COUN 552.401: Internship
Spring 2015
Meets 1/20/2015 through 5/15/2015
T 4:30p-7:10p     Location: MPLX

Instructor: Angela Corrigan, Ed.D., LPC, LMFT
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Office Hours: by appointment only

Course Description:
This course provides a setting in which students can encounter actual on-the-job experience closely aligned with their professional career goals. This course requires on-campus class meetings as well as 275 hours at the student's field site.

In summary, the primary emphasis of this culminating clinical experience is on the student's ability to: utilize skills that facilitate client growth and change, utilize counseling and developmental theories to understand client behavior, plan interventions based on client needs and developmental level, learn from peers and supervisors, and demonstrate ethical and professional behavior.

Required Texts:
- Translating Theory into Practice, Thinking and Acting Like an Expert, Parsons, R, Current Ed. (9th)
- Case Approach to Counseling and Psychotherapy, Gerald Corey, Current Ed. (8th)

Required reading:
- Diagnostic and Statistical Manual of Mental Disorders, 5th Edition:(DSM-5)
- (Community Counselors) Texas State Board of Examiners of Professional Counselors Code of Ethics (2014)

Course Objectives:
1. Apply knowledge and theory to direct work experiences in areas such as counseling, consultation.
2. Demonstrate continued growth in the application of counseling intervention skills learned in pre-practicum and practicum. A more advanced level of skill is expected with a variety of clients.
3. Demonstrate continued growth in the application of conceptualization skills.
4. Display a comprehensive knowledge of ethical and professional conduct in the work setting and in completion of on-campus course-related requirements.
5. Demonstrate familiarity with the internship site (policy, procedures, program development/evaluation, facility, materials, records, clerical assistance, etc.)
6. Demonstrate knowledge of, and the ability to form, productive relationships with the diversity of clients served at the internship site.
7. Become skilled in the use of a variety of professional resources such as appraisal instruments, referrals, records, and technology.
1. Students will spend a **minimum of 275 hours** at the field experience site and submit a copy of the Internship Log weekly documenting these hours to the instructor. Paperwork in this class is very important and will be placed in your permanent file. All files are subject to review and may be audited by CACREP.

### 300 total hours

275 hours of counseling & counseling-related services, composed of:
- 120 hours direct service at field site
- 15 hours supervision with qualified site supervisor at field site (1 hour weekly)
- 140 hours remainder to equal 275 hours (indirect service, other supervision)

25 hours group supervision arranged w/ faculty instructor (during scheduled class meeting time)

#### Direct & indirect service hours

**Direct Service** involves the application of counseling, consultation, or human development skills to actual client contact and consultation with professionals/other pertinent persons. Examples of direct service include: individual, group, couple, and family counseling; consultation with parent or another counselor; case presentation at a staff meeting; program presentation.

**Indirect Service** generally involves anything that supports the direct delivery of counseling services to clients. Examples of indirect service include: charting and reviewing records, attending staff meetings, informal assessments, observation of another counselor providing counseling services, some supervisions, and program coordination.

2. The student will keep a weekly **Internship Log** that will document a cumulative record of hours including:
   
   a. direct on-site contact hours
   b. on-site individual supervision
   c. on site group supervision with other interns
   d. on-campus group supervision
   e. indirect hours on site (excluding supervision)

3. **Class Meetings:** Please consult attached schedule of meetings. Students **may also be required** to meet with the instructor for individual supervision. Interns need to be very clear that there is no substitute for class/supervision. If you have plans which interfere with attendance you should consider dropping the course.

4. **Three Video Recordings with a typed Case Analysis/Self-Evaluation** will be brought to class for supervision. The case analysis will be discussed in class. Be prepared to give and receive constructive feedback. Bring enough copies of the written analysis for your group members and for the instructor. Additional recording may be required during the semester.

#### Rules regarding recordings:

- Videos will not be accepted late.
- Unclear/inaudible video recordings will be returned to the students
- Recordings will be of individual counseling sessions accompanied by a typed analysis. Write your name and recording # on the outside of the recording.
- Recorded sessions should occur within 1 week of the due date to allow instructor to assess current skill levels.

#### Case analysis:

- Include client demographics: age, gender, ethnicity, family constellation, etc.
- Description of presenting problem, referral source, areas of concern
- Theoretical conceptualization
- Interventions and techniques used in the session and a rationale for choosing these responses.
- Outcome of interventions and techniques
- Future plan
- Self-evaluation of skills, interventions and techniques.
Grade Assignment:

Weekly Logs/Paperwork  20 points  
Recordings (6)  180 points  
Instructor’s subjective assessment  40 points  
Case Conceptualization (3)  60 points  
Total  300 points

Pass = 240 points and above  
Fail = Less than 240 points

In our midterm meeting, I will let you know if you are passing the course. The most common reason for failing this course is failure to meet the 275 hour requirement at your field site. In addition, some students are not able to demonstrate a level of counselor development expected in this course.

Counseling Student Competency Evaluation (CSCE)
The Counseling Program is obligated by professional ethics (see ACA Code of Ethics, 2014) and University procedure to assess students as to their potential for meeting the expectations of the professional counseling field. The Counseling Student Competency Evaluation will be used as a basis for assessment. Copies of the CSCE are available from the Departmental website or by contacting the Department of Counseling Office.

For interns working in a school setting:
TExES COMPETENCIES THAT RELATE TO THIS COURSE
(TExES is the state examination required for school counselor certification.)

Competency 001 (Human Development)
The school counselor understands processes of human development and applies this knowledge to provide a developmental guidance program, including counseling services that meet the needs of all students.

Competency 002 (Student Diversity)
The school counselor understands human diversity and applies this knowledge to ensure that the developmental guidance and counseling program is responsive to all students.

Competency 003 (Factors affecting Students) The school counselor understands factors that may affect students' development and school achievement and applies this knowledge to promote students' ability to achieve their potential.

Competency 006 (Counseling)
The school counselor understands how to provide effective counseling services to individuals and small groups.

Competency 007 (Assessment)
The school counselor understands principles of assessment and is able to use assessment results to identify students' strengths and needs, monitor progress, and engage in planning to promote school success.

Competency 008 (Collaboration with Families)
The school counselor knows how to communicate effectively with families and establish collaborative relationships that enhance work with students.

Competency 009 (Collaboration with Others in the School and Community)
The school counselor understands how to work collaboratively with other professionals and with community members to promote positive change and to facilitate student learning.

Competency 010 (Professionalism) The school counselor understands and complies with ethical, legal, and professional standards relevant to the profession.
**Attendance and Late Policy**
Students are expected to attend all classes and arrive on time. Attendance in this class is critical. In the instance of an emergency, notify the instructor as soon as possible. More than one absence will result in being dropped from the class. Attendance at all supervision sessions is required. Make every attempt to be on time. Tardiness will result in point deduction from your final grade.

**Digital devices**
It is inappropriate to text, email, check email or texts, use a laptop or go online during class time. Your full attention and participation in course activities is expected.

**Students with Disabilities**
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services
Texas A&M University-Commerce
Gee Library Rm 132
Phone (903) 886-5150 or (903) 886-5835
Fax (903) 468-8148
StudentDisabilityServices@tamu-commerce.edu

**Discrimination Free Environment**
A&M-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

**Conduct And Academic Honesty**
“All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment.” (See Student’s Guide Handbook, Polices and Procedures, Conduct)

**University Closing Due To Weather**
Check http://www.tamu-commerce.edu/ regarding class cancellations. Also, KETR radio on 88.9 FM and television channels 4, 5, and 8 (channel 7 for Tyler & Longview Area).
## COUN 552
### Flexible Schedule

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<thead>
<tr>
<th>DATE</th>
<th>STUDENT</th>
<th>READING MATERIAL</th>
<th>DISCUSSION TOPIC</th>
<th>ASSIGNMENTS DUE</th>
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<tbody>
<tr>
<td>Jan 20</td>
<td>Both Groups</td>
<td>AS ASSIGNED</td>
<td>Introductions, Review syllabus, Expectations, Student Concerns, Ethics</td>
<td>Field Placement Contract - Field Site Plan</td>
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<td>Field Site Supervisor Registration</td>
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<td>Emergency/Crises Management Form</td>
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<td>Practicum/Internship Ethics Agreement</td>
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<td>Trainee Consent for Audio/Video Taping</td>
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<td>Proof of liability insurance</td>
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<td>Feb 3</td>
<td>Both Groups</td>
<td>DSM 5 Scott Ch 4,5,6</td>
<td>Theory and Case Conceptualization Problem ID &amp; Diagnosis</td>
<td>Log, Tapes</td>
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<td>Feb 10</td>
<td>Group A</td>
<td>Supervision Case Presentations</td>
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<td>Log, Case Conceptualization #1 Due</td>
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<tr>
<td>Feb 17</td>
<td>Group B</td>
<td>Supervision Case Presentations</td>
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<td>Log, Case Conceptualization #1 Due</td>
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<tr>
<td>Feb 24</td>
<td>Both groups</td>
<td>Supervision</td>
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<td>Log, Tapes</td>
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<td>Mar 3</td>
<td>Both Groups</td>
<td>Supervision</td>
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<td>Log, Tapes</td>
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<td>Mar 10</td>
<td>By Appointment</td>
<td>Individual conferences</td>
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<td>Log, Midterm Field Supervisor Evaluations</td>
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<td>Mar 17</td>
<td>Spring Break!</td>
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<td>Mar 24</td>
<td>Group A</td>
<td>Supervision Case Presentations</td>
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<td>Log, Case Conceptualization #2 Due</td>
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<td>Mar 31</td>
<td>Group B</td>
<td>Supervision Case Presentations</td>
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<td>Log, Case Conceptualization #2 Due</td>
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<td>Apr 7</td>
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<td>Log, Tapes</td>
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<td>Log, Case Conceptualization #3 Due</td>
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<td>May 5</td>
<td>Group B</td>
<td>Supervision Case Presentations</td>
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<td>Log, Case Conceptualization #3 Due</td>
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<td>May 12</td>
<td>Both Groups</td>
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<td>Final Paperwork Due</td>
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<td>Final Field Site Supervisor’s Evaluation</td>
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COUNSELING 552
Spring 2015

NAME: ______________________________________ Cell Phone______________________

ADDRESS: ____________________________________________________________________

E-mail used most frequently: ______________________________________________________

FOCUS: COMMUNITY:_____ SCHOOL:_____ 

INTERNSHIP: FIRST _____ SECOND _____

WHEN DID YOU COMPLETE PRACTICUM?__________________________________________

WHO WAS YOUR PROFESSOR?____________________________________________________

IF THIS IS YOUR SECOND INTERNSHIP, WHEN DID YOU COMPLETE YOUR FIRST
INTERNSHIP?_______________________________________________________________

WHO WAS YOUR PROFESSOR?____________________________________________________

PROFESSIONAL GOAL(S):
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