EDAD 699 – Resident Doctoral Seminar
COURSE SYLLABUS: Summer II 2013

Instructor: Julia Ballenger, Ph.D.
Office Location: Young Education Building North #104D
Office Hours: TBA
Cell Phone: 936.554.9300
University Email Address: Julia.ballenger@tamuc.edu

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings:

**Textbooks Required:**


**Course Description:**

This course is designed to prepare students to (a) produce a dissertation proposal (e.g. three chapters of the dissertation), (b) develop an appropriate presentation for defending the proposal, (c) develop the knowledge needed to complete the planning sheet for research, and (d) understand the information needed to complete the University Institutional Review Board form for the dissertation proposal.

**Student Learning Outcomes:**

1. Focus on a selected issue with the goal of developing a researchable problem.
2. Develop the necessary thought processes to generate an introductory statement to a research problem.
3. Develop a purpose of the study from the research problem statement.
4. Develop a methodology that can be used to study the issue selected, with the constraints of the type of research problem.
6. Complete the Human Subjects training.
7. Compose a consent letter to obtain permission to conduct research.
8. Understand the ethical considerations to keep in mind when conducting research and reporting results.
9. Develop a research proposal suitable for submission to the doctoral committee.
10. Develop the necessary procedures to submit to the University Institutional Review Board for protection of human subjects.
11. Develop the needed presentation for defending the proposal and final dissertation to the doctoral committee.

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<th>COURSE REQUIREMENTS</th>
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**Instructional / Methods / Activities Assessments**

This is an online class. All instructional activities and assignments will be delivered and received online using the eCollege learning media platform.

Being a Successful Student
- [What Makes a Successful Online Student](#)
- [Self-Evaluation for Potential Online Students](#)
- [Readiness for Education at a Distance Indicator (Smart Measures)](#)

Given the constructivist design of the class and the online delivery format, it is imperative that this course is interactive. It is my expectation (and I'm sure yours too) that all students participate fully in all activities and assignments in order to maximize their learning experience.

In order for this class to be interesting and beneficial, each student is expected to be prepared to lead and/or enter into discussions, to ask relevant questions, and to share the results of their study and reflection.

This means that each student should be:

1. aware of the class schedule and the requirements for each class (knowing what to be prepared for),
2. self-disciplined (spending time to be fully prepared), and
3. eager to share with your classmates (participating actively by sharing what you have prepared). Participation is an extremely important part of your experience in this class. When you miss participating in a class assignment, not only do you miss information presented, but you miss the interaction of your classmates, which can lead to the loss of key learning experiences.
Module Assignments:

In Module 1, Assignment I, Introduction to Class, you are asked to go to the Student Lounge and introduce yourself to the class. Upload a picture. You should also orient yourself to the course. Respond to two or more of your classmates in the Discussion Thread Activity.


Module 3, Assignment 3, The Literature Review. Submit a 10-page, double-spaced literature review with References. Complete the Discussion Thread Activity.

Module 4, Assignment 4, Chapter I – Introduction to Study. Submit Chapter I Introduction to Study and References (8-10 double-spaced paper). Complete the Discussion Thread Activity.

Module 5, Assignment 5, Method of Procedures Chapter. Submit your Methods of Procedures Chapter/Data Analysis and Reference (8-10 double-spaced paper). Complete the Discussion Thread Activity.

Module 6, Assignment 6, TAMUC Institutional Review Board (IRB) Protocol Form. Submit completed IRB Protocol Form and Certificate of Human Subject training. No Discussion Thread Activity is required.

Module 7, Assignment 7, provides you an opportunity to submit your completed Research Proposal (e.g., three chapters), PowerPoint Presentation, and Planning Sheet for Research. No Discussion Thread Activity is required.

Grading

You must complete all assignments to earn an A in this course.


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<th>Modules</th>
<th>Assignments</th>
<th>Points</th>
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<td>Module 1</td>
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<td>Module 1</td>
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<td>Module 2</td>
<td>Assignment - 2</td>
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<tr>
<td>Module 2</td>
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<td>Module 3</td>
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<td>Module 3</td>
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<tr>
<td>Module 4</td>
<td>Assignment - 4</td>
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<tr>
<td>Module 4</td>
<td>Discussion - 4</td>
<td>5 points</td>
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</table>
Module 5 | Assignment - 5 | 15 points
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Module 5 | Discussion - 5 | 5 points
Module 6 | Assignment - 6 | 15 points
Module 6 | No Discussion |
Module 7 | Assignment -7 | 20 points
Module 7 | No Discussion |
Total Points | | 115 points

**TECHNOLOGY REQUIREMENTS**

The following technological resources will be required.

- Access to a computer with Internet access (high-speed preferred)
- Document Productivity Software (Microsoft Office preferred)
- External Microphone
- Webcam

As a student enrolled at Texas A&M University-Commerce, you have access to an email account via myLeo - all my emails sent from eCollege (and all other university emails) will go to this account. Please be sure to check it regularly. Conversely, you are to email me via the eCollege email system or your myLeo email as our spam filters will catch yahoo, hotmail, etc. and I will not check for your email in spam. When sending me an email be sure that you have the included your Course Number (EDAD 699) in the subject line.

**ACCESS AND NAVIGATION**

Our campus is optimized to work in a Microsoft Windows environment. This means our courses work best if you are using a Windows operating system (XP or newer) and a recent version of Microsoft Internet Explorer (6.0, 7.0, or 8.0).

Your courses will also work with Macintosh OS X along with Internet Explorer and Google Chrome.

It is strongly recommended that you perform a "Browser Test" prior to the start of your course. To launch a browser test, login in to eCollege, click on the 'myCourses' tab, and then select the "Browser Test" link under Support Services.

eCollege Access and Log in Information (7.1)
This course will be facilitated using eCollege, the Learning Management System used by Texas A&M University-Commerce. To get started with the course, go to: https://leo.tamu-commerce.edu/login.aspx.

You will need your CWID and password to log into the course. If you do not know your CWID or have forgotten your password, please contact Technology Services at 903.468.6000 or helpdesk@tamu-commerce.edu.

### COMMUNICATION AND SUPPORT

I will communicate with you through:

- Email
- eCollege Announcements
- Module Q&A Forum
- Virtual Office Hour
- ClasslivePro
- Google +

Email is the primary mode of communication that will be used in this course. I will attempt to answer emails within 24 hours. Please be sure that the email you have listed with TAMUC is the one you wish to use. Ecollege uses the MyLeo email that was provided to you upon admittance to the University, unless you have changed your primary email through the system.

When sending me an email be sure that you have the included Course Number (EDAD 669) in the subject line.

Another way to communicate with me is through Module Q&A. Each of the seven modules within our EDAD 669 course shell has a link entitled Module Q&A where you can post questions and review responses to questions that pertain to course information as we progress through this course.

Prior to asking a question, please quickly review previous responses within a particular Module Q&A forum as your question may already have been addressed. You are welcome to respond to a classmate’s question if you can accurately address the issue.

You may also interact with me through ClassLivePro. I will hold a synchronous online office hour every Monday at 7:30 p.m. to 8:30 p.m. (after EDAD 664 Hang Out at 6:30 p.m.), which will allow additional opportunities for you to ask me questions pertaining to course content and assignments. Click Live at the top of the eCollege course page followed by Classlive on the next screen. Then, click Join Session. Having a high speed internet, a microphone, and a webcam, will make your ClassLivePro experience more meaningful. ClasslivePro is not mandatory. You are not required to do one or the other or both (Google + or ClassLivePro); however, students who do participate express an increased sense of community and presence in the online class. This forum attempts to simulate an actual classroom experience.

**eCollege Student Technical Support**

- Texas A&M University-Commerce provides students technical support in the use of eCollege. The student help desk may be reached by the following means 24 hours a day, seven days a week.
Chat Support: Click on 'Live Support' on the tool bar within your course to chat with an eCollege Representative.

Phone: 1-866-656-5511 (Toll Free) to speak with eCollege Technical Support Representative.

Email: helpdesk@online.tamuc.org to initiate a support request with eCollege Technical Support Representative.

Help: Click on the 'Help' button on the toolbar for information regarding working with eCollege (i.e., How to submit to dropbox, How to post to discussions etc…)

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**COURSE AND UNIVERSITY PROCEDURES/POLICIES**

**Course Specific Procedures:**

**Scholarly Expectations**

All works submitted for credit must be original works created by the scholar uniquely for the class. It is considered inappropriate and unethical, particularly at the graduate level, to make duplicate submissions of a single work for credit in multiple classes, unless specifically requested by the instructor. Work submitted at the graduate level is expected to demonstrate higher-order thinking skills and be of significantly higher quality than work produced at the undergraduate level.

**Dropping the Class**

At times, we become overloaded or have unplanned events that demand our attention. If you need to adjust your schedule by dropping this course, please follow university procedures to officially drop the class. Please do not just disappear. If you fail to officially drop the class, a grade must be assigned at the end of the course.

**University Specific Procedures:**

**Incomplete Grades**

Per university policy, you must visit with the instructor, develop, and sign "A Plan for Completing the Grade of X" before you may receive an incomplete for the course. The reason for such requests is limited to "circumstances beyond student’s control which prevented student from attending classes during Finals Week or the preceding three weeks." You are notified that the deadline date for all plans is not to exceed one semester. Failure to fulfill plan requirements within the specified time will result in a course grade of F.

**Academic Honesty:**

Please see the TAMU-C Graduate Catalog and the Publication Manual of the American Psychological Association (2010) for the discussion of academic honesty. Academic honesty is especially important when it comes to citing/quoting sources in research papers and
assignments. Students are responsible for reading this material and becoming familiar with the conventions for acknowledging sources of information. Consequences for academic dishonesty range from failing a specific assignment to expulsion from the University.

"Conduct that violates generally accepted standards of academic honesty is defined as academic dishonesty, which includes, but is not limited to plagiarism (the appropriation or stealing of ideas or words of another and passing them off as one’s own), cheating on exams or other course assignments, collusion (the unauthorized collaboration with others in preparing course assignments) and abuse (destruction, defacing, or removal) of resource material."

(Texas A&M University –Commerce, Graduate Catalog)

ADA Statement

Students with Disabilities:
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library- Room 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamu-commerce.edu

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook)

COURSE OUTLINE / CALENDAR

Each module begins on a Monday and concludes the following Midnight Sunday, with the exception of Module 7, which concludes Midnight Friday.

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**Assignment Due by Conclusion of Module:** Introduction to Classmates

Module Discussion Forum

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<tr>
<td>Research Paradigm/Design/Type/Strategy</td>
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<tr>
<td><strong>Assignment Due by Conclusion of Module:</strong> Narrative Report of Research Paradigm, Method, and Strategy of Inquiry</td>
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<td>Module Discussion Forum</td>
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<th>Module 3</th>
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<tbody>
<tr>
<td>The Literature Review</td>
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<td>References</td>
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<tr>
<td><strong>Assignment Due by Conclusion of Module:</strong> The Literature Review and list of References</td>
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<td>Module Discussion Forum</td>
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<tr>
<th>Module 4</th>
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<tbody>
<tr>
<td>Chapter I Introduction to the Study and References</td>
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<tr>
<td><strong>Assignment Due by Conclusion of Module:</strong> Chapter I: Introduction to the Study and References</td>
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<td><strong>Assignment Due by Conclusion of Module:</strong> Method of Procedure Chapter and References</td>
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<td>Human Subjects Training</td>
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<td>Letter of Consent to conduct research</td>
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<td>Ethical considerations of conducting research</td>
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<tr>
<td><strong>Assignment Due by Conclusion of Module:</strong> Completed IRB,</td>
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Human Subjects Training Certificate, and Letter of Consent

No Module Discussion Forum

**Module 7**

Research Proposal (three chapters), PowerPoint Presentation, and Planning Sheet for Research

**Assignment Due by Conclusion of Module:** Research Proposal (three chapters), PowerPoint Presentation, and Planning Sheet for Research

No discussion forum for this module