Ag 405 Internship
COURSE SYLLABUS – Spring 2015

Instructor: Derald A. Harp, Ph.D
Associate Professor - Horticulture
Office Location: AgIT 135
Office Hours: Posted on door
Office Phone: (903) 886-5351
Office Fax: (903) 886-5990
University Email Address: Derald.Harp@tamuc.edu

COURSE INFORMATION

Materials – Textbooks, Readings, Supplementary Readings:

Textbook(s) Required: None

Course Description:

This course provides the opportunity for students to gain on-the-job experience in the preparation for careers in the rapidly growing agri-related areas of industry and business. Assignments will be at an approved work situation under supervision of a designated faculty member. Ten to twenty hours per week will be required.

Student Learning Outcomes:

1. Students will learn multiple facets of the employing firm, agency or organization.

2. Students will learn specific professional and technical skills that are not typically available through the university or classroom setting.

COURSE REQUIREMENTS

Instructional / Methods / Activities Assessments

Daily Journal: 200 points (see rubric)
Student Learning Outcomes 1 & 2
Assessment: Journal rubric

Portfolio: 200 points (see rubric)
Student Learning Outcomes: 1 & 2
Assessment: Portfolio rubric
Grading

<table>
<thead>
<tr>
<th></th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Journal</td>
<td>200</td>
</tr>
<tr>
<td>Portfolio</td>
<td>200</td>
</tr>
</tbody>
</table>

A >359
B 320 – 359
C 280 – 319
D 240 – 279
F <240

There will be no extra credit work available.

TECHNOLOGY REQUIREMENTS

To be successful in the course, you will be provided access to university computers and facilities. The following items are available on university computers for your use.

1. Access to T: drive
2. MS Word

These items will be helpful for you, should you need to work at home.

1. Flash drive
2. MS Office or compatible software

COURSE AND UNIVERSITY PROCEDURES/POLICIES

Course Specific Procedures:

Cheating of any kind will not be tolerated. Copying of others’ work, use of disallowed material on exams, plagiarism in assignments or cheating in any other form as defined by the instructor will result in a grade of zero for that assignment. Multiple infractions will result in a grade of ‘F’ for the course and possible expulsion.

University Specific Procedures:

ADA Statement

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:
Student Conduct

Students are expected to respect the rights of the employer and maintain standards of professionalism. The following are issues that can result in the termination of the internship:

1. Unexcused absence
2. Excessive tardiness
3. Use of intoxicating substances during work hours or in such a way outside of work hours that impairs one’s ability to do the job
4. Failure to follow employer rules, especially those regarding safe use of agricultural and/or commercial equipment
5. Any violations of employer policy that result in disciplinary action.

If the internship is terminated, the student will receive a grade of ‘F’.

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. (See Code of Student Conduct from Student Guide Handbook).