



**ENG 1301: College Reading and Writing**  
**Course that Requires ENG 100**  
**COURSE SYLLABUS: Fall 2013**

**Instructor:** Geoffrey Clegg

**Office Location:** 106 Hall of Languages

**Office Hours:** 9:00-9:50 MWF, 11:00-11:50 MWF, 2:00-3:00 MWF

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**PLEASE NOTE:** This is a common syllabus used by graduate assistants teaching sections of this course.

<b>COURSE INFORMATION</b>
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**Materials – Textbooks, Readings, Supplementary Readings:**

Textbook(s) Required:

*Problem Posing: Readings for Democratic Learning.* Eds. Mary J. Couzelis, J.D. Isip, and Tabettha Adkins. Fountainhead Press, 2013.

ENG 1301 Course Pack- available from your instructor and online:

<http://web.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/firstYearWriting/informationForStudents.aspx>

**Course Description:**

English 1301 - (formerly ENG 101) - Introduces students to writing as an extended, complex, recursive process and prepares students for English 1302, which more rigorously examines the forms and structures of argument and means to approaching multiple audiences. In 1301 students will write weekly, and will work on essay organization and development. The course will emphasize close reading, summarizing, and analysis of expository texts, including student writing.

**Student Learning Outcomes:**

Students will be able to use rhetorical terminology to describe writing.

Students will be able to identify instances of plagiarism and explain why it is a serious offense in academic writing.

Students will be able to interpret texts written for academic audiences.

Students will be able to use academic writing conventions in their own writing.

## COURSE REQUIREMENTS

### **Instructional / Methods / Activities Assessments**

#### **Major Writing Assignments (WAs):**

##### **WA1: “What is Writing?”**

The purpose of this assignment is to explore the types of writing experiences you’ve encountered and participated in during your life. We will have covered a variety of writing theory previous to this that will further your understanding of what writing is, can be, and should be. We will also have examined how writing moves beyond just simple words on a page. (3-4 pages minimum)

##### **WA2: “Engendering Civic Engagement”**

The importance of policy, and its effects upon populaces, often gets overlooked by the majority of Americans and is relatively limited to think-tank pieces produced by various agencies (NGOs, private organization, governmental organizations). The focus of this paper is for you to think about how “problem posing” creates policy. How have others written about policy? What makes public policy documents so incredibly hard to understand? (5 pages)

##### **WA3: “Sampling Discourse Communities”**

The focus of this third writing assignment is for you to become familiar with the conventions of academic writing as well as the language of the types of discourses you will be encountering. The purpose of this assignment requires that you read two academic articles that deal with an item of interest in your major. You will be thinking about the *lexis* used by the author(s) and how they convey this information. Don’t worry if you are new to the terminology, we will talk about that. You will also be looking at the basic and nuanced argument made in these articles. How do they function? What do they reveal? How might we better understand the act of writing in these articles? (5-6 pages minimum)

##### **WA4: “Application of Research: Learning the Bibliographic Essay”**

Students will create a bibliographic essay focusing on a critical pedagogical topic of their own choice. They will accumulate six to eight sources of which they will tie to their chosen topic. (5-7 pages minimum)

**Writing Memoir:** Modeled after King’s writing memoir, the culminating essay in ENG 100—which counts toward 30% of your grade in this class-- to be developed in your lab, describing your growth as a writer this term. You should use a lot of specific examples from your experiences with the writing center, peer review, comments from your teacher, etc.

**Reading Responses:** 10 per semester @ 10 points each. Your reading responses will do the following:

- a) **Summarize the reading (1 paragraph)**
- b) **Explicate the text and contribute to the larger conversation (2 paragraphs)**

Each response paper is one (1) full page in length, double-spaced. These will be submitted on the Friday of each week as noted in the calendar.

## Grading

Here's a breakdown of how your grade will be calculated:

WA 1: 50 points                      WA4: 200 points  
WA 2: 100 points                    RR: 10 x 10 points (100 points total)  
WA 3: 150 points

### Grading Scale:

90-100	A
89-80	B
79-70	C
69-60	D
59 and below	F

## TECHNOLOGY REQUIREMENTS

You will need:

- Flash drive or other means (dropbox.com account, for example) of storing digital versions of the essays and other written material you generate (always, always keep a backup of everything you turn in!)
- A valid, working email address that you check often (everyday)
- Regular internet access (additional readings available online)
- Access to a computer with a word processing program and a printer (assignments must be typed and printed)
- Ability to print 30-50 pages throughout the semester (funds, ink, paper, etc.)
- Many teachers require students to access an eCollege course shell for supplemental course information

## ACCESS AND NAVIGATION

Some texts for this course exist exclusively online, so you must have Internet access to read and/or view these texts.

## COMMUNICATION AND SUPPORT

**Interaction with Instructor Statement:**

Please contact your instructor with any questions you may have. Your instructor's communication preference is e-mail, and his address is: [gcllegg@leomail.tamuc.edu](mailto:gcllegg@leomail.tamuc.edu). Also, each instructor in the department of literature and languages is required to keep at least three office hours per course per week.

### **Grievance Procedure:**

Students who have concerns about their writing course or instructors should speak *first* to the instructor about those concerns. If the student is unsatisfied with the outcome of that conversation, the next person in the chain of command is the Director of the First-Year Writing Program, Dr. Tabettha Adkins. Students should contact her via e-mail at [Tabetha.Adkins@tamuc.edu](mailto:Tabetha.Adkins@tamuc.edu)

See this website for details about these policies:  
<http://web.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/firstYearWriting/informationForStudents.aspx>

<b>COURSE AND UNIVERSITY PROCEDURES/POLICIES</b>
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### **Course Specific Procedures:**

#### *Attendance Policy*

For classes that meet three times/ week, students may miss up to six times without penalty. After the seventh absence, the student's final grade will drop by one letter. After the ninth absence, the student cannot pass the course.

There is no such thing as "partial attendance"—students are either present for the entire course or they are absent.

Excessive tardiness can be penalized as an absence.

The university has no policy for "excused absences" except for university sanctioned events, so please save your absences for illness, court appearances, child care arrangements, and other situations when you must miss class.

#### *Academic Honesty*

The official departmental policy: "Instructors in the Department of Literature and Languages do not tolerate plagiarism and other forms of academic dishonesty. Instructors uphold and support the highest academic standards, and students are expected to do likewise. Penalties for students guilty of academic dishonesty include disciplinary probation, suspension, and expulsion. (Texas A&M University-Commerce Code of Student Conduct 5.b [1,2,3])

If you ever have any questions about a particular use of a source, always ask your instructor. They want you to avoid plagiarism, too, so they will help you do so whenever

and wherever they can. Do what you can to take advantage of this support—to look innocent in addition to being innocent when it comes to charges of plagiarism.

Students guilty of academic dishonesty of plagiarism can expect to fail the assignment in question or the entire course depending on the nature of the incident. See your *Writing at Texas A&M University-Commerce* Guide (a required text for this course) for more information.)

### *On University-Sanctioned Activities*

To accommodate students who participate in university-sanctioned activities, the First-Year Composition Program offers sections of this course at various times of the day and week. If you think that this course may conflict with a university-sanctioned activity in which you are involved--athletics, etc.--please see your instructor after class on the first day.

### **University Specific Procedures:**

#### *Statement on behalf of students with disabilities*

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services  
Texas A&M University-Commerce  
Gee Library 132  
Phone (903) 886-5150 or (903) 886-5835  
Fax (903) 468-8148  
[StudentDisabilityServices@tamuc.edu](mailto:StudentDisabilityServices@tamuc.edu)  
[Student Disability Resources & Services](#)

#### *Student Conduct*

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See *Code of Student Conduct from Student Guide Handbook*).

## COURSE OUTLINE / CALENDAR

This calendar is likely to change in order to accommodate learning needs.

Week 1 (8/26-30)	Introduction, review of syllabus, plagiarism and you!
Week 2 (9/2-6) <b>9/2 (No class)</b>	Summary/Analysis, CARS model, and discourse communities WA1 rough draft due Friday
Week 3 (9/9-13)	What is Writing?: Classical, Medieval, and Modern Peer Review of WA1
Week 4 (9/16-20)	What is Writing?: Digital Environs WA 1 Due (Friday)
Week 5 (9/23-27)	Working with Public Policy/Policy Documents/Political Creations WA2 RD (Fri)
Week 6 (9/30-10/4)	I will be in New Orleans for part of this week. Classes on Wed/Fri are cancelled.
Week 7 (10/7-11)	Public Policy and Arguments (Research Methods) WA2 FD (Monday)
Week 8 (10/14-18)	Research Methods for 1301/1302 WA 3 RD (Friday)
Week 9 (10/21-25)	Discourse Communities/Research into Discourses
Week 10 (10/28-11/1)	Discourse Communities/Research into Discourses WA3 FD (Friday)
Week 11 (11/4-11/8)	The language of an event: rethinking writing and trauma
Week 12 (11/11-11/15)	The language of an event: rethinking writing and trauma WA4 RD (Friday)
Week 13 (11/18-22)	The language of an event: rethinking writing and trauma Peer Review
Week 14	<b>Thanksgiving week- university closes Wednesday at noon.</b>
Week 15	<b>Go to the Celebration of Student Writing on Friday, December 6 from noon until 2:00 PM in the Sam Rayburn Student Center, Conference A, B, and C (2<sup>nd</sup> floor).</b>  WA4 FD (Wed)
Week 16	Finals Week (no formal exam for ENG 1301)

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