History 589.01E—Research and Writing in Latin American History
Spring 2013 Syllabus

Instructor: Dr. Jessica Wranosky

Class Meets: TBA

Office Located In Ferguson Social Sciences (SS) 107
Office Hours: MW 11:00 AM-1:00 PM & T 1:30 PM-4:30 PM in Person OR by appointment.
Email: Jessica.Wranosky@tamuc.edu
(Email is the best way to reach me, also you may leave a non-urgent message by calling my office phone or in my box in the History Department Office in SS 111.)
Office Phone: (903) 886-5224
Office Fax: (903) 468-3230

COURSE INFORMATION

Course Description:
This course will offer in-depth primary and secondary research opportunities in a student-chosen topic relating to the political, economic, social, cultural and/or diplomatic history of a country or region in Latin America.

Student Learning Outcomes:
1) Students will produce and individual writing piece relying on individual primary and secondary research in Latin America.

Required Texts:
Reading and research assignments are to be agreed upon between student and instructor depending on students interest.

Additional Class Materials: Paper and Writing Implements for taking notes & access to a computer, working email, and Internet.

COURSE REQUIREMENTS

Explanation of Evaluation Criteria: Grade Breakdown:
Historical Research Paper 80% A = 89.5-100
Meetings and Verbal Examinations 20% B = 79.5-89.4
Semester Total 100% C = 69.5-79.4
D = 59.5-69.4
F = 0-59.4

TURNITIN.COM: All typed assignments, papers, and reviews must be uploaded to the appropriate listing in the course’s dropbox. Each assignment dropbox automatically uploads the work to turnitin.com for plagiarism checking. This is a requirement for the course, and students will not receive a grade until they have completed this step.
TECHNOLOGY REQUIREMENTS

The following information has been provided to assist you in preparing to use technology successfully in this course.
- Internet access/connection – high speed recommended (not dial-up)
- Internet browser software (Internet Explorer and Mozilla Firefox work best)
- Word Processor (MS Word)

Additionally, the following hardware and software are necessary to use eCollege:
Our campus is optimized to work in a Microsoft Windows environment. This means our courses work best if you are using a Windows operating system (XP or newer) and a recent version of Microsoft Internet Explorer (6.0, 7.0, or 8.0).

It is strongly recommended that you perform a “Browser Test” prior to the start of your course. To launch a browser test, login in to eCollege, click on the ‘myCourses’ tab, and then select the “Browser Test” link under Support Services.

ACCESS AND NAVIGATION

This course will be facilitated using eCollege, the Learning Management System used by Texas A&M University-Commerce. To get started with the course, go to: https://leo.tamu-commerce.edu/login.aspx.

You will need your CWID and password to log in to the course. If you do not know your CWID or have forgotten your password, contact Technology Services at 903.468.6000 or helpdesk@tamu-commerce.edu.

COMMUNICATION AND SUPPORT

Emailing the professor’s university email address (Jessica.Wranosky@tamu.edu) is the very best way to reach Dr. Wranosky. In every email, please make sure to provide your full name at the end, which course you are enrolled in, and a description of what your request or question is.

Dr. Wranosky will communicate with students through the email address they have on file in MyLeo (make sure yours is up to date and working throughout the semester), eCollege announcements, and the “Professor’s Forum” discussion forum in the class. Please check these areas daily and before attending class. If an emergency arises, Dr. Wranosky will post the announcement for the class in all three of these locations.

In all forms of class communication including all online forums, students are expected and required to maintain a respectful tone and use semiformal to formal language.

eCollege Student Technical Support
Texas A&M University-Commerce provides students technical support in the use of eCollege. The student help desk may be reached by the following means 24 hours a day, seven days a week.

**Chat Support:** Click on 'Live Support' on the tool bar within your course to chat with an eCollege Representative.

**Phone:** 1-866-656-5511 (Toll Free) to speak with eCollege Technical Support Representative.

**Email:** helpdesk@online.tamuc.org to initiate a support request with eCollege Technical Support Representative.

**Help:** Click on the 'Help' button on the toolbar for information regarding working with eCollege.

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### COURSE AND UNIVERSITY PROCEDURES/POLICIES

Texas A&M University-Commerce does not tolerate plagiarism and other forms of academic dishonesty. Conduct that violates generally accepted standards of academic honesty is defined as academic dishonesty. "Academic dishonesty" includes, but is not limited to, plagiarism (the appropriation or stealing of the ideas or words of another and passing them off as one's own), cheating on exams or other course assignments, collusion (the unauthorized collaboration with others in preparing course assignments), and abuse (destruction, defacing, or removal) of resource material.

**Academic Integrity:** It is expected that university students demonstrate a high level of maturity, self-direction and ability to manage their own affairs. Students are viewed as individuals who possess the qualities of worth, dignity and the capacity for self-direction in personal behavior.

**Academic Honesty:** University students are expected to conduct themselves in accordance with the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possessions of examinations or examination materials, forgery, the participation in hindering classmates’ learning environment or plagiarism. (Plagiarism is the presentation of the work of another as one’s own work.) If any type of academic dishonesty is discovered in this class, you will receive a zero for the assignment, have the possibility of receiving a zero for the course, and the Dean of Students may become involved.

“The Code of Student Conduct” located in *Texas A&M University-Commerce Student Guidebook* covers those issues listed above. I make all efforts to follow all guidelines and regulations and expect students to do the same. If you are not familiar with the “The Code of Student Conduct,” it is highly suggested that you review all of its material. If you have any questions, please contact the appropriate office or me.

**Please do not wear headphones turned on or off during class or exams. Have all cellular phones and paging devices turned to silent and put away during all class meetings. Do not wear hats with brims during exams.**

**Additional Course Resources:** Additional resource links are available on the course website.

**University Specific Procedures:**
Federal ADA compliance: Those students with special needs (recognized and documented by Texas A&M University-Commerce) should notify me immediately so I can discuss the availability of appropriate instructional aids or accommodations. These conversations will be confidential. If you do have special needs, you must register with the Office of Student Disability Resources and Services here at TAMU-Commerce.

Students with Disabilities:
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:
Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library- Room 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamuc.edu

ADDITIONAL HELPFUL RESOURCES FOR STUDENTS

Parking: If you have parking issues (including not being able to find a parking space) there are a number of general and student lots available on campus, but if you need further help please contact the TAMU-Commerce Bursar’s Office to obtain information on getting a parking permit. Therefore, parking issues should not cause tardiness or absence.

Illness: If you have health related issues (including needing a physician’s attention and documentation for missed class/assignments) the TAMU-Commerce Student Health Services Center is located in Henderson Hall. By paying student fees, you have the right to see a physician free of charge or for a nominal fee. Student Health Services is located in Henderson Hall, behind University Police and across from Prairie Crossing, on the corner of Lee St. and Monroe St. Their phone number is (903) 886-5853.

Class and Assignment Schedule: TBD by student and instructor first week of Spring 2013.

Have a good semester, and please feel free and empowered to approach me with any questions.