Representative.

? Help: Click on the 'Help' button on the toolbar for information regarding working with eCollege (i.e. How to submit to dropbox, How to post to discussions etc…
University Specific Procedures

ADA Statement:

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148 StudentDisabilityServices@tamu-commerce.edu

Student Disability Resources & Services

Course Specific Procedures:

Citizenship:

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment.


Late work:

Late work is not accepted. You will have plenty of notification and time to complete course assignments. If you know you are going to be out of town and unable to access a computer, plan ahead. See course semester outline at the bottom of this syllabus.

Attendance:

This is an online class therefore attendance is up to you! You will be required to work as a team via various activities. The quality of your contributions and regular participation in weekly activities will be considered attendance. It is strongly encouraged that you
Course Calendar

<table>
<thead>
<tr>
<th>Class Date</th>
<th>Topic</th>
<th>Readings</th>
<th>Assignments and Due Dates</th>
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<tbody>
<tr>
<td></td>
<td>Week 1 Discussion Module 1</td>
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<td>Online-</td>
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<td></td>
<td>Week of January 14-20</td>
<td>Course Introduction; Syllabus Review. Course Home</td>
<td></td>
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APA Overview,

Library Services; Writing Center Resources


Dissertation Literature Review Assignment

Read complete syllabus.
Review all information in Course Home

Read Table of contents in APA 6 Manual and familiarize yourself with contents.