Course Description: Focus is on the concerns of the news editor, including copyediting, headline writing, and newspaper design. Laboratory work consists of copyediting, layout, and headline writing for fully-paginated student publications.

Materials – Textbooks, Readings, Supplementary Readings:


Student Learning Outcomes:
1. The student will demonstrate the ability to copyedit to AP Style specifications for print and digital publications.
2. The student will demonstrate the ability to write concise, informative headlines for print and digital publications.
3. The student will demonstrate the ability to work in a deadline-oriented environment and meet all deadlines assigned by the instructor.
4. The student will demonstrate the ability to plan and design news publications utilizing Adobe Creative Suite software.
5. The student will understand ethical and legal issues associated with editing and production.

Grading (1000 points total)
- Quizzes: 5 at 50 points each (250 points total)
- In-Class Projects: 10 at 50 points each (500 points total)
- Final Project: 150 points value
- Class Participation/Discussion: 100 points
- Grading Scale: A = 90%, B = 80%, C = 70%, D = 60%, F = below 60%
TECHNOLOGY REQUIREMENTS

Students will utilize lab computers and/or personal computers to complete class projects. Each student should bring a flash drive to class each week in order to save work.

ACCESS AND NAVIGATION

n/a

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement:
To contact the instructor, students may call or text 903-434-9342 (if no answer, leave a voice mail), or email (jweber1982@yahoo.com.) Response will be within 24 hours of receipt, if response is requested. Students requiring club, organization or athletics grade checks must bring appropriate form to instructor’s office during office hours. No grade checks will be given in the classroom. Instructor-initiated communication will be via email at the students’ myLeo email address.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures:
As the course only meets once a week, students are expected to attend every class, be on time and stay for the duration of each class. More than one absence may result in the student being dropped from the class. Excessive talking or other class disruptions may result in student being asked to leave class. Late work will be accepted up to one week after an assignment is due, but at least one letter grade will be subtracted from the total. Missed quizzes cannot be made up and will receive a grade of zero.

Students will only use lab computers for projects directly related to the course. All programs should be closed and the computers put to sleep at the end of class. Cell phones should be put away during class unless being used for an assignment. No food or drinks are allowed in the lab.

University Specific Procedures:

ADA Statement
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamu-commerce.edu
Student Disability Resources & Services

Student Conduct
All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook)